

**VILLAGE OF COAL VALLEY  
AGENDA  
REGULAR BOARD MEETING  
WEDNESDAY, June 3, 2020  
6:00 P.M.**

1. **Call to Order – Village President Michael Bartels**
2. **Roll Call/Establishment of Quorum – Executive Order, 2020-07, issued pursuant to the authority granted the Governor under Section 7 of the Illinois Emergency Management Agency Act, also encourages public bodies to postpone consideration of public business when possible, and encourages them to provide, video, audio and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update the public bodies’ web sites and social media feeds to keep the public fully apprised of modifications to their meeting schedules or the format of meetings.**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85344124406?pwd=Tk5EY2VVVVtITM3kwRXQyOHp5SVVpZDZ09>

**Meeting ID: 853 4412 4406**

**Password: 961664**

**Dial in**

**1 312 626 6799 US (Chicago)**

**Meeting ID: 853 4412 4406**

**Password: 961664**

3. **Pledge of Allegiance**
4. **Reading and Approval of the minutes from the Regular Board Meeting held May 20, 2020 and the Special Board Meeting held on May 26, 2020.**
5. **Public Presentation/Recognition and/or Public Comments.**
6. **Reports from the President and other Officers (on matters not otherwise appearing on the Agenda)**
  - A. **President**
  - B. **Trustees**
  - C. **Police, Public Works & Admin**

**\*\*\* NOTE: In each of the following items the board may VOTE to approve, deny or table\*\*\***

7. **Old Business –**
8. **New Business –**
  - A. **Consideration and Approval of 2019 Audit Presentation by Bohnsack & Frommelt.**
  - B. **Consideration and Approval of Fair Housing Resolution needed for REBUILD IL Grant application.**
  - C. **Adoption of Temporary Outdoor Restaurant and Bar Space Guidelines for Coal Valley Businesses during Governor Pritzker’s Phase 3 reopening of Illinois.**
  - B. **Approval of the monthly bills.**
9. **Adjournment**

VILLAGE OF COAL VALLEY  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
WEDNESDAY, MAY 20, 2020 AT 6:00 P.M.  
IN THE BOARD CHAMBERS OF VILLAGE HALL  
COAL VALLEY, ILLINOIS

A Zoom meeting has been set for this meeting for the Board and those from the public that would like to join.

Meeting ID 865 221 0355

Password: 850296

1. Call to Order. The meeting was called to order at 6:00 p.m. by Mayor Bartels.

2. RollCall

Present: Bartels, Argo, Keppy, Engstrom, Stickell, Hoyt, Rigg.

Absent:

Establishment of a quorum.

3. Pledge of Allegiance.

\*\*Mayor Bartels asked that item B under new business, the NIMS Resolution be removed.

Trustee Rigg motioned to remove item B under new business, the NIMS Resolution.

Trustee Engstrom gave a second to the motion. Ayes 6, motion carried.

4. Reading and approval of minutes.

Trustee Rigg made a motion to approve the minutes from the Regular Board meeting held May 6, 2020. Trustee Stickell gave a second to the motion. Ayes 6, motion carried.

5. Public Presentation/Recognition and/or Public Comments.

\*\*Mayor Bartels asked twice if there were any public comments to tonight's meeting. There were no comments so the meeting continued.

6. Reports from the President and other Officers (on matters not otherwise appearing on the agenda).

A. President-Mayor Bartels talked of the DECO grants that he and Annette have been working on. They are very tedious and time consuming to complete.

The Mayor really hopes it stops raining soon.

B. Trustees-Trustee Keppy asked how the flood gate is performing. Ms. Ernst responded there is a small leak caused by either the silt or the concrete floor. The public works will be taking a look at this once the water levels are back down which is typically in August. Discussion was held. As far as pumping water Jamie Just explained we will always need to pump the water from rain coming down the hill filling up the ditches to the drainage

line to the pump. What we want to alleviate is the infiltration from the Rock River side. The gate is holding up really well. The system is pretty good.

Trustee Keppy wonders if we could hold the meetings in the maintenance garage. Mayor Bartels commented that the mandate is still 10 people or less in a gathering. We will see what happens in the coming days with Governor Pritzker. It was also pointed out that we would need internet for anyone joining by zoom.

- C. Police, Public Works & Admin.-Chief Whitney stated things have been running very smooth in the Village.

The Chief informed the Board that Officer Castillo has been working with Lieutenant Krebs.

Chief Whitney also mentioned that Kris Meier will be training at the police academy in June.

Chief Whitney had informed the Board of the vacancy on the Police roster and would like permission to move forward with hiring of another officer. Discussion was held and the Board gave their consent for the Chief to advertise for another officer.

Trustee Argo was having phone issues when the Trustee portion of the meeting was happening and would like to know after listening to the news today if the Village can help our restaurants with outdoor seating and other ways to slowly open. Ms. Ernst has that listed on her items to report on.

Ms. Ernst mentioned that with going into Phase 3 Governor Pritzker would like the municipalities to work with their legal counsel and zoning board to help ease the burden on businesses opening up in smaller capacity and outdoors. Ms. Ernst will work with Jamie Just and Rick Mathias to help the businesses in Coal Valley.

Also related to the Covid-19 Ms. Ernst stated the front clerk window is going to be a solid glass with a speaker and pass through drawer to avoid the one on one contact with the public. East Moline Glass will be doing the work at a cost of around \$1,000.00. The money will be taken out of training since no employees are training anywhere this year.

Ms. Ernst informed the Board that she and Penny have reviewed the draft of the 2019 Audit and have authorized the auditors to move forward. The Audit presentation should happen sometime in June.

Ms. Ernst brought back up the Rebuild Illinois Grant that the Mayor talked of earlier. It is very cumbersome and Ms. Ernst is grateful to have assistance from Greg Rychaert with IMEG and Gena McCullough with Bi-State. The grant is point based so the more points the better. If we can submit letters of support along with the grant it will provide more points. Annette has received a letter of support from the Forest Preserve/Niabi Zoo and from the Timber Ridge Association. Ms. Ernst has reached out to the Buysse HOA President twice and has had no response. Discussion was held.

Ms. Ernst has looked into a company called Focus Strategies that Moline, Rock Island and East Moline are becoming involved with. In discussion with smaller communities like ours it does not seem feasible to join and there is a cost to the Village per resident for a monthly fee as well.

Ms. Ernst informed the Board that the Village received an MFT check for \$41,000.00 and the Village will receive another \$41,000.00 later this year and with 2 more years of payments from MFT the total we will receive is \$246,678.42. Mayor Bartels also added that the MFT monies received will need to be used by July 2025. The types of projects will be acquisitions, re-construction, infrastructure, things like these. We can discuss what to use the funds for at a later meeting. The projects we choose will also need to be bondable for 13 years.

Trustee Keppy asked what amount are we seeking for the Re-Build Illinois Grant. Ms. Ernst replied between 2.9 million and 3.2 million which includes funding for the Timber Ridge and Buysse subdivisions. Ms. Ernst asked Mr. Rychaert to verify and he stated that those amounts are correct. Trustee Keppy read that Silvis was awarded \$432,000.00 and wonders how they received their funds so quickly. The Mayor stated that was their MFT total over the next 3 years that was reported in the paper. Discussion was held.

7. Unfinished Business There is none.

8. New Business

A. Consideration and approval to purchase (2) 2020 budgeted squad cars from Currie Motors.

Ms. Ernst has provided a narrative for the purchase of the squad cars and deferred to Chief Whitney on this item. Chief Whitney informed the Board that Ford Motor Company has not been producing police vehicles lately and he and Lieutenant Krebs have located (2) 2020 police interceptor AWD squad units at Currie Motors in Frankford Illinois. Discussion was held. Trustee Keppy asked if they are equipped with cages. Chief Whitney stated yes, they are fully equipped. The only items that need to be added is radar units that Currie Motors is going to install once we send them the units and we will of course have RACOM install our police radios in the squads. Other than that, just small accessories like antennas and laptop connections. Trustee Keppy asked about the pay for one squad unit now and pay for the other squad unit next year. Chief Whitney stated that one unit for \$45,312.00 is a budgeted item for this year 2020 and Blackhawk State Bank will loan us the other \$45,312.00 at 2.5% interest for 3 years and we will pay for that squad unit out of our 2021 budget. Trustee Argo asked if one squad will have the light bar and the other squad will be a slick top. Chief Whitney confirmed that and it was discussed to fully "mark" the squad with the lightbar and "not mark" the squad with the slick top. Chief Whitney is planning on that to save some money and the 3<sup>rd</sup> shift squad will be the unmarked unit. Chief Whitney has an offer from Chicago Motors to purchase the old squad #2 Taurus for \$4,000.00. So, if the Board approves the new squads, we would drive the Taurus to up to Chicago and then bring the 2 squads back here. Further discussion took place.

Trustee Keppy made a motion to approve the purchase of (2) 2020 squad cars from Currie Motors. Trustee Stickell offered a second to the motion. Roll Call: Ayes-Argo, Keppy, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

- B. Consideration and approval of the National Incident Management System NIMS Resolution.  
\*\*This item was removed from the agenda earlier in the meeting.

- C. Discussion of IMEG's proposal for Engineering and Scope work for the Niabi Zoo Water Main and Elevated Water Tower Project.

Ms. Ernst has been working with Greg Rychaert and Scott Kammerman extensively on the engineering proposal for the Niabi Zoo extension project. Discussion was held as to including Timber Ridge subdivision and Buysse subdivision into the project proposal. Timber Ridge is very interested and we have not been able to discuss with Buysse subdivision yet. Mr. Rychaert was asked what the cost would be to add Timber Ridge and Buysse into the proposal. Mr. Rychaert responded \$10,000.00 for Timber Ridge and \$2,000.00 for Buysse. Further discussion took place and the Board consensus is to add Timber Ridge and Buysse subdivisions into the engineering proposal for the Niabi Zoo project. Mr. Rychaert stated he will have the revisions done soon. Ms. Ernst thanked Greg Rychaert for joining the zoom meeting this evening.

- D. Consideration and approval of amending Title IV Building Regulations, Chapter 3, Section 1.3.

Ms. Ernst stated this is to remedy the sump pump hoses from being discharged into the Village streets. Jamie Just found an ordinance written in 2015 but never passed. Mr. Just mentioned he has had 5 or 6 complaints this year. Lengthy discussion took place. It was decided to keep working on the issue and the Board is going to try coming up with solutions to this ongoing problem. Trustee Keppy asked Ms. Ernst to see if there are any grants available for this type of work. Ms. Ernst asked the Board to give either her or Jamie any ideas they come up with for the sump pump/storm /ground water drainage system.

- E. Consideration and approval of "AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT".

Ms. Ernst mentioned this is being done because IML legislature has made changes to the sexual harassment policy, so this is an updated policy with the new changes included.

Trustee Argo made a motion to approve "AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT". A second to the motion was given by Trustee Rigg. Roll Call: Ayes-Argo, Keppy, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

- F. Approval of Finance Directors April 2020 Report.

A motion was made by Trustee Hoyt to approve the Finance Directors April 2020 Report. Trustee Argo offered a second to the motion. Roll Call: Ayes-Argo, Keppy, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

G. Approval of bills presented for payment.

The Board reviewed the bill summary report. Trustee Stickell asked about the Uniform Den Invoice for \$405.00 it states uniform pants, is that correct. Upon review of the invoice and assistance from Chief Whitney and Trustee Argo it was determined that in fact this is for a bullet proof vest/plate carrier for Kris Meier.

A motion was made by Trustee Argo to approve the bills presented for payment. Trustee Keppy offered a second to the motion. Roll Call: Ayes-Argo, Keppy, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

9. Adjournment

Trustee Stickell made a motion to adjourn tonight's meeting. Trustee Rigg gave a second to the motion. All Ayes. Meeting adjourned at 7:05 p.m.

Deanna Hulliger  
Village Clerk

**VILLAGE OF COAL VALLEY  
MINUTES OF A SPECIAL VILLAGE BOARD MEETING  
TUESDAY, MAY 26, 2020 AT 6:00 P.M.  
ZOOM MEETING**

Zoom Meeting

Meeting ID: 835 7181 5902

Password: 264274

1. Call to Order:

The special meeting of the Village Board was called to order at 6:00 P.M. by Mayor Bartels.

2. Roll Call.

Present: Mike Bartels, Caleb Argo, Dale Keppy, Stan Engstrom, Kevin Stickell, Jake Hoyt, Laura Rigg.

Absent:

Establishment of a quorum.

Staff attending zoom meeting: Annette Ernst-Village Administrator, Deanna Hulliger-Village Clerk and Clint Whitney-Police Chief.

3. New Business.

A. Discussion of a partial closure of 22<sup>nd</sup> Avenue (Joe's Place) and 22<sup>nd</sup> Avenue A (Bourbon's) to accommodate outdoor seating during the Governor's Phase 3 opening.

Mayor Bartels informed everyone that he, Annette, Jake and Chief Dunham met down in front of Bourbon's last Friday to discuss the Illinois Phase 3 outdoor seating for restaurants beginning Friday, May 29, 2020. Mayor Bartels and the others that met down there last Friday felt that for safety reasons street closures would be needed.

Troy Shehorn explained that they are using tents for the outdoor seating and explained where the tents would be placed and the need to close off a portion of 22<sup>nd</sup> Avenue A. Mr. Shehorn also mentioned that beginning tomorrow they are re-paving their parking lot and does not want any more weight than necessary on the newly paved area.

Trustee Stickell asked how much of the Avenue will need to be closed. Trustee Hoyt responded 30 to 40 feet. Troy Shehorn stated there will be (20) 10 X 10 tents.

Trustee Rigg asked if Joe's Place is wanting to do the same thing. Ms. Ernst has notified them and they were told of tonight's meeting but nothing has been brought back by them.

Trustee Argo asked if road closed signs will be used and if there would happen to be an accident who will be responsible. Troy Shehorn responded that there will be signs and barricades for the area and they are having their insurance company list the Village of Coal Valley as additionally insured. Ms. Ernst added that she has talked with Shelley Shehorn about insurance.

Trustee Engstrom asked if Joe's Place is requesting any outdoor seating. Ms. Ernst has not received any information from Joe's Place/The Hoffstatter's. Trustee Engstrom also asked if the Church has been notified. Ms. Ernst hand delivered notices to all of the surrounding homes and businesses.

Trustee Engstrom would like to know how the tents are going to be fastened down. Mr. Shehorn explained 4 buckets of sand will be used at each tent.

Trustee Rigg wonders how Chief Dunham is with this temporary outdoor seating situation. Mayor Bartels and Ms. Ernst received a letter from Chief Dunham. The Mayor read the letter to the Board.

Trustee Rigg thinks it is a good idea to reassess the area every 30 days. Mayor Bartels agrees completely.

The Illinois Municipal League has some great examples of outdoor seating ordinances. Discussion on this took place.

Trustee Argo asked about parking arrangements. Mayor Bartels verified there is parking available.

Wade Argo chimed in and stated this is a wonderful thing the Village is doing to help our local restaurants. Argo Management will help in any way just do not block the entrance to his business please.

Ms. Ernst received a text from Shelley Shehorn and the set up will block 10 parking spaces.

Mayor Bartels wants everyone involved to make sure all road signs are the current type and are approved by the State of Illinois.

Trustee Engstrom asked if Bourbon's is the only restaurant participating in the outdoor seating. The Mayor replied yes, just Bourbon's.

Trustee Keppy suggested that another special meeting would not be needed if Joe's Place decides to request outdoor seating as long as they comply with the same requirements as Bourdon's. Trustee Hoyt agrees with Trustee Keppy. It is a good idea.

Trustee Stickell is ok with this temporary outdoor seating as long as proper barricades are in place. Maybe Jamie and Chief Dunham can work on this aspect of the project.

Wade Argo suggested to the Shehorn's that they use concrete in the buckets it works much better for light windy days.

Mayor Bartels received an email from Jamie Just on ordinance compliance and Jamie does not approve this outdoor seating.



Trustee Argo asked about the barricades and road closed signs, who pays for them. Discussion was held and Ms. Ernst will contact Bi-State Barricades to find out what they can help with. Bi-State Barricades always is accommodating to the Village when we need items from them.

After further discussion a motion was made by Trustee Argo to allow partial road closure to accommodate the restaurant temporary outdoor seating during the Governor's Phase 3 opening. Trustee Hoyt offered a second to the motion. Ayes-Argo, Keppy, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

Mr. Shehorn will begin the preparations on Thursday, May 28 with outdoor seating opening on Friday, May 29.

Ms. Ernst will work on an outdoor event ordinance for the Board to review at the June 3<sup>rd</sup> meeting.

4. Adjournment.

Trustee Rigg made a motion to adjourn. A second to the motion was given by Trustee Keppy. Ayes 6, motion carried. The meeting adjourned at 6:34 p.m.

Ms. Ernst received a text from Shelley and Troy Shehorn saying thank you so much.

Respectfully submitted,

Deanna Hulliger, Village Clerk

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P.O. Box 105

Michael Bartels  
Village President

Coal Valley, Illinois 61240  
Phone 309-799-3604 Fax 309-799-3651 [www.coalvalleyil.org](http://www.coalvalleyil.org)

### **Report from Village Administrator**

**The following outlines recent activities and key staff involvement during the month of: May 2020.**

- Stormwater program. Finalized the documents for the annual report. Turned over to the Stormwater Manager for his review and submittal. Report needs to be submitted on or before June 1, 2020.
- Full staffing began back on Monday, May 11 (due to the COVID-19 pandemic). Work days were altered to lessen any contact with someone who may be infected.
- Continue to work on the REBUILD IL Grant for the Niabi Zoo Water Main Extension and Elevated Storage Tank at Well #4. Set up public hearing for the grant. This will be held on Monday, June 8, via Zoom. Courtesy letters were sent out (183 total).
- Prepared Temporary Outdoor Restaurant and Bar Space Guidelines for Coal Valley businesses to adhere to. IML passed along regulations that require those who use tents will have no side panels (or lower them).
- Reviewed draft of our annual audit for 2019. Bohnsack and Frommelt will be presenting the final to the Village Board at our Zoom board meeting on Wednesday, June 3, 2020.
- Prepared a Fair Housing Resolution for the REBUILD IL Grant. Resolution will be on the 06/03/20 agenda for approval.
- Continue to participate in weekly Census Partner Liaison teleconferences in preparation for the 2020 Census. Many schedule changes have taken place due to the COVID-19 pandemic. Residents will have until October 31 to respond and final numbers will be provided to the President by April 30, 2021.
- Working with IDOT 1-280 (Paris Fotos and Dave Scott) on having them dredge the culvert area and under our flood gate on Route 6 when the water levels will accommodate.
- Continue to participate in weekly health department briefings on COVID-19. Clarification was provided by EMA that playground equipment is to remain closed.
- Worked with Chief Whitney on securing two new squads through Currie Motors, along with selling the 2013 Ford Taurus to them for \$4k.
- Reached out to Focus Strategy founder, Adnan Mahmud to gather more information of the program. Afterward, realized that the program would be a bit intense for a small business owner to undertake, along with a monthly membership fee that the Village would have to absorb.
- Ordered solid glass window with speaker and pass-through drawer for the Village Clerks office, glass is on backorder and now will be installed on Friday, June 4, 2020.

Annette Ernst  
Village Administrator

Penny Mullen  
Assistant Administrator  
Director of Finance

Deanna Hulliger  
Village Clerk

Jack E. Chick  
Police Chief

Ryan Hamerlinck  
Streets & Parks  
Sewer & Water

Jamie Just  
Building Inspector

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- Worked with Planning and Zoning Secretary to send out courtesy letters to those along Glenwood Road for the upcoming Public Hearing on June 10 at 6 pm. Hearing will be for an application for the rezoning of lots 1-9, 91 acres located on Glenwood Road (owned by Clint Zimmerman) from R-1 to A-1 to allow residents to have horses. This rezone was approved by the Planning and Zoning on February 26, 2020 and recommendation to accept the zoning change was sent to the Village Board and was approved at their board meeting on Wednesday, March 4, 2020.
- Received notification from our Public Risk insurance representative that if we fill out a public works/police department gap analysis and provide certain standard operating procedures and training that we will receive a \$20 per employee discount on our premium. To date, I have completed the gap analysis, and formed an internal Safety Committee. Committee members have been assigned and Bylaws have been created and adopted by the committee. The committee will meet four times a year, to review internal policies, provide inspections (work related), and provide training. Training received since inception has been on fire extinguishers. Training was provided by the Coal Valley Fire Protection District Fire Chief, Dave Dunham on Thursday, May 21, 2020.
- I along with the Finance Director had a telephone conference with Lakeshore Recycling Systems, Nicole Nicholls, to discuss what they can provide to us and at what cost. Current contract with Allied/Republic ends December 2021.
- Worked with Chief of Police on a side letter, which switches those under the FOP contract from 10-hour shifts to 12-hour shifts. This change was needed as we are one officer short, and the two new hires are still in the academy training. The side letter became effective Sunday, May 24, 2020.
- Attended FEMA Grants Portal training webinars on COVID-19. This training was very similar to the FEMA Flood training. It is to prepare us for any funds that we will asking for reimbursement as a result of the COVID-19 pandemic (all preventative items such as masks, gloves, disinfectant, disinfecting the Village Hall, time spent in meetings related to COVID-19., etc.).
- Attended various monthly meetings, including Coal Valley Planning and Zoning, SBDC/ITC Advisory Board, Village Council meetings. **All meetings have been via Zoom, GoTo or telephone conference, and will remain this way until the Governor moves the State of Illinois into Phase 4.**

Annette Ernst  
Village Administrator

Penny Mullen  
Assistant Administrator  
Director of Finance

Deanna Hulliger  
Village Clerk

Jack E. Chick  
Police Chief

Ryan Hamerlinck  
Streets & Parks  
Sewer & Water

Jamie Just  
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**Report from Finance Director-The following outlines recent activities and key staff involvement during the month of May 2020.**

- Worked with PWs & Moline to get comparison of sewer flow charts for the month of April 19.
- Completed March 2019 bank statement and monthly treasurer report. They were both presented to the Village board in May.
- Received 1st Qtr. billing from Republic, there were some items that were over charged. I disputed them & they have been resolved.
- We received our Workers Comp audit & there was an adjustment in Streets. The Administrator worked on the job description & I submitted it to our agent. Gallagher is going to dispute the audit finding. It is still unresolved.
- Updated list of General & Water CD's & balances.
- Submitted request for remittance data in My Local Tax portal for sales tax & telecommunication information exchange agreements. Once approved, I was able to send Azavar the information they had requested.
- Completed FOIA request for permits from Build Zoom.
- Received TIF property tax revenue estimate for 2019 from Jacob & Klein. It was forwarded to the auditors.
- Gathered what our purchase costs were for the 2018 Sq#4 squad for the Police Chief for comparison purposes.
- Researched & created spreadsheet for total costs on the 2018 PD squad#4.
- Received & entered final JE entries for the 2019 audit. It will be presented at the June 3rd zoom board meeting.
- Sent BHSB documentation for financing on the new PD squad coming from Currie Motors. Also, sent radar units via UPS to have installed on new PD squads.
- Still working on comparison reports for other revenue accounts since 2017. The report shows the revenue trend over the past 3 years & 4 months.
- Sent Drue the yard sale cancellation flyer, ACH auto withdraw flyer, yard waste sticker information, CCR link article & Memorial Day closing for the May newsletter. I did not receive a May newsletter from Drue.
- Completed GWorks May update.
- Added CCR report web links on May's utility billing for the Village & Oakview Estates & to the Village website. We will send out on the June billing as well.
- We received our first installment of Rebuild IL MFT bond funds for \$41,113.07.
- The water tough book laptop hard drive crashed and had to reinstall Neptune software on another laptop so we could read water meters. Also working on getting the flow link software reinstalled on the laptop.

Annette Ernst Village Administrator	Penny Mullen Assistant Administrator Director of Finance	Deanna Hulliger Village Clerk	Jack E. Chick Police Chief	Ryan Hamerlinck Streets & Parks Sewer & Water	Jamie Just Building Inspector
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- Had a phone interview with our workers comp agent. We went over some new OSHA requirements. He also sent me a GAP analysis to be completed by Public Works and the Police departments and we discussed the free safety classes that are available to us. The Administrator created a new safety committee and we had our first meeting on Thursday, May 21st.
- Sent the Administrator the # of residential & commercial accts we have & the water sales for 2019 for the Rebuild IL grant.
- Added new PD officer in Gworks & made 2 changes to the insurance policy – added a new employee & an additional dependent to the policy.
- E-mailed TJ at Ferguson to get the proposal for the software and new MRX 920 Unit cost for the 2021 budget.



Annette Ernst Village Administrator	Penny Mullen Assistant Administrator Director of Finance	Deanna Hulliger Village Clerk	Jack E. Chick Police Chief	Ryan Hamerlinck Streets & Parks Sewer & Water	Jamie Just Building Inspector
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## **Water/Sewer/Parks/Streets**

**The following outlines recent activities and key staff involvement during the month of May 2020.**

### **Streets and Parks Department:**

- Lowered the flood gate and set the flood pump. Forecasted to reach 15.1 feet when we set the pump. Crest was 13.9 so we only pumped at night to keep water out of the ditches.
- Grass. Mowing a lot of grass in between rains. Mowed ROW's also. Mowing has been consuming most of the work week.
- Dirt Work. Added dirt and seeded multipole spots around town where we replaced Fire hydrants or Valves were replaced.
- Blacktop. Worked on patching holes around town. We had about 5 ton left at the shop and will continue to patch areas around the Village.

### **Water and Sewer Departments:**

- CCR Reports. Finished the reports per the IEPA timelines of July 2020. This is a report on our water system and is required to be done every year.

### **Miscellaneous**

- Village Hall and Library timers on building.

Annette Ernst	Penny Mullen	Deanna Hulliger	Jack E. Chick	Ryan Hamerlinck	Jamie Just
Village Administrator	Assistant Administrator Director of Finance	Village Clerk	Police Chief	Streets & Parks Sewer & Water	Building Inspector

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**Report from Building Zoning Inspector/Property Maintenance Officer**

**The following outline's recent activities and key staff involvement during the month of May 2020.**

**Building and Zoning:**

Report from Building Inspections/Property Maintenance/MS4 Manager/Floodplain Manager

Building and Zoning:

**Building Inspector:**

- Normal inspections as requested.

**Property Maintenance Officer:**

- Placed Stop Work Order on 114 W. 5th St. (No Permit to build garage in floodplain).
- Sent Violation letters to 1408 W. 2nd St. (Rubbish and trailer), 506 W. 15th Ave. (basketball hoop in ROW), 504 W. 15th Ave. (No Permit for deck), 1804 E. 7th St. (No Permit for pool), 2414 1st St. (No Permit for pool), 1504 1st St. (No Permit for deck), Mulligans (No Permit for banner signs or building structure in floodplain), 139 1st St., 2002 1st St., 105 1st St., 136 W. 4th St., 2720 W. 3rd St., 135 E. 6th St., 5 Crestview Dr., 301 W. 1st Ave., 103 W. 5th St. and Creekside Villas 6 lots (Grass & Weeds).

**MS4 Manager:**

- Soil Erosion and Storm Water Drainage Inspection for Ridges Estates, Village Square, 2 Oakmont Dr. and 13 Autumn Creek.
- Issued Permits for 2 Oakmont Dr. and 13 Autumn Creek.
- Inspected Catch Basins throughout the Village and cleaned plugged grates on 10 of them.
- Reviewed and sent Our Annual Report on the 29th to the IEPA.

**Flood Plain Manager:**

- Writing Substantial Improvement letter for 127 E. 23rd Ave and 130 E. 24th Ave.

**Miscellaneous:**

- Attended Board Mtg on the 20th.
- Helped public works with installation of and monitoring flood pump and grass/weed removal.
- Responded to W. 5th St. Lift Station alarm on the 17th.
- Administered the public works phone the weeks of the 4th and 25<sup>th</sup>.

Annette Ernst  
Village Administrator

Penny Mullen  
Assistant Administrator  
Director of Finance

Deanna Hulliger  
Village Clerk

Jack E. Chick  
Police Chief

Ryan Hamerlinck  
Streets & Parks  
Sewer & Water

Jamie Just  
Building Inspector

Village of Coal Valley Resolution # \_\_\_\_\_

Approving the Fair Housing Program

LET IT BE KNOWN TO ALL PERSONS of the Village of Coal Valley that discrimination in the sale, rental, lease, advertising of sale, rental or lease, financing of housing or land to be used for construction of housing, or in the provision of brokerage or rental services because of race, color, religion, sex, disability (physical or mental), familial status (children) or national origin is prohibited by Title VIII of the federal Fair Housing Amendments Act of 1988 (42 USC Section 3601 et seq., as amended) and the Illinois Human Rights Act (775 ILCS 5/1-101 et seq., as amended). It is the policy of the Village of Coal Valley to support the Fair Housing Amendments Act of 1988 and to implement a Fair Housing Program to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability (physical and mental), familial status (1. children, and 2. actual or perceived sexual orientation, gender identity or marital status or its members), or national origin. Therefore, the City/County does hereby pass the following Resolution:

BE IT RESOLVED that within the resources available to the Village through county, state, federal and community volunteer sources, the Village will assist all persons who feel they have been discriminated against because of race, color, religion, sex, disability (physical and mental), familial status (children) or national origin in the process of filing a complaint with the U.S. Department of Housing and Urban Development, Chicago Regional Office Compliance Division, that they may seek equity under federal and state laws.

BE IT FURTHER RESOLVED that the Village shall publicize this Resolution and through this publicity shall cause real estate brokers and sellers, private home sellers, rental owners, rental property managers, real estate and rental advertisers, lenders, builders, developers, home buyers and home or apartment renters to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances.

THE FAIR HOUSING PROGRAM, for the purpose of informing those affected of their respective responsibilities and rights concerning Fair Housing law and complaint procedures, will at a minimum include, but not be limited to: 1) the printing, publicizing and distribution of this Resolution; 2) the distribution of posters, flyers, pamphlets and other applicable Fair Housing information provided by local, state and federal sources, through local media or community contacts; and 3) the publicizing of locations where assistance will be provided to those seeking to file a discrimination complaint.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2020.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent/abstain: \_\_\_\_\_

\_\_\_\_\_  
Michael Bartels, Village President

\_\_\_\_\_  
Deanna Hulliger, Village Clerk



Incorporated 1876  
"A Progressive Community  
with a proud past"

Village of Coal Valley  
900 1<sup>st</sup> Street  
P.O. Box 105  
Coal Valley, Illinois 61240  
Phone 309-799-3604 Fax 309-799-3651  
www.coalvalleyil.org

Michael Bartels  
Village President

## **TEMPORARY OUTDOOR RESTAURANT and BAR SPACE**

*For establishments in the Village of Coal Valley only*

### **GENERAL OPERATING REQUIREMENTS**

- Follow all State COVID-19 or other disaster guidance.
- Do not block fire lanes, hydrants, or sprinkler system connections.
- Do not block handicapped parking spaces or create alternative handicapped parking accommodations.
- Avoid creating conflict points between pedestrians and vehicles.
- Create a visual boundary of the outdoor seating area using caution tape, planters, etc.
- Use static non-moving temporary signs to provide direction and instructions to customers (sandwich boards or signs as menus, etc.).
- Do not use signs that move or create the illusion of movement (tear-drop signs, video screens, etc.).
- Establish an accessible route from the public way and the outdoor eating area to the restrooms.
- Tables shared among businesses must have a single point of cleaning responsibility.
- Provide outdoor handwashing/sanitizing stations.
- Restrict hours of operation to 7 am – 9 pm from Sunday through Thursday and 7 am- 10 pm on Friday and Saturday.
- Establish appropriate spacing in waiting, ordering, and restroom areas.
- Limit animals to approved service animals only.
- Provide adequate outdoor trash and garbage receptacles.
- No cooking, bartending, or buffets outside.
- Tents without sides are permitted per approval by the Coal Valley Fire Protection District Chief.
- No structures can be built.
- All general nuisance (excessive noise, light, fumes, etc.) ordinance requirements remain in place.
- Establishments with existing liquor licenses may serve alcohol in the temporary expanded area after notifying the Liquor/Deputy Commissioner.

***These guidelines will be reviewed every 30 days by the Village Board.***

Amette Emst  
Village Administrator

Penny Mullen  
Assistant Administrator  
Director of Finance

Deanna Hulliger  
Village Clerk

Clint Whitney  
Police Chief

Ryan Hamerlinck  
Streets & Parks  
Sewer & Water

Jamie Just  
Building Inspector

ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT	AMT MANUAL
1010 ADVANCED BUSINESS SYSTEMS, INC									
172651	1	6/04/2020	6/04/2020	I S	CLOUD BACKUP	01-11-512	49.50	49.50	
							MAINT. SERVICE-EQUIPMENT		
	2	6/04/2020	6/04/2020	I S	CLOUD BACKUP	01-21-512	49.50	49.50	
							MAINT. SERVICE-EQUIPMENT		
VENDOR TOTAL							99.00	99.00	
2070 AZAVAR AUDIT									
150019	1	6/04/2020	6/04/2020	I S	GOV'T AUDIT PROGRAM	01-11-652	40.06	40.06	
							OPERATING SUPPLIES		
VENDOR TOTAL							40.06	40.06	
1090 B & B HARDWARE, INC.									
151391	1	6/04/2020	6/04/2020	I S	PWDUMPSTER KEYS	01-41-652	11.34	11.34	
							OPERATING SUPPLIES		
VENDOR TOTAL							11.34	11.34	
1151 CALL ONE									
247184	1	6/04/2020	6/04/2020	I S	TELEPHONE	51-00-552	357.24	357.24	
							TELEPHONE		
VENDOR TOTAL							357.24	357.24	
1335 CINTAS LOC 23M									
4050718881	1	6/04/2020	6/04/2020	I S	MATS	01-41-652	25.73	25.73	
							OPERATING SUPPLIES		
VENDOR TOTAL							25.73	25.73	
2090 COURTESY FORD									
316625	1	6/04/2020	6/04/2020	I S	MUD FLAPS PW 2020 TRUCK		89.99	89.99	

ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN	AMT MANUAL
							51-00-613			
								MAINT SUPP VEHICLE		
VENDOR TOTAL								89.99		89.99
1227 CURRIE MOTORS FLEET										
E7904	1	1	6/02/2020	6/02/2020	I P	2 NEW 2020 FORD EXPLORER'S PD FLEET		90624.00		
							31-00-846	VEHICLE		
		6/02/2020			P		56504	90624.00		M
VENDOR TOTAL								90624.00		90624.00
1298 ERICKSON PLUMBING & HEATING										
33769	1	1	6/04/2020	6/04/2020	I S	RPR BROKEN WTER SERV 1ST ST NEAR FIRE STN		436.50		436.50
							51-00-615	MAINT SUPP UTILITY SYS		
VENDOR TOTAL								436.50		436.50
1207 H. COOPMAN TRUCKING & EXCAVATI										
20200384	1	1	6/04/2020	6/04/2020	I S	YARD PATCHES THROUGHOUT TOWN		75.00		75.00
							51-00-652	OPERATING SUPPLIES		
VENDOR TOTAL								75.00		75.00
1486 ILLINOIS PUBLIC RISK FUND										
62823	1	1	6/04/2020	6/04/2020	I S	3RD QTR 2020 W/COMP INS		232.70		232.70
							01-11-454	WORKER'S COMPENSATION INSURANC		
	2	1	6/04/2020	6/04/2020	I S	3RD QTR 2020 W/COMP INS		3589.20		3589.20
							01-21-454	WORKER'S COMPENSATION INSURANC		
	3	1	6/04/2020	6/04/2020	I S	3RD QTR 2020 W/COMP INS		801.59		801.59
							01-41-454	WORKER'S COMPENSATION INSURANC		
	4	1	6/04/2020	6/04/2020	I S	3RD QTR 2020 W/COMP INS		233.30		233.30
							01-52-454	WORKER'S COMPENSATION INSURANC		
	5	1	6/04/2020	6/04/2020	I S	3RD QTR 2020 W/COMP INS		68.00		68.00
							01-61-454	WORKER'S COMPENSATION INSURANC		
	6	1	6/04/2020	6/04/2020	I S	3RD QTR 2020 W/COMP INS		1058.21		1058.21
							51-00-454	WORKER'S COMPENSATION INSURANC		

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN	AMT MANUAL
1486 ILLINOIS PUBLIC RISK FUND										
VENDOR TOTAL								5983.00		5983.00
1606 MENARD, INC.										
58941	1	1	6/04/2020	6/04/2020	I S	WINDOW FILM	01-11-652	68.93		68.93
								OPERATING SUPPLIES		
59419	1	1	6/04/2020	6/04/2020	I S	MULCH, VEHICLE WASH	01-41-652	44.46		44.46
								OPERATING SUPPLIES		
59708	1	1	6/04/2020	6/04/2020	I S	WARDROBE/STORAGE CABINET	01-21-651	201.00		201.00
								OFFICE SUPPLIES		
VENDOR TOTAL								314.39		314.39
1629 MILLER TRUCKING AND EXCAVATING										
122387	1	1	6/04/2020	6/04/2020	I S	WATER/SEWER REPAIR AT FIRE STATION	51-00-615	1717.32		1717.32
								MAINT SUPP UTILITY SYS		
VENDOR TOTAL								1717.32		1717.32
1776 QUILL CORPORATION										
6912179	1	1	6/04/2020	6/04/2020	I S	ENVELOPES AND FOLDERS	01-11-651	60.01		60.01
								OFFICE SUPPLIES		
	2	1	6/04/2020	6/04/2020	I S	ENVELOPES AND FOLDERS	01-21-651	60.01		60.01
								OFFICE SUPPLIES		
6979331	1	1	6/04/2020	6/04/2020	I S	MAGNETIC FILE HOLDER	01-11-651	29.99		29.99
								OFFICE SUPPLIES		
	2	1	6/04/2020	6/04/2020	I S	PAPER CLIPS,POST IT NOTES	01-21-651	9.72		9.72
								OFFICE SUPPLIES		
6994013	1	1	6/04/2020	6/04/2020	I S	THANK YOU CARDS	01-21-651	10.44		10.44
								OFFICE SUPPLIES		
7105051	1	1	6/04/2020	6/04/2020	I S	LABELS	01-11-651	7.37		7.37
								OFFICE SUPPLIES		
	2	1	6/04/2020	6/04/2020	I S	LABELS	01-21-651	7.37		7.37
								OFFICE SUPPLIES		
7127788	1	1	6/04/2020	6/04/2020	I S	2 boxes sterile gloves	01-11-651	21.18		21.18
								OFFICE SUPPLIES		
7133444	1	1	6/04/2020	6/04/2020	I S	LYSOL SPRAY	01-11-651	17.58		17.58
								OFFICE SUPPLIES		

ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN	AMT MANUAL
VENDOR TOTAL								223.67		223.67
1744 REPUBLIC SERVICES #400										
0400-002000129	1	1	6/04/2020	6/04/2020	I S	500 YARD WASTE STICKERS	39-00-556	750.00		750.00
								YARD WASTE STICKERS		
VENDOR TOTAL								750.00		750.00
1796 ROCK ISLAND COUNTY TREASURER										
06012020	1	1	6/04/2020	6/04/2020	I S	MO. RADIO SERVIES	01-21-557	1096.00		1096.00
								RADIO COMMUNICATIONS		
VENDOR TOTAL								1096.00		1096.00
1219 TECHNOLOGY MANAGEMENT REV FUND										
T2028202	1	1	6/04/2020	6/04/2020	I S	RADIO COMM	01-21-557	44.27		44.27
								RADIO COMMUNICATIONS		
VENDOR TOTAL								44.27		44.27
1259 THE DAILY DISPATCH										
41731	1	1	6/04/2020	6/04/2020	I S	AD FOR REZONING LOTS ON GLENWOOD ROAD	01-61-553	33.01		33.01
								PUBLISHING		
41732	1	1	6/04/2020	6/04/2020	I S	RIDGES ESTATES AP FOR LIGHTED SIGN	01-61-553	30.47		30.47
								PUBLISHING		
VENDOR TOTAL								63.48		63.48
1953 TRI-CITY ELECTRIC COMPANY										
237828	1	1	6/04/2020	6/04/2020	I S	WELL2 ELECTRICAL SERV. FOR GENERATOR	51-00-821	3381.00		3381.00
								CAPITAL PROJECTS		

ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT	AMT MANUAL
VENDOR TOTAL								3381.00	3381.00	
2096 U.S. CELLULAR										
0372056943	1	1	6/04/2020	6/04/2020	I	S TELEPHONE	01-21-552	47.02	47.02	TELEPHONE
	2	1	6/04/2020	6/04/2020	I	S TELEPHONE	51-00-552	47.02	47.02	TELEPHONE
VENDOR TOTAL								94.04	94.04	
1961 UNIFORM DEN										
102892-03	1	1	6/04/2020	6/04/2020	I	S OFFICER CASTILLO VEST/PLATE CARRIER	01-21-471	405.00	405.00	UNIFORM ALLOWANCE
VENDOR TOTAL								405.00	405.00	
1988 VILLAGE OF COAL VALLEY										
061020	1	1	6/04/2020	6/04/2020	I	S WATER MAINT. GARAGE	01-41-652	35.50	35.50	OPERATING SUPPLIES
VENDOR TOTAL								35.50	35.50	
2127 ZOOM VIDEO COMMUNICATIONS INC.										
21520380	1	1	6/04/2020	6/04/2020	I	S ZOOM MEETING DUES	01-11-548	14.99	14.99	OTHER PROFESSIONAL SERVICES
VENDOR TOTAL								14.99	14.99	
** REPORT TOTAL **								105881.52	15257.52	
								90624.00		