

**VILLAGE OF COAL VALLEY  
REGULAR BOARD MEETING AGENDA  
WEDNESDAY, AUGUST 3, 2022 AT 6:00 P.M.  
COAL VALLEY VILLAGE HALL, 900 1<sup>ST</sup> STREET**

1. Call to Order – Village Mayor Pro Tem (Mayor Bartels will be absent)
2. Roll Call/Establishment of Quorum-
3. Pledge of Allegiance
4. Reading and Approval of the minutes from the Regular Board Meeting held July 20, 2022 and the Executive Sessions July 6, 2022 and July 20, 2022.
5. Public Presentation/Recognition and/or Public Comments.
6. Reports from the President and other Officers (on matters not otherwise appearing on the agenda)
  - A. President
  - B. Trustees
  - C. Police, Public Works & Administration

**\*\*\* NOTE: In each of the following items the board may VOTE to approve, deny or table\*\*\***

7. Old Business:
8. New Business:
  - A. 1<sup>st</sup> Reading of “AN ORDINANCE AMENDING TITLE X-TRAFFIC, DIVISION II-RULES FOR DRIVING, CHAPTER 1-TRAFFIC REGULATIONS, SECTION 22-UNLAWFUL USE OF ELECTRONIC COMMUNICATION DEVICE-SECTION 23-DRIVER/PASSENGER FAILURE TO WEAR SEATBELT”.
  - B. Consideration and approval of a Service Agreement with IMEG for concrete project work on W 28<sup>th</sup> Avenue Ct./Timothy Sirkl and concrete project work on E 19<sup>th</sup> Avenue.
  - C. Review, consideration and approval of a permit application from Windstream KDL, LLC for right-of-way usage on 114<sup>th</sup> Street (Motorcycle Road).
  - D. Review, consideration and approval of Soft Start replacement for Well #2 and Soft Start addition for Well #3.
  - E. Review, consideration and approval of a new Buffalo Storage TeraStation from Advanced Business Systems to back up the Village Hall host server and both virtual machines as images.
  - F. Review, consideration and approval of a Lease Service Agreement with Cintas for an Automated External Defibrillator (AED) for the Village Municipal Center.
  - G. Review, consideration and approval of bid for Janitorial Services at the Village Municipal Center.
  - H. Approval of the bills presented for payment.
9. Adjournment.

**VILLAGE OF COAL VALLEY**  
**MINUTES OF THE REGULAR VILLAGE BOARD MEETING**  
**WEDNESDAY, JULY 20, 2022 AT 6:00 P.M.**  
**VILLAGE BOARD ROOM, 900 1<sup>ST</sup> STREET**

1. Call to Order. The meeting was called to order at 6:00 p.m. by Mayor Bartels.

2. Roll Call/Establishment of Quorum.

Present: Bartels, Argo, Mountain, Engstrom, Stickell, Hoyt, Rigg.

Absent:

Staff present at meeting: Penny Mullen-Administrator/Finance Director,  
Clint Whitney-Police Chief, and Deanna Hulliger-Village Clerk.

3. Pledge of Allegiance.

4. Reading and Approval of Minutes.

Trustee Hoyt made a motion to approve the minutes of the Regular Board Meeting held July 6, 2022. Trustee Rigg offered a second to the motion. All Ayes, motion carried.

5. Public Presentation/ Recognition and/or Public Comments.

Mayor Bartels asked if there was anyone in the audience that had any public comment before moving on to the Board agenda items.

Darcy and Rob Pettit of 12010 Niabi Zoo Road are here this evening to request that the Village Board amend the neighborhood vehicle ordinance to include the electric moped they just purchased for Rob Pettit to operate around the Village. Mrs. Pettit stated they have talked with their insurance company and are able to get an insurance policy if this moped is allowed to be driven in town. Discussion was held. If a medical condition exists there should be an exception in the current ordinance. Trustees were fine with the medical exception and if insurance is provided by owner. Ms. Mullen will contact our Village Attorney and have something drafted, let the Police Department review the amendments and bring back to the Board for approval. On the State and County roads the Pettit's will need to be aware of their rules and regulations as the Village cannot control those.

Pieter Hanson is here this evening to inform the Board that Coal Creek Inn hopes to be open by the first weekend in August. They are making good progress. Mr. Hanson would like the Board to consider angled parking on the Avenues on the North and South side of the Post Office Park. That would allow for additional parking and a more uniformed method for parking. Discussion was held. The Mayor asked Mr. Hanson to bring a conceptual drawing back to the Board of the angled parking proposal.

6. Reports from the President and other Officers (on matters not otherwise appearing on the agenda).

- A. President- Mayor Bartels had a discussion with Fire Chief Dunham and they are requesting to extend their Fire Station to the West about 20 feet to add an additional bay. It would be a tight easement through there. The Fire Department would also like to add living quarters to the South of the building as well. Discussion was held.
- B. Trustees- Trustee Mountain asked Ms. Mullen about the paint that chipped from the water tower after it was cleaned. Ms. Mullen has been in contact with K & W Coatings to see about "touching up" the chipped areas. Discussion was held on re-painting the tower. Trustee Engstrom stated it is too soon to pay \$40,000.00 + to re-paint the tower. Further discussion was held.

Trustee Mounting asked the Chief about the new speed trackers. Chief Whitney stated they are ordered but have not arrived yet.

Trustee Engstrom mentioned that he and Ryan Hamerlinck found and marked about 175 feet of sidewalk that is in need of repair along First Street and they are planning the repairs for next week or so.

Trustee Hoyt talked of garbage and recycle carts throughout the Village needing replaced due to breakage. This needs to be addressed with Republic.

- C. Police, Public Works & Administration- Chief Whitney has nothing to report this evening.

Administrator Penny Mullen reported on the following:

With the water softeners removed at Arrowhead Ranch the water operator for that tower has been changed from Moline to Coal Valley.

Ms. Mullen completed the IML renewal packet for the 2023 General and Workers Comp insurance.

Ms. Mullen is currently working on the June financials, the 2<sup>nd</sup> quarter tax reports and the 2023 budget.

Ms. Mullen has sent out numerous emails and phone requests on various matters and is waiting for responses. So that is all to report this evening.

7. Unfinished Business-None.

8. New Business-

- A. Review, consideration and approval of a request from Valley Meats to vacate the public right-of-way-part of W 24<sup>th</sup> Avenue

Mayor Bartels explained that Dave Walker with Valley Meats is in the audience this evening if he would like to add any comments for this agenda item. Mr. Walker would like to take ownership of the dead-end portion of W 24<sup>th</sup> Avenue and will maintain the property from the creek on back and will not obstruct the alley. The only trucks parked there would

be fleet trucks. The other trucks have been instructed to park at a casino lot or elsewhere. Valley Meats is also going to eliminate the 3<sup>rd</sup> shift for shipping/receiving purposes which will cut down on night time noise and congestion. Phyllis Webb and Sheree Chandler are in the audience this evening. Ms. Chandler brought to the attention of the Board that there is a State law regulating the sound level within 25 feet of her parents' home. Discussion was held.

Trustee Engstrom made a motion to approve the request from Valley Meats to vacate the public right-of-way part of W 24<sup>th</sup> Avenue. Trustee Argo offered a second to the motion. Roll Call: Ayes-Argo, Mountain, Engstrom, Hoyt, Rigg. Nays-Stickell. Motion carried.

B. Review, consideration and approval of door controllers and card readers for Police Department.

Chief Whitney is requesting to secure the Police Department and had Clerk Hulliger send out documents to the Board with the reasoning for this request. The Coal Valley Police Department needs to be in compliance with the rules and regulations. Trustee Engstrom asked if this was a budgeted item and the Chief responded no and the Chief has provided documentation in tonight's agenda packet showing which line items the costs would come from. The Mayor asked the Chief if we are currently out of compliance and the Chief answered yes we are not currently in compliance with the security/safety regulations. Chief Whitney stated the Police Department would own the equipment and there would be no monthly maintenance fee. We would pay for any repairs that might be needed after point of purchase. Discussion was held at length.

Trustee Argo motioned to authorize the purchase of the door controllers and card readers from Global Wireless for the Police Department. A second to the motion was given by Trustee Hoyt. Roll Call: Ayes-Argo, Mountain, Engstrom, Stickell, Hoyt. Nays-Rigg. Motion carried.

C. Review, consideration and approval to authorize Dorner Valves and Automation/Regan Mechanical to replace the pressure reducing valves at their stations located at 2512 W 3<sup>rd</sup> Street and 302 1<sup>st</sup> Street.

Ms. Mullen reported that Public Works is having issues with pressure reducing valves in two of the stations (parts in the vault areas are not working correctly). The parts would come from Dorner Valves and Automation at the cost listed and a recent quote from Regan Mechanical of \$4,000.00 to install the parts. Ms. Mullen has a call into Eriksen Plumbing for an installation quote also. Discussion was held.

A motion was made by Trustee Hoyt to approve the replacement of pressure reducing valves at 2512 W 3<sup>rd</sup> Street and 302 1<sup>st</sup> Street. Trustee Mountain offered a second to the motion. Roll Call: Ayes-Argo, Mountain, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

D. Review, consideration and approval of a bid for re-sealing the Municipal Park lot and re-striping the Municipal Park lot, The Village Hall and 1<sup>st</sup> Street.

Ms. Mullen asked the Board if they have any questions on the bids. Prevailing wages were discussed and that is included with the bid. Trustee Engstrom asked if the cross-walk on First Street would be done. It was decided not to re-strip the cross-walk.

Trustee Hoyt motioned to accept a bid from Pro-Line Striping Inc. for re-sealing the Municipal Park lot and re-striping the Municipal Park Lot, the Village Hall and 1<sup>st</sup> Street. A second to the motion was given by Trustee Stickell. Roll Call: Ayes-Argo, Mountain, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

- E. Review, consideration and approval of a bid for Village Hall retaining wall repair.

Mayor Bartels received a request from Dale Keppy to fix/straighten the Village Sign when the wall is repaired. The Board decided to maintain the bid as is and keep an eye on the Sign for repair later. It was suggested to use new blocks as the current ones are 20 years old. Discussion was held.

A motion was made by Trustee Mountain to accept the bid from Heritage Landscape Design for the repair to the retaining wall in front of the Sign at Village Hall. Trustee Rigg offered a second to the motion. Roll Call: Ayes-Argo, Mountain, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

- F. Review, consideration and approval of the Treasurer's Report for May 2022.

The Treasurer's Report was reviewed by the Board.

Trustee Hoyt made a motion to approve the Treasurer's Report for May 2022 as presented. Trustee Argo gave a second to the motion. Roll Call: Ayes-Argo, Mountain, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

- G. Approval of the bills presented for payment.

The bills were reviewed by the Board.

A motion was made by Trustee Rigg to approve the bills presented for payment. A second to the motion was given by Trustee Mountain. Roll Call: Ayes- Argo, Mountain, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

9. Executive Session-to discuss Real Estate and Personnel.

A motion was made by Trustee Stickell to enter into an executive session to discuss Real Estate and Personnel. Trustee Argo offered a second to the motion. Roll Call: Ayes- Argo, Mountain, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

Trustee Stickell made a motion to exit the executive session and return to the regular meeting. A second to the motion was given by Trustee Hoyt. Roll Call: Ayes- Argo, Mountain, Engstrom, Stickell, Hoyt, Rigg. Ayes 6, motion carried.

10. Adjournment

Trustee Stickell made a motion to adjourn. Trustee Hoyt gave a second to the motion. Ayes 6, motion carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,  
Deanna Hulliger  
Village Clerk  
Village of Coal Valley

**VILLAGE OF COAL VALLEY  
MINUTES OF AN EXECUTIVE SESSION  
JULY 6, 2022 AT 6:40 P.M.**

An executive session was held to discuss Personnel.

Roll Call: Present-Mike Bartels, Caleb Argo, Stan Engstrom, Kevin Stickell, Jake Hoyt and Laura Rigg.

Absent- Jim Mountain.

Establishment of a Quorum.

Discussion was held on Personnel.

Meeting ended at 6:49 P.M.

Respectfully submitted,

Amber Dennis  
Secretary

DRAFT

**VILLAGE OF COAL VALLEY  
MINUTES OF AN EXECUTIVE SESSION  
JULY 20, 2022 AT 7:16 P.M.**

An executive session was held to discuss Real Estate and Personnel.

Roll Call: Present-Mike Bartels, Caleb Argo, Jim Mountain, Stan Engstrom, Kevin Stickell, Jake Hoyt and Laura Rigg.

Absent-

Establishment of a Quorum.

Discussion was held on Real Estate and Personnel.

Meeting ended at 7:43 P.M.

Respectfully submitted,

Deanna Hulliger  
Village Clerk  
Village of Coal Valley

DRAFT

VILLAGE OF COAL VALLEY  
ORDINANCE NO.

AN ORDINANCE AMENDING TITLE X- TRAFFIC, DIVISION II- RULES FOR DRIVING, CHAPTER 1 – TRAFFIC REGULATIONS, SECTION 22 – UNLAWFUL USE OF ELECTRONIC COMMUNICATION DEVICE- SECTION 23 – DRIVER/PASSENGER FAILURE TO WEAR SEATBELT.

BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF COAL VALLEY THAT THE FOLLOWING AMENDMENT BE ADOPTED:

**TITLE X – TRAFFIC**

**DIVISION II – RULES FOR DRIVING**

**CHAPTER 1 – TRAFFIC REGULATIONS**

**SECTION 22 – UNLAWFUL USE OF ELECTRONIC COMMUNICATION DEVICE**

Section 22. ELECTRONIC COMMUNICATION DEVICES.

a. "Electronic communication device" means an electronic device, including, but not limited to, a hand-held wireless telephone, hand-held personal digital assistant, or a portable or mobile computer, but does not include a global positioning system or navigation system or a device that is physically or electronically integrated into the motor vehicle.

b. A person may not operate a motor vehicle on a roadway while using an electronic communication device, including using an electronic communication device to watch or stream video.

c. A law enforcement officer or operator of an emergency vehicle while performing his or her official duties;

1. A first responder, including a volunteer first responder, while operating his or her personal motor vehicle using an electronic device for the sole purpose of receiving information about an emergency situation while en route to performing his or her official duties;

2. A driver using an electronic communication device for the sole purpose of reporting an emergency situation and continued communication with emergency personnel during the emergency situation;

3. A driver using an electronic communication device in hands-free or voice-operated mode, which may include the use of a headset;

4. A driver of a commercial motor vehicle reading a message displayed on a permanently installed communication device designed for a commercial motor vehicle with a screen that does not exceed 10 inches tall by 10 inches wide in size;



5. A driver using an electronic communication device while parked on the shoulder of a roadway;
6. A driver using an electronic communication device when the vehicle is stopped due to normal traffic being obstructed and the driver has the motor vehicle transmission in neutral or park;
7. A drive using two-way mobile or citizens band radio services;
8. A driver using two-way mobile radio transmitters or receivers for licensees of the Federal Communications Commission in the amateur radio service;
9. A driver using an electronic communication device by pressing a single button to initiate or terminate a voice communication; or
10. A driver using an electronic communication device capable of performing multiple functions, other than a hand-held wireless telephone or hand-held personal digital assistant (for example, a fleet management system, dispatching device, citizens band radio, or music player) for a purpose that is not otherwise prohibited by this section.

Fine for the violation of this Ordinance \$45.

## **SECTION 23 – DRIVER/PASSENGER FAILURE TO WEAR SEATBELT**

### **Section 23. DRIVER & PASSENGER REQUIRED TO USE SAFETY BELTS, EXEPTIONS & PENALTY**

- a. Each driver and passenger of a motor vehicle operated on a street or highway in The Village of Coal Valley shall wear a properly adjusted and fastened seat safety belt;
  1. A driver or passenger frequently stopping and leaving the vehicle or delivering properly from the vehicle, if the speed of the vehicle between stops does not exceed 15 miles per hour;
  2. A driver or passenger possessing a written statement from a physician that such person in unable, for medical or physical reasons, to wear a seat safety belt;
  3. A driver or passenger possessing an official certificate endorsement issued by the appropriate agency in another state or county indicating that the driver is unable for medical, physical, or other valid reasons to wear a seat safety belt;
  4. A driver operating a motor vehicle in reverse;
  5. A motor vehicle with a model year prior to 1965;
  6. A motorcycle or motor driven cycle;
  7. A moped;
  8. A motor vehicle which is not required to be equipped with seat safety belts under federal law;

9. A motor vehicle operated by a rural letter carrier;
  
10. A driver or passenger of an authorized emergency vehicle, except this exception does not apply to vehicles of the fire department; vehicles of the Office of the State Fire Marshal; or ambulances, unless the delivery of life-saving measures prohibits the use of a seat safety belt;
  
11. A back seat passenger of a taxicab;

Fine for the violation of this Ordinance \$45.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022

Roll Call Vote

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent/Abstained: \_\_\_\_\_

\_\_\_\_\_  
MICHAEL BARTELS, President

\_\_\_\_\_  
Attest: DEANNA HULLIGER, Village Clerk



SHORT FORM SERVICES AGREEMENT

Client: Village of Coal Valley
Address: 816 1st Street
Coal Valley, IL 61240
Email: pmullen@coalvalleyil.org

Attn: Penny Mullen

Services Completed 20 days from Notice to Proceed
or by:

Date: July 29, 2022

Proposal valid for 30 days from the date of this offer.

Project Name: 2022 Request for Quote-Concrete work on W 28th Ave. Ct./Timothy Sirkl and on E. 19th Ave.
Project Location: Coal Valley

- 1.0 SCOPE OF SERVICES: IMEG agrees to perform Civil and services for the Client as follows:
Prepare Request for Quote proposal included specifications and map along with handle the bid process
with bid tabulation and recommendation for award and contract bond to prepare contract book with the
awarded contractor. IMEG was directed by Penny Mullen to start the process on June 28, 2022.
2.0 COMPENSATION
Time & Material NTE \$3,000.00
3.0 ATTACHMENTS: IMEG Standard Terms and Conditions, IMEG Standard Hourly Rates.
4.0 DOCUMENTS INCORPORATED BY REFERENCE

Acceptance of this Agreement is limited to and includes acceptance of the terms above, including all attachments, and
all attachments are incorporated by reference. IMEG's Standard Terms and Conditions supersede any other terms.
Services will be scheduled upon receipt of signed copy of this agreement. By signing and returning the first sheet of
this agreement to IMEG, all parties agree to the terms and conditions listed herein.

IMEG Corp.

Village of Coal Valley

Accepted this \_\_\_ day of \_\_\_, 20\_\_

By: [Signature]

By: \_\_\_\_\_

Name: Loren R. Rains

Name: \_\_\_\_\_

Title: Associate Principal / Project Executive

Title: \_\_\_\_\_

Approved by: Greg Ryckaert

loren.r.rains@imegcorp.com
LRR/ckw
G:\2022\22000151.00\ProjectManagement\Contracts\20220729 CVSF Agr StreetWorkQuote.docx

Village of Coal Valley

Permit Application for Right-of-Way Usage

Date of Application: 07/19/2022 Permit Request #7787

Applicant Name: Windstream KDL, LLC

Applicant Address: 3540 SW 61th St. Des Moines, IA 50321

Contact Person: Joe Barrett

Applicant Phone Number: 515.321.4903 Applicant E-mail address: Joseph.M.Barrett@Windstream.com

Applicant Affiliation (Utility Company, Homeowner, Contractor, etc.): Telco

Contractor Name: (if different than Applicant): Custom Underground

Contractor Address: 702 Cartwright St Ashton IL. 61006

Contractor Contact Person: Brad Livingston

Contractor Phone Number: 309.696.3123 Contractor E-mail address: brad@customug.com

Attach Applicable Documentation for: (check next to each line that item is being submitted with application)

Emergency Contingency Plans

Traffic Control Plan

General Description/Scope of Work: Type of Work (Electric, Water, Sewer, Gas, Fiber, CATV,  
(describe): telecommunication / fiber

Other

Site Plan with engineered drawings

Proof of Insurance naming Village as additional insured (See Section 8 of ordinance for insurance requirements)

Application fee (\$560 unless Applicant pays Electricity Infrastructure Maintenance Fee or Simplified Municipal Telecommunications Tax in which case fee is waived. Proof of payment of Fee or Tax required for waiver of fee)

150 Number of Lineal Feet x \$1.50 for annual payment for ROW usage

Location of work: 10641 114TH ST COAL VALLEY, IL, 61240

Are you a member of JULIE the Illinois One Call System? Yes

If not, provide line locate number: \_\_\_\_\_

Date anticipated for work to begin: July 2022 - as soon as approved

Applicant hereby agrees that it shall be responsible for all property damage associated with the use of the public right of way and with any of its general contractor and/or any subcontractor work operations. This includes but is not limited to, damage to all structures, utilities, services, or other public and private infrastructure. Any areas damaged or disturbed during the project as a direct or indirect result of applicant or applicant's contractor operations shall be restored to a condition equal to or better than the original condition. Cost of said restoration, repair, or replacement shall be borne totally by the applicant. The responsibility for the repair or replacement of any utility, structure, landscaping, etc., damaged or destroyed by the applicant or applicant's contractor during mobilization or construction shall be borne solely by the applicant, with no expense being charged to the Village of Coal Valley. Prior to acceptance of the repair or replacement, the applicant shall present the Village of Coal Valley with a letter signed by a responsible official of the owner of the damaged property stating that the repair or replacement is acceptable. All claims, costs, or fees associated with said damage or repairs shall be the responsibility of the applicant. The Village may resolve any issues not resolved in a timely manner by the applicant, and applicant agrees to pay for the costs, including all legal fees to collect such costs, of any such work done by the Village to resolve such issues.

Applicant further acknowledges and agrees that this permit is subject to the requirements and conditions contained in the Village of Coal Valley's right-of-way usage ordinance found in Title IX Streets, Public Ways and Public Property, Division II, Chapter 8 UTILITIES USE OF RIGHT-OF-WAYS, which can be found at <https://www.coalvalleyil.org/ordinances.php>.

Kyle Petty  
Signature of Authorized Agent of Applicant

Kyle Petty  
Printed Name

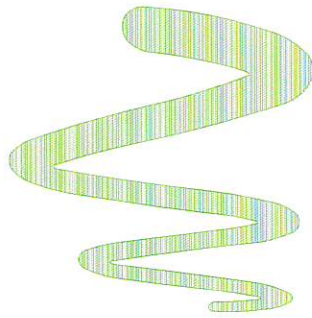
Analyst I  
Title

Application approved:

\_\_\_\_\_  
Village of Coal Valley

\_\_\_\_\_  
Date

\_\_\_\_\_  
Permit Number



# WINDSTREAM

JOB: 718622325 SECTION: 35

ADDRESS: - 10641 114TH ST COAL VALLEY, IL, 61240

PERMIT REQUIRED - IL DOT, VILLAGE AND TOWNSHIP OF COAL VALLEY

**CONTACTS INFO:**

**WINDSTREAM ENGINEER:**  
JOE BARRETT  
515-309-1383

**FIELD ENGINEER:**  
TROY OZBUN  
(712-579-6095)

TOZBUN@PEARCE-SERVICES.COM

**LCON:**  
GREG WEBER  
303-706-5880  
GREG.WEBER@DISH.COM

ROCK ISLAND = COUNTY  
COAL VALLEY = CITY

SCALE = 1:50

FOLLOW ALL OSHA  
SAFETY PRECAUTION

PROJECT INFORMATION:		CONTACT NAMES AND NUMBERS		DRAWING LIST:				DRAWING STATUS					
TOTAL SURVEYED AERIAL FOOTAGE:	WINDSTREAM ENGINEER	JOE BARRETT	515-309-1383	SHEET	DESCRIPTION	SHEET	DESCRIPTION	SHEET	DESCRIPTION	SHEET	DESCRIPTION	OR/AFTR	SET
TOTAL SURVEYED GUP FOOTAGE:	FIELD ENGINEER	TROY OZBUN	(712-579-6095)	CO1	COVER SHEET	04-07	CONSTRUCTION SHEET						
TOTAL FIBER MILES:	LCON	GREG WEBER	303-706-5880	CO2	GENERAL LOCATION PLAN	05-07	CONSTRUCTION SHEET						
			GREG.WEBER@DISH.COM	CO3	UNIT SUMMARY	06-07	CONSTRUCTION SHEET						
				CO4	LEGEND AND GENERAL NOTES	07-07	CONSTRUCTION SHEET						
				01-07	CONSTRUCTION SHEET	07(A)-07	DETAILED FDP VIEW						
				02-07	CONSTRUCTION SHEET								
				03-07	CONSTRUCTION SHEET								

DESIGN BY	JOE BARRETT
PROJECT NO.	718622325
SHEET NO.	01
TOTAL SHEETS	03

COVER SHEET
JOB: 718622325
PROJECT: CW22236091 BO CLVYL DISH 10641 114TH
LOCATION: 10641 114TH ST COAL VALLEY, IL, 61240

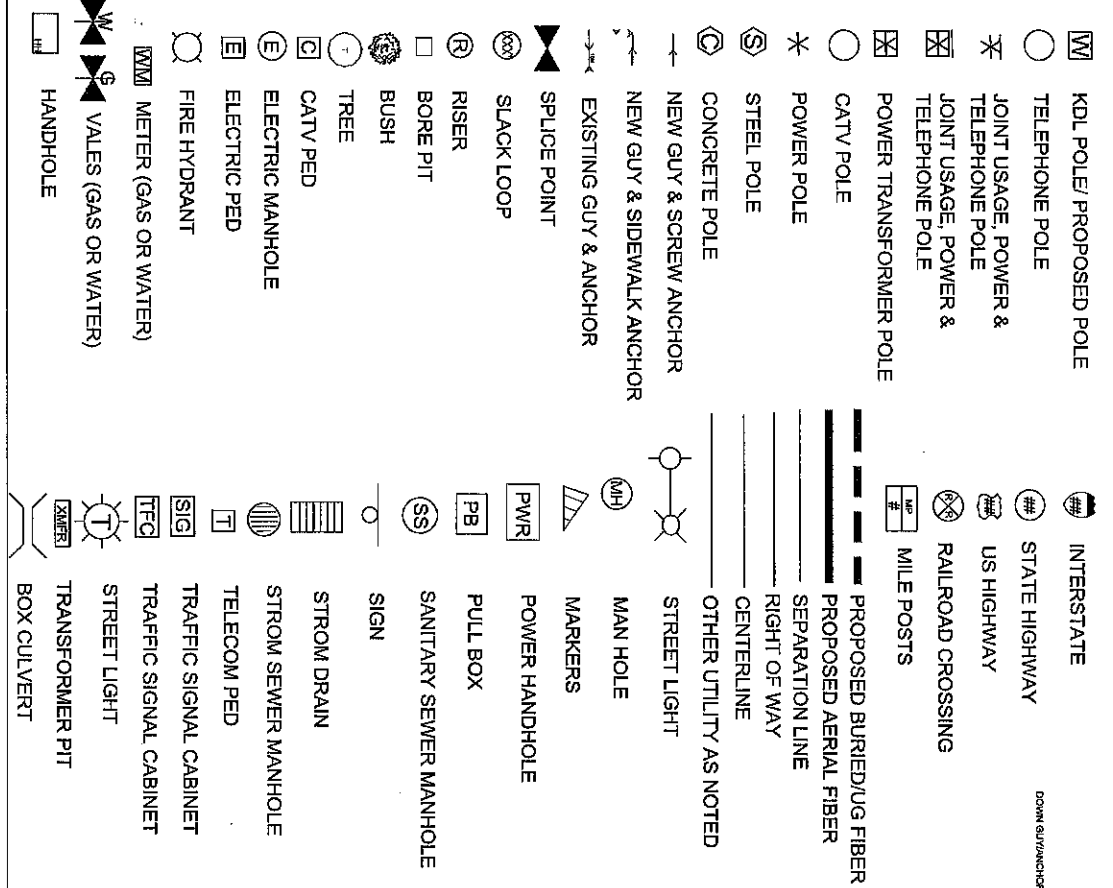
REV	SHEET	DESCRIPTION	ENG	DRUPTED

THIS PRINTS AND DESIGN ARE THE SOLE PROPERTY OF WINDSTREAM KDL, INC AND SHALL BE CONSIDERED CONFIDENTIAL. THIS PRINT MAY NOT BE PRODUCED IN ANY WAY WITHOUT THE WRITTEN CONSENT OF WINDSTREAM KDL, INC. AND SHALL BE RETURNED UPON REQUEST.

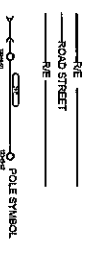




**TYPICAL SYMBOLS:**



**TYPICAL POLE SPAN:**



**BURIED/UG INSTALLATION NOTES:**

1. MAINTAIN A MIN. 36" DEPTH.
2. PLACE (2) 1.25" HDPE DUCTS.
3. RESTORE ALL SURFACE TO ORIGINAL OR BETTER CONDITION.
4. MAINTAIN MIN. DEPTH OF 48" UNDER PAVED SURFACES.

**ONE CALL UTILITY  
LOCATION SERVICES**  
IL - 811 or 800-892-0123

**ABBREVIATIONS:**

- ANCH - ANCHOR
- B - BELT
- C - CABLE TV
- F - FIBER
- FLG - FLAG - FLAG LINE @ EDGE LINE
- DG - DOWN GUY
- NC - NO CLASS
- NT - NO TAG
- OB - OVERHEAD GUY
- OS - OTHER (USED AS A POINT OF REFERENCE)
- P2 - POLE TO POLE GUY
- P - POWER
- PL - ROUTE LINE CHANGE
- RLC - ROUTE LINE CHANGE
- RR - REMOVE AND REPLACE
- STR - STREET LIGHT
- SS - SLACK SPAN
- STRAND - BARE STRAND MESSENGER
- TC - TRAFFIC CONTROL
- TP - TOP OF POLE
- TR - TRAFFIC SIGNAL
- TT - TRIM TREE

**CONST. DRAWING "FOR CONSTRUCTION" STAMP:**

**FOR CONSTRUCTION**

REVISIONS	
NO.	DESCRIPTION

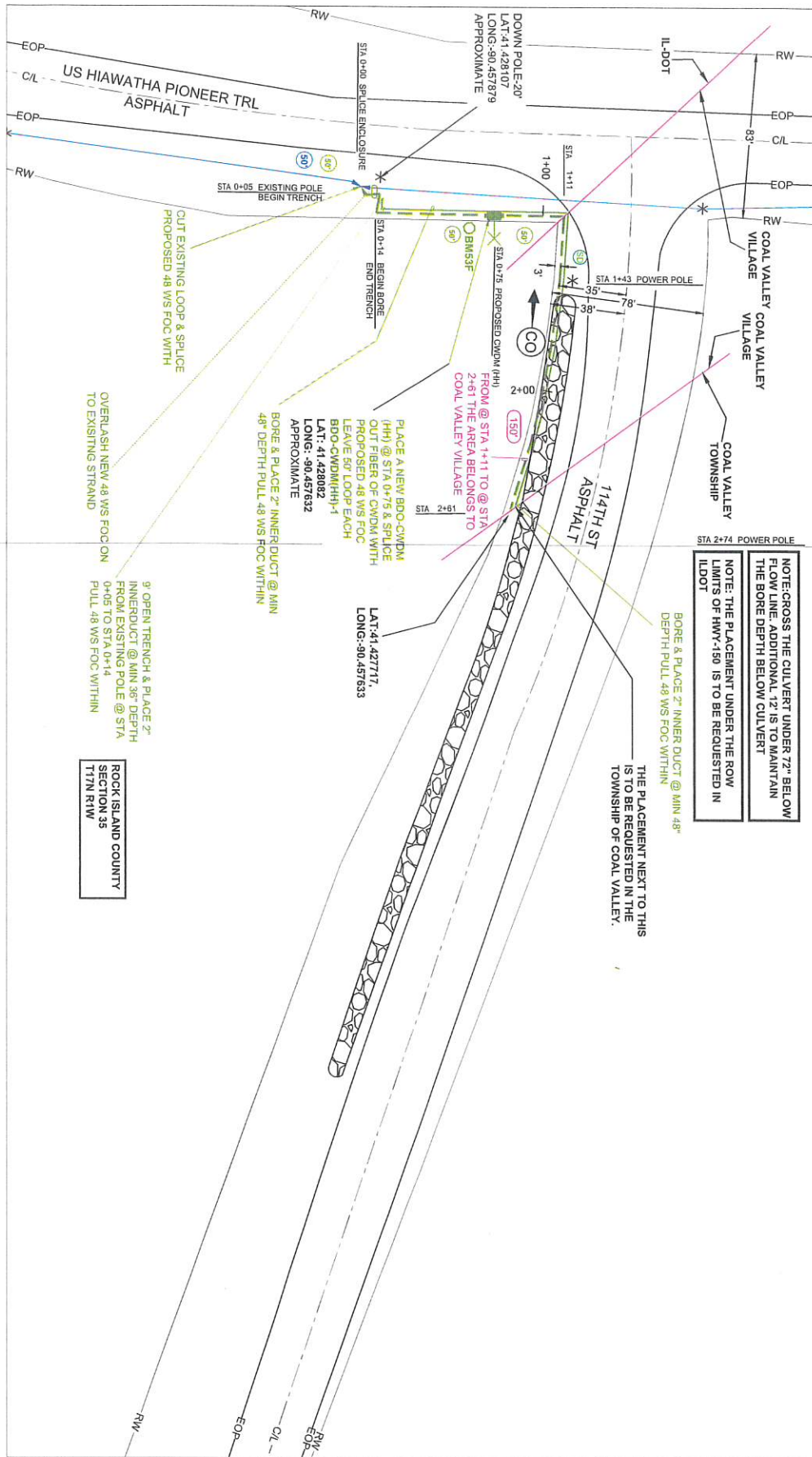
  

<p><b>LEGEND AND GENERAL NOTES</b></p> <p>JOB: 718622325</p> <p>PROJECT: CW22236001 BO CLVYL DISH 10641 114TH</p> <p>LOCATION: 10641 114TH ST COAL VALLEY, IL, 61240</p>	<p style="font-size: small;">DESIGNED BY: _____</p> <p style="font-size: small;">DRAWN BY: _____</p> <p style="font-size: small;">CHECKED BY: _____</p> <p style="font-size: small;">DATE: _____</p> <p style="font-size: small;">LAYOUT &amp; GENERAL NOTES: _____</p> <p style="font-size: small;">TOTAL SHEETS: _____</p> <p style="font-size: small;">SHEET: _____</p>
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**WINDSTREAM, INC.**  
102 E. SHAFER ST.  
FORSYTH, IL, 62635 (217) 876-7194

THIS PRINTS AND DESIGN ARE THE SOLE PROPERTY OF WINDSTREAM, INC. AND SHALL BE CONSIDERED CONFIDENTIAL. THIS PRINT MAY NOT BE REPRODUCED IN ANY WAY WITHOUT THE WRITTEN CONSENT OF WINDSTREAM, INC. AND SHALL BE RETURNED UPON REQUEST.





NOTE: CROSS THE CULVERT UNDER 72" BELOW FLOW LINE. ADDITIONAL 12" IS TO MAINTAIN THE BORE DEPTH BELOW CULVERT

NOTE: THE PLACEMENT UNDER THE ROW LIMITS OF HWY-150 IS TO BE REQUESTED IN ILDOT

THE PLACEMENT NEXT TO THIS IS TO BE REQUESTED IN THE TOWNSHIP OF COAL VALLEY.

ROCK ISLAND COUNTY SECTION 35 117N R1W



DESIGNED BY: [blank]  
 DRAWN BY: [blank]  
 SCALE: 1"=50'  
 SHEET NUMBER: 01  
 TOTAL SHEETS: 01

**CONSTRUCTION SHEET**  
 JOB: 718622325  
 PROJECT: CW22236091 BO CLVYL DISH 10641 114TH  
 LOCATION: 10641 114TH ST COAL VALLEY, IL, 61240

REV	SHEET	DESCRIPTION	ENG	CHAPTER

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**SATELLITE VIEW**



**START LOCATION**

41.428055, -90.457651

**END LOCATION**

41.427717, -90.457633

DESIGNED BY:	DRAWING BY:
CHECKED BY:	DATE PLOTTED:
FILE NAME:	CONSTRUCTION SHEET
JOB NUMBER:	1064114
SHEET TOTAL SHEETS:	SV

<b>CONSTRUCTION SHEET</b>	
JOB: 71862325	
PROJECT: CW22236091 BO CLVYL DISH 10641 114TH	
LOCATION: 10641 114TH ST COAL VALLEY, IL, 61240	

REV	SHEET	DESCRIPTION	ENG	DRAWN

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WINDSTREAM, INC.  
102 E. SHAFER ST.  
FORSYTH, IL, 62535 (217) 876-7194



# LAKWOOD ELECTRIC & GENERATOR SERVICE, INC.

255 5th Avenue W, Milan, IL 61264 | PHONE: 309-756-8233 | EMAIL: lakewoodelectric@live.com

July 29, 2022

## Village of Coal Valley

Ryan Hamerlinck  
900 1st St  
Coal Valley, IL 61240  
rhamerlinck@coalvalleyil.org

## RE: Well #2 and Well #3 Soft Start

Dear Ryan,

Lakewood Electric & Generator Service, Inc. is pleased to present to you a quote for the following scope of work to be performed at the above location. We hereby submit specifications and estimates for all materials, labor and equipment to complete the following:

- Provide Labor/Material to replace existing soft start at well #2 with new soft start.
- Provide Labor/Material to install new soft start at well #3 (allowing for smaller generator on well).

***Our price for the above scope of work comes to... \$3,454.00***

Thank You,

*Jason Bollinger*

### **Lakewood Electric & Generator Service Inc.**

PO Box 469 Milan, IL 61264  
P 309-756-8233 F 309-206-4535  
[www.lakewoodelectricservice.com](http://www.lakewoodelectricservice.com)  
"Generating A Brighter Future"

If approved to proceed sign, date, and return to  
Lakewood Electric or lakewoodelectric@live.com  
PO Box 469  
Milan, IL 61264

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*Proposals subject to all applicable taxes. Proposals are valid for 15 days. All work will be performed during normal business hours—Monday through Friday 7:00am-3:30pm. Residential work due upon completion. Credit cards will be charged a convenience fee of 4%.



July 28, 2022

Village of Coal Valley  
Attn: Penny Mullen  
900 1st Street  
Coal Valley, IL 61240  
Phone: 799-3604

Dear Penny:

Thank you for this opportunity to provide you with pricing on a new Buffalo Storage TeraStation. Advanced Business Systems, Inc is an authorized Dell, HP/Compaq, Microsoft, Sharp & SonicWALL dealer so you are assured of the highest quality. All workstation systems are setup tested and installed by either an A+ or network certified technician.

**Business Network Attached Storage Devices:**

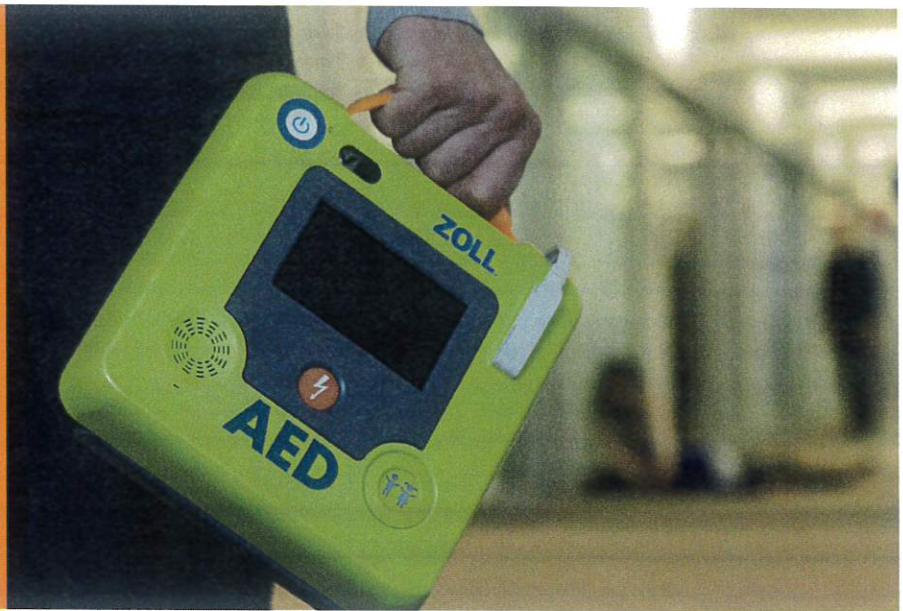
Buffalo TS3420DN NAS 8TB (2x4TB).....	\$ 776.00
Buffalo TS3420DN NAS 16TB (4x4TB).....	\$ 1,016.00

NAS drive will be setup as Raid 10. The second drive is an option to have more storage space down the road. After setup the 8TB drive will have 4TB of usable backup space while the 16TB drive will have 8TB of usable backup space.

Thank You for This Opportunity,  
Brian Soucinek  
ABS, Inc  
309-797-1231 ext. 263

# Life-Saving Technology FOR ONLY \$129/month

## THE AED SERVICE AGREEMENT



With today's heightened focus on being prepared, now is the ideal time to make sure you feel **ready™** to respond to cardiac emergencies. For less than \$5 a day, you can equip your business with an Automated External Defibrillator (AED) from Cintas and feel better prepared to act quickly in the event of sudden cardiac arrest (SCA) — the number one killer in the workplace.

### PLANNING

#### CINTAS OFFERS:

- The AED 3® by ZOLL®
  - Easy to navigate large color LCD screen
  - Simple to operate with clear one-touch buttons
  - Real CPR Help® guides rescuers in delivering high-quality CPR
  - Enhanced CPR quality bar gauge

### IMPLEMENTATION

#### INSTALLATION:

- Your AED is professionally installed alongside your accessories

#### AED TRAINING:

- Discounted AED training when you schedule a First Aid, CPR/AED and Bloodborne Pathogen course  
Course includes:
  - Effectively recognize and treat adult emergencies prior to EMS arrival
  - Administration of basic first aid
  - Become certified to perform adult CPR
  - Effectively use an AED to deliver a life-saving shock

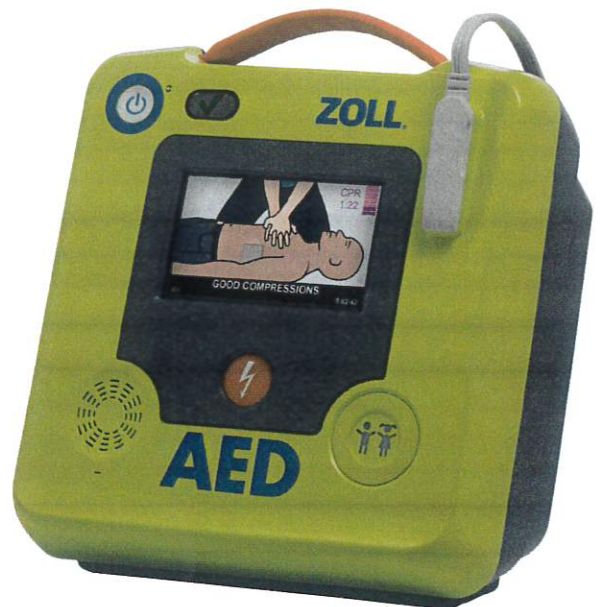
### SUPPORT

#### SERVICE VISITS:

- If pads and/or batteries are expired or in need of replacement after an event, we replace them on the spot
- Software upgrades

#### LifeREADY 360™, powered by Stat PADS:

- Medical Direction or Physician Oversight
- AED Placement Reporting/EMS Registrations
- Tracking Software
- AED Program Design Guide
- Post-event Support



### For more information contact

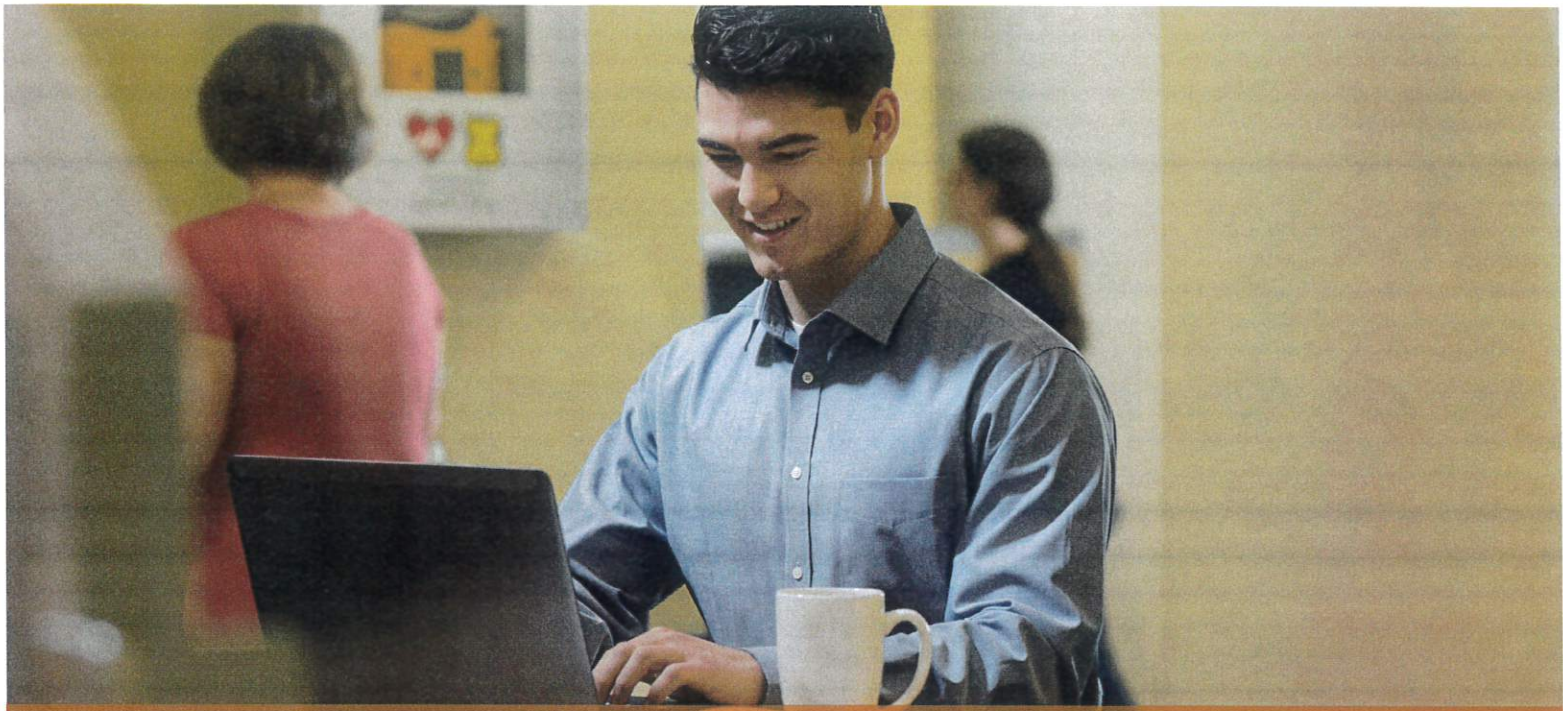
Mark Kline  
(563) 343-2625  
klinem@cintas.com

The "AED Program" includes ONLY the sale or service agreement of AEDs and periodic inspection of the AEDs to determine whether the batteries and/or pads for the AED have expired. If expressly and separately purchased by Customer, Cintas may also provide AED and CPR Training, and access to LifeREADY 360™ website. "AED Program" expressly excludes any risk or hazard analysis of any kind or type, including (but not limited to) recommendations regarding the type, number, or placement of AEDs at Customer's facility. Customer is solely responsible for choosing the type and number of AEDs needed and the placement of those AEDs within its facility(ies) and for notifying Cintas of any faults, alarms, or indications that the AED is not functioning properly in between Cintas's periodic service visits.

cintas.com | 877.973.2811

UNIFORMS | FACILITY SERVICES | FIRST AID & SAFETY | FIRE PROTECTION

**CINTAS**  
READY FOR THE WORKDAY®



# LifeREADY 360™, powered by Stat PADS

Whether you have multiple sites with multiple AEDs or you need to update your AED written program for your facility, LifeREADY 360 is a complete solution to help you manage your AED program.

Your subscription to LifeREADY 360 includes a medical prescription as required by the Food and Drug Administration (FDA) along with the following:

- **Medical Direction or Physician Oversight** — by using the LifeREADY 360 portal, your AED program and activity will be overseen by the professional Stat PADS team.
- **AED Placement Reporting/EMS Registrations** — your AED location information will be registered with local and/or state EMS agencies (as may be required by law) in an effort to enhance and expedite emergency responder response times to a cardiac emergency.
- **Tracking Software** — The LifeREADY 360 empowers you to track and review your ongoing maintenance and emergency readiness status of each AED - log your AED checks, expiration dates and even keep track of your certified first responders.
- **AED Program Design Guide** — LifeREADY 360 provides a “design guide” you can use to develop a program that meets your needs.



# Automatic External Defibrillator Service Agreement

## CUSTOMER INFORMATION

Company Name ("Customer"): Village of Coal Valley

Phone: 309-799-3604

Email: pmullen@coalvalleyil.org

Customer #: 15398656

Billing Address: PO Box 105 Coal Valley, IL 61240

Location Physical Address: 900 1st Street Coal Valley, IL 61240

## TERMS AND CONDITIONS

Cintas Corporation No. 2 d/b/a Cintas First Aid & Safety ("Cintas") will provide the Customer the Automatic External Defibrillator(s) selected by Customer below (the "AED Device(s)") and related products and services as specifically outlined in this agreement ("Agreement").

AED DEVICE	CASE	PRICE PER UNIT	NUMBER OF UNITS	MONTHLY PRICE
ZOLL AED 3®	Cabinet	\$ 129.00 /unit	1	\$ 129.00 /month

MEDICAL DIRECTION  LifeREADY 360™  LifeREADY™

### TRAINING

AHA Heartsaver™ FA/CPR/AED Course \$ /Seat or Key\* \$ /Class\*

\* Discounted Rate is one-time offer and is valid only at the time of signing of this Agreement. Training will be invoiced separately.

**1. Parties and Acknowledgment.** This Agreement is between Cintas and Customer (individually, "Party"; together, the "Parties"). By signing this Agreement, Customer acknowledges it has received the entire Agreement and has read and understands all terms and conditions, including terms and conditions listed on page two. Any other terms not specifically agreed upon by Cintas, in writing, are not binding on Cintas.

**2. Term; Renewal; Charges.** The initial term of this Agreement is 36 months, commencing on the delivery date of the AED Device(s) to the Customer, which shall be reflected in the first invoice from Cintas to Customer for the AED Device(s) ("Initial Term"). This Agreement shall renew automatically for succeeding terms of 12 months (each a "Renewal Term") unless Customer gives to Cintas written notice of the Customer's intention not to renew at least 30 days prior to the expiration of the then-current term. Cintas shall charge Customer the above-referenced monthly price for use of the AED Device(s) and/or related services ("Monthly Service Charge"). Customer acknowledges, however, that Cintas's costs may increase or other events may occur during the course of the Agreement warranting a price increase, and Cintas reserves the right to increase prices. If Cintas increases a price, Customer has the right to object in writing within 10 days of the notice of the increase. If Customer objects to the increase, Cintas has the right to terminate the Agreement. If Customer does not object, Customer is bound by the new prices.

**3. Products.** Cintas will provide for use by Customer the AED Device(s). With each AED Device, Cintas will also provide for use: one battery, one set of pads, one Prep and Response Kit, and either one AED wall cabinet or one Grab N' Run Kit (together, including the AED Device, "Product"). (Additional batteries, sets of pads, data recording cards, and other accessories are not included in the definition of Product; such items may be purchased separately from Cintas.)

**4. Service.** Cintas will deliver AED software updates when available and provide periodic service visits (at a minimum, once every six months) to check expiration dates of the battery and set of pads, to replace them if expired, and to confirm the status of the AED Device(s) through a visual inspection of the AED status indicator ("AED Services"). If Customer performs its own inspection and/or Customer identifies an expired battery or an expired set of pads, notes a fault of the AED status indicator, or identifies any other concern, Customer shall contact Cintas during normal business hours and Cintas will respond to Customer by the first business day following receipt of notice.

**5. Medical Direction.** Customer acknowledges that it must obtain a prescription for the AED Device(s) and the AED Device(s) must be subject to medical oversight. Customer acknowledges that Cintas is not a health-care provider and does not issue the prescription, provide medical oversight, or provide other related health-care or medical services. Rather, by signing this Agreement, Customer receives access to a third-party, at no additional cost to Customer, who will provide a prescription for the AED Device(s), provide medical oversight, register the AED Device(s) with local EMS (together, "Medical Direction"), and provide Customer access to the third-party's on-line software portal. As a condition to being granted Medical Direction and access to third-party's software portal, Customer acknowledges it will be required to agree to the terms and conditions applicable to those services, which will be provided at the initial log in to the software portal. Failure to do so: (a) will relieve any third-party providing the services from any liability for AED management and (b) will result in Customer assuming full responsibility and any associated liabilities for failing to acknowledge the terms and conditions.

**6. Training Course.** Customer is entitled to receive for one person one admission seat into an open enrollment AHA HeartSaver™ FA/CPR/AED training course held at participating Cintas locations. In the alternative, Customer may choose to receive access to one on-line AHA HeartSaver™ FA/CPR/AED training course. Customer may elect to purchase additional admission seats or online training keys to AHA HeartSaver™ FA/CPR/AED training courses.

**7. Quality of Services.** Cintas will deliver quality service at all times. Any complaints about the quality of Cintas's service that are not resolved in the normal course of business must be sent by registered letter to Cintas's General Manager at the local FAS service office. If Cintas then fails to resolve a material complaint in a reasonable period, Customer may terminate this Agreement provided AED Device(s) are returned in good working order or purchased at Replacement Cost.

**8. Scope and Limitations of Service.** The scope of Cintas's responsibilities under this Agreement is limited to delivering, performing AED Services and providing access to third-party Medical Direction, as outlined above. Customer acknowledges that the scope of services expressly excludes: performance of a risk or hazard analysis of any kind or type, providing regulatory guidance, or providing recommendations regarding the type, number, and placement or location of AED Device(s) at Customer's facility. Customer further agrees that Cintas has no responsibility to monitor the condition of the AED Device(s) between Cintas's periodic service visits. Customer bears sole responsibility for notifying Cintas of faults, alarms, or indications that an AED Device is not functioning properly in between Cintas's periodic service visits. Should Customer so notify Cintas, Cintas will respond to Customer by the first business day following receipt of notice and will perform a service visit within a reasonable time thereafter to provide a visual inspection of the AED status indicator and/or provide a replacement AED Device.

**9. Ownership; Care of AED Products; Replacement, Repair & Maintenance.** Cintas maintains all right, title, and ownership of the AED Device(s). Customer agrees it will not alter, repair, or otherwise make changes to the AED Products. Customer agrees to protect AED Device(s) and Product(s) from mishap and misuse. If an AED Device requires repair due to ordinary wear and tear, Cintas shall, at its sole discretion, either provide Customer with a replacement AED Device or send the AED Device for repair by the manufacturer at no charge to Customer. If Cintas, in its sole discretion, determines an AED Device must be repaired due to mishap or misuse that occurred while in Customer's possession, Cintas may charge Customer for the time, materials, and shipping involved in the repair of the AED Device. In the event an AED Device is lost, stolen, or damaged beyond repair, Customer agrees to pay a replacement cost of \$1,995 ("Replacement Cost"). If replacement is necessary and the AED Device is still subject to the Initial Term or a Renewal Term, the payment of the Replacement Cost does not release Customer of its obligations under the terms and conditions of this Agreement. If an AED Device must be replaced or repaired, Cintas, at its sole discretion, may elect to ship to Customer a replacement AED Device and have Customer ship back to Cintas the AED Device requiring repair or replacement (rather than Cintas physically delivering a replacement AED Device). Upon receipt of a replacement AED Device, Customer shall return to Cintas the original AED Device, postage prepaid by Cintas, with the Customer taking reasonable care to protect the AED Device during transit. If, at any time, Customer identifies any concern, including, but not limited to, an expired battery or set of pads, a fault on the AED Status Indicator, or any other alarm, fault or other notification that an AED Device is not functioning correctly, Customer shall contact Cintas during normal business hours and Cintas will respond to Customer by the first business day following receipt of notice.

**BY SIGNING BELOW, CUSTOMER CERTIFIES THAT CUSTOMER HAS READ AND AGREED TO THE TERMS AND CONDITIONS CONTAINED IN THIS AGREEMENT, INCLUDING THOSE PRINTED ON THE SECOND PAGE.**

Customer Signature:

Date:

Customer Name:

Title:

Original - Office | Yellow - Customer | Pink - Cintas Partner  
Cintas Onsite AED Service Agreement, Page 1 of 2

## TERMS AND CONDITIONS (CONT.)

- 10. Replacement AED Device.** Customer may choose to replace an existing AED Device ("Original AED") with an AED Device of a different make or model ("Replacement AED") at any time after the expiration of the Initial Term with no penalty or cancellation charges; Customer may return Original AED to Cintas or purchase Original AED for \$399. If Customer chooses a Replacement AED, Customer must sign a new Service Agreement.
- 11. Cancellation; Return of AED Device.** Customer may cancel the Agreement at any time with a 30-day advance written notification. If cancellation is made during the Initial Term, Customer shall pay all remaining Monthly Service Charges owed through the end of the Initial Term and either shall return all AED Devices subject to this Agreement or purchase each AED Device for a cost of \$399 per AED Device. If cancellation is made during a Renewal Term, Customer shall pay a cancellation fee of \$150 each per AED Device and either shall return all AED Devices subject to this Agreement or purchase each AED Device for a cost of \$399 per AED Device; the \$150 cancellation fee(s), however, may be applied to the purchase price of the AED Device(s). At the end of the Agreement, Customer shall return the AED Products to Cintas in good working and physical condition, reasonable wear and tear expected, within 5 business days of the cancellation of this Agreement.
- 12. Manufacturer Recalls.** Customer acknowledges that, from time to time, an AED Product may be subject to a voluntary recall initiated by the manufacturer and/or an involuntary recall initiated by the United States Food and Drug Administration. Under either or both scenarios, Customer agrees to cooperate fully with Cintas regarding timely execution of any required recall procedures and to provide Cintas and/or its authorized representatives and agents with access to all of the Customer's locations and facilities where recall-affected AED Products are or may be located. Customer agrees to permit Cintas and/or its authorized representatives and agents to collect any and all recall-affected AED Products and transport any and all such AED Products away from the Customer's locations and facilities for destruction or other processing. Cintas may supply Customer with alternate AED Products having similar functions and characteristics to the recall-affected AED Products.
- 13. TRAINING ACKNOWLEDGEMENT. CUSTOMER ACKNOWLEDGES AND AGREES ALL TRAINING COURSES ARE PROVIDED BY CINTAS FOR EDUCATIONAL PURPOSES ONLY AND MAY NOT BE RELIED UPON AS LEGAL ADVICE. THE INFORMATION PRESENTED IN ANY COURSE MAY NOT REFLECT THE MOST CURRENT LEGAL DEVELOPMENTS AND CINTAS DOES NOT PURPORT TO IMPLY OR GUARANTEE FULL COMPLIANCE WITH LOCAL, STATE OR FEDERAL REGULATIONS. AN ATTORNEY SHOULD BE CONTACTED FOR ADVICE ON SPECIFIC LEGAL ISSUES. CUSTOMER ACKNOWLEDGES AND AGREES IT BEARS THE SOLE RISK OF LOSS FOR ANY LOSS, INJURY OR DAMAGES RESULTING FROM OR RELATED IN ANY WAY TO CUSTOMER OR PARTICIPANT'S COMPLIANCE OR NON-COMPLIANCE WITH LAWS OR REGULATIONS. CINTAS SHALL HAVE NO LIABILITY TO CUSTOMER OR ANY OTHER PERSON RELATING TO OR RESULTING FROM TRAINING SERVICES OR INFORMATION PROVIDED IN CONNECTION WITH TRAINING SERVICES OR ANY DECISIONS MADE BY CUSTOMER AS A RESULT OF THE TRAINING PROVIDED.**
- 14. DISCLAIMER OF WARRANTIES AND REPRESENTATIONS. CUSTOMER ACKNOWLEDGES THAT ALL AED PRODUCT PURCHASES UNDER THIS AGREEMENT WILL BE SUBJECT TO THE WARRANTY PROVIDED BY THE MANUFACTURER OF THE AED PRODUCT AND NOT CINTAS. CUSTOMER ACKNOWLEDGES THAT CINTAS MAKES NO WARRANTY, REPRESENTATION, COVENANT OR GUARANTEE, EXPRESS OR IMPLIED, IN CONNECTION WITH THE SALE OF THE GOODS AND/OR SERVICES PURSUANT TO THIS AGREEMENT, INCLUDING (BUT NOT LIMITED TO) ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. NO MODIFICATION, WAIVER, OR AMENDMENT OF THIS DISCLAIMER SHALL BE DEEMED EFFECTIVE UNLESS MADE IN A WRITING DRAFTED BY CINTAS FOR THIS EXPRESS PURPOSE THAT IS (I) SIGNED BY CINTAS, (II) EXPLICITLY USES THE TERM "WARRANTY" IN ITS TITLE, (III) SPECIFICALLY REFERENCES THIS AGREEMENT; AND (IV) EXPLICITLY AND UNAMBIGUOUSLY DESCRIBES WHAT ADDITIONAL WARRANTY(IES) ARE BEING OFFERED TO CUSTOMER PURSUANT TO THIS AGREEMENT. CUSTOMER FURTHER AGREES THAT THIS EXPLICITLY EXCLUDES ANY OF CINTAS'S SALES MATERIALS, CIRCULARS, WEBSITES, OR OTHER ADVERTISING MATERIALS OF ANY TYPE FROM CREATING ANY WARRANTIES UNDER THIS AGREEMENT, AND CUSTOMER REPRESENTS AND WARRANTS THAT IT IS NOT RELYING UPON ANY SUCH MATERIALS FOR THIS PURPOSE.**
- 15. LIMITATION OF CINTAS'S LIABILITY; LIQUIDATED DAMAGES.** Customer acknowledges that Cintas's Monthly Service Charges are based on the value of services provided and the limited liability provided under this Agreement and not on the likelihood or potential extent or severity of injury (including death) to Customer or others. Customer further acknowledges and agrees that Cintas cannot predict the potential amount, extent, or severity of any damages or injuries that Customer or others may incur due to the failure of any AED Product or AED Service to work as intended. IF CINTAS OR ITS REPRESENTATIVES ARE HELD LIABLE FOR ANY REASON FOR ANY LOSS, INJURY, OR DAMAGES OF ANY KIND THAT ARISES OUT OF, RESULTS FROM, OR IS RELATED TO THIS AGREEMENT (INCLUDING, WITHOUT LIMITATION, LOSSES, INJURIES OR DAMAGES RESULTING FROM CINTAS'S SOLE OR PARTIAL NEGLIGENCE, WHETHER ACTIVE OR PASSIVE), CUSTOMER AGREES AND WARRANTS THAT CINTAS'S AND ITS REPRESENTATIVES' COLLECTIVE LIABILITY TO CUSTOMER, ITS AGENTS, OFFICERS, DIRECTORS, EMPLOYEES, INVITEES, AND ANY THIRD PARTY SHALL BE LIMITED EXCLUSIVELY TO \$1,000 AS LIQUIDATED DAMAGES. If Customer wishes to increase the limitation of liability, Customer may, as of right, enter into a supplemental agreement with Cintas to obtain a higher limit by paying an additional amount consistent with the increase in liability. CUSTOMER AGREES THAT THE LIMITS ON THE LIABILITY OF CINTAS AND THE WAIVERS SET FORTH IN THIS AGREEMENT ARE A FAIR ALLOCATION OF RISKS AND LIABILITIES BETWEEN CINTAS, CUSTOMER, AND ANY OTHER AFFECTED PARTIES. CUSTOMER ACKNOWLEDGES AND AGREES THAT WERE CINTAS TO HAVE LIABILITY GREATER THAN THAT STATED ABOVE, IT WOULD NOT PROVIDE THE AED PRODUCTS AND AED SERVICES. Neither Party shall be liable to the other or any other person for any incidental, punitive, speculative, or consequential damages of any type, including, but not limited to, loss of profits or business opportunity; provided that the foregoing limitation shall not apply to indemnification for a third party claim pursuant to Section 18.
- 16. Disputes.** Any dispute or matter arising in connection with or relating to this Agreement other than an action for collection of fees due Cintas hereunder shall be resolved by binding and final arbitration. The arbitration shall be conducted pursuant to applicable Ohio arbitration law. EACH PARTY, ON BEHALF OF ITSELF AND ALL OF ITS INSURER(S), WAIVES TRIAL BY JURY IN ANY ACTION BETWEEN CUSTOMER AND/OR INSURER AND CINTAS, AND CUSTOMER IRREVOCABLY WAIVES ANY RIGHT TO CLASS REPRESENTATIVE CLAIMS (WHETHER AS A CLASS MEMBER OR CLASS REPRESENTATIVE) AND ANY RIGHT TO HAVE SUCH DISPUTE CONSOLIDATED OR CONSIDERED IN CONJUNCTION WITH ANY OTHER CLAIM OR CONTROVERSY OR AS A PART OF ANY OTHER PROCEEDING. The exclusive jurisdiction and forum for resolution of any such dispute shall lie in Warren County, Ohio.
- 17. CINTAS NOT AN INSURER.** Customer acknowledges and agrees that neither Cintas nor its Representatives are insurers and that no insurance coverage is provided by this Agreement. Customer understands and agrees that it is Customer's sole responsibility to obtain and maintain insurance coverage for costs, expenses, losses and damages, including related to the AED Devices. Customer releases and waives all rights of recovery against Cintas by way of subrogation. CUSTOMER ACKNOWLEDGES AND AGREES THAT CINTAS ASSUMES NO RESPONSIBILITY FOR, NOR SHALL IT HAVE ANY LIABILITY FOR, CLAIMS MADE AGAINST IT, INCLUDING, BUT NOT LIMITED TO, THE FAILURE OF AN AED DEVICE TO OPERATE EFFECTIVELY OR AS DESIGNED.
- 18. RELEASE AND INDEMNIFICATION OF CINTAS BY CUSTOMER. CUSTOMER RELEASES AND AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS CINTAS AND ANY/ALL OF ITS SUBCONTRACTORS, AGENTS, OFFICERS, EMPLOYEES, OR OTHER REPRESENTATIVES OF ANY TYPE FROM LIABILITY FOR ANY AND ALL LOSS, DAMAGE, OR EXPENSE OF ANY KIND OR TYPE, UNDER ANY LEGAL, EQUITABLE OR OTHER THEORY, THAT MAY OCCUR PRIOR TO, CONTEMPORANEOUSLY WITH, OR AFTER THE EXECUTION OF THIS AGREEMENT RELATED IN ANY WAY TO THE SUBJECT MATTER OF THIS AGREEMENT OR PERFORMANCE UNDER THE AGREEMENT, INCLUDING (BUT NOT LIMITED TO) THE IMPROPER OPERATION OR NON-OPERATION OF THE AED PRODUCT(S) OR AED SERVICE(S). THIS OBLIGATION INCLUDES (BUT IS NOT LIMITED TO) ANY CLAIM, DEMAND, SUIT, LIABILITY, DAMAGE, JUDGMENT, LOSS, EXPENSES, ATTORNEYS' FEES, AND COSTS, THAT MAY BE ASSERTED AGAINST OR INCURRED BY CINTAS OR ITS SUBCONTRACTORS, AGENTS, OFFICERS, EMPLOYEES, OR OTHER REPRESENTATIVES BY CUSTOMER OR ANY PERSON OR ENTITY NOT A PARTY TO THIS AGREEMENT (INCLUDING, BUT NOT LIMITED TO, CUSTOMER'S INSURANCE COMPANY, ADMINISTRATIVE BODY OR AUTHORITY, OR CUSTOMER'S EMPLOYEES) FOR ANY EXPENSE, LOSS, OR DAMAGE CAUSED BY OR CONTRIBUTED TO IN ANY WAY, OR ALLEGED TO BE CAUSED BY OR CONTRIBUTED TO IN ANY WAY, BY ANY ACT, OMISSION, OR FAULT OF CINTAS OR ITS SUBCONTRACTORS, AGENTS, OFFICERS, EMPLOYEES, OR OTHER REPRESENTATIVES. THIS OBLIGATION EXTENDS TO, WITHOUT LIMITATION, STATUTORY CIVIL DAMAGES, ECONOMIC DAMAGES, PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE (REAL AND PERSONAL) ARISING OUT OF OR RELATED TO THIS AGREEMENT, INCLUDING (BUT NOT LIMITED TO) ANY CLAIMS BASED UPON BREACH OF THE AGREEMENT, STRICT LIABILITY, REQUESTS FOR OR RIGHTS OF SUBROGATION OR CONTRIBUTION, INDEMNIFICATION, WRONGFUL DEATH, AND NEGLIGENCE (WHETHER ACTIVE OR PASSIVE, AND INCLUDING CLAIMS BASED UPON CINTAS'S SOLE, PARTIAL, OR JOINT AND SEVERAL NEGLIGENCE OF ANY TYPE OR DEGREE), AND ANY OTHER CLAIM, WHETHER BASED UPON OR ARISING UNDER CONTRACT, TORT, LAW, OR EQUITY. CUSTOMER FURTHER RELEASES AND WAIVES ANY RIGHT OF SUBROGATION THAT IT, ANY INSURER, OR ANY OTHER THIRD PARTY MAY HAVE DUE TO OR FOR ANY SUCH CLAIM, LOSS, OR DAMAGE. THE CUSTOMER'S DEFENSE, HOLD HARMLESS AND INDEMNIFICATION OBLIGATIONS SHALL ALSO EXTEND TO INJURIES OR DEATH SUSTAINED BY CUSTOMER'S EMPLOYEES AND SHALL NOT BE LIMITED BY ANY APPLICABLE WORKERS' COMPENSATION LAW AND CUSTOMER EXPRESSLY WAIVES ANY STATUTORY OR CONSTITUTIONAL WORKERS' COMPENSATION IMMUNITY UNDER APPLICABLE LAW WHICH WOULD OTHERWISE LIMIT ITS INDEMNIFICATION OBLIGATIONS HEREUNDER. Cintas reserves the right to select counsel to represent it in any such action.**
- 19. LIMITATION OF ACTION. ANY ACTION BY CUSTOMER AGAINST CINTAS OR ANY SUBCONTRACTOR MUST BE COMMENCED WITHIN ONE YEAR OF THE ACCRUAL OF THE CAUSE OF ACTION OR THE ACTION SHALL BE BARRED, REGARDLESS OF ANY OTHER STATUTE OF LIMITATION OR REPOSE THAT MAY APPLY TO THE CLAIM UNDER STATE OR FEDERAL LAW.**
- 20. Force Majeure.** Cintas shall not be responsible or liable for failure to perform attributable to any cause or contingency beyond its reasonable control including, without limitation, act of God; act or omission of civil or military authority; fire; flood; tempest; epidemic; earthquake; volcanic activity, quarantine restriction; labor dispute (e.g. lockout, strike or work stoppage or slowdown); embargo; war; riot; unusually severe weather; accidents; political strife; act of terrorism; delay in transportation; compliance with any regulation or directive of any national, state, or local government, or any department or agency thereof; or any other cause which by the exercise of reasonable diligence Cintas is unable to overcome.
- 21. Governing Law.** To the greatest extent permitted by law, this Agreement shall be governed by the laws of the State of Ohio.
- 22. Severability.** The invalidity or unenforceability of any provision, section, or portion of a section of this Agreement shall not affect the validity or enforceability of any other provision or section.
- 23. Updated Terms and Conditions and Policies.** Customer acknowledges and agrees Cintas may send copies of its various policies to Customer, including, but not limited to, amendments to these Terms and Conditions via e-mail or make them available via a web page or other similar mechanism and that these policies are incorporated and made part of this Agreement. Customer acknowledges and agrees its continued request for service pursuant to this Agreement and/or use and/or acceptance of the AED Products and AED Services constitute acceptance of any such updated Terms and Conditions.
- 24. Notices.** Unless otherwise specified in this Agreement and specifically excluding a price increase under Section 2, any notice given pursuant to the Agreement shall be in writing and sent by certified mail or registered mail, postage prepaid, return receipt requested or by national overnight courier service, to the Customer at the address set forth in this Agreement, to Cintas at the nearest Cintas FAS service office, or at such other address as such Party may provide in writing to the other Party. Any such notice shall be effective upon the receipt thereof.
- 25. Authority to Execute Agreement.** Each Party represents and warrants to the other Party that (i) the execution, delivery, and performance of this Agreement have been duly authorized by all necessary entity action(s), and (ii) this Agreement constitutes a valid and binding obligation as to it, enforceable against it in accordance with its terms. The person signing this Agreement on behalf of Customer expressly represents and warrants that he or she has all authority necessary to bind Customer to its terms.
- 26. Assignment.** This Agreement cannot be assigned by the Customer without the prior written consent of Cintas, which will not be unreasonably withheld. Cintas has the right to assign this Agreement. The Agreement shall inure to the benefit of and be binding on the Parties and their respective successors and permitted assigns.
- 27. Entire Agreement; Modifications; Waiver.** This Agreement contains the entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior negotiations, agreements, and understandings with respect thereto, and any terms and conditions set forth in subsequent purchase orders or other documents issued by Customer, in which case, the terms of this Agreement shall control. No amendment to or modification of this Agreement is effective unless it is in writing and signed by each of Customer and Cintas. A waiver by either party of a breach or violation of any provision of this Agreement will not constitute or be construed as a waiver of any subsequent breach or violation of that provision or as a waiver of any breach or violation of any other provision of this Agreement.





# Accounts Payable Contact/ Billing Information



How should the Business Name read on the invoice? Village of Coal Valley

Do you have other sites/locations within your company that are set up for billing with Cintas?  YES  NO  UNSURE

Are you Tax Exempt?  YES  NO If Yes, where can I get a copy of your tax-exempt form?

**PAYER INFORMATION:** This section covers the address where the person who pays the bills is and their contact information.

Account Payable Contact Name: Penny Mullen

Account Payable Contact Phone #: 309-799-3604

Account Payable Email: pmullen@coalvalleyil.org

Payer Street Address: PO Box 105

City: Coal Valley

ST/PROV: IL

ZIP/PC: 61240

We will use the Payer address above as the address that is used for credit reference/credit check if it is different from service address.

**BILL-TO INFORMATION:** This section covers where the bill will be mailed/sent to.

Same as Payer OR  Same as Sold-To OR  Portal/Third Party

Bill-To Street Address:

City:

ST/PROV:

ZIP/PC:

## WE CAN CUSTOMIZE HOW YOU RECEIVE YOUR BILL FOR PAYMENT PROCESSING

Invoice Delivery (choose one):  Leave at Site and Email  Email Only  Physically Mail  Leave at site after service

Do invoices require a purchase order?  YES  NO If yes, please provide PO#

Will the same PO need to appear on each invoice?  YES  NO Is there an expiration date?

**NET TERMS:** Cintas standard payment is due 30 days after receiving an invoice

\*If other than net 30 is needed, please let us know. Please be aware, this will need to be reviewed and approved by Cintas prior to any services being rendered. Any account unable to provide positive credit results from credit.net or 3 credit references must be set up for Auto-Charge/Credit Card payments below.

## PAYMENT OPTIONS

Check

ACH/EFT - We will have our ACH/EFT team contact the AP contact above with ACH/EFT payment details

Credit Card - We will have our Payment Center contact the AP Contact above for credit card details

Unless noted below, your AP contact above will be automatically registered to manage your Cintas account online with myCintas Billing. myCintas allows you to conveniently access your account anytime using your computer, tablet, or mobile device!

Do not send information about Online Bill Pay

Incorporated 1876  
"A Progressive Community  
with a proud past"

Village of Coal Valley  
900 1<sup>st</sup> Street  
P.O. Box 105  
Coal Valley, Illinois 61240  
Phone 309-799-3604 Fax 309-799-3651  
www.coalvalleyil.org

Michael Bartels  
Village President

## **Memorandum Village Administrator**

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**To:** Mayor, Village Board  
**Subject:** Quotes for Municipal Center Cleaning Services  
**Date:** August 3, 2022

The invitation was sent to the following vendors.

Midwest Janitorial Service  
Superior Janitorial LLC  
Leighann's Cleaning Services

Attached are three bids.

### **Recommendation**

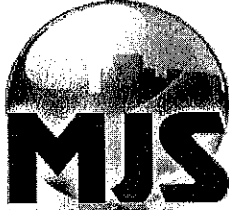
It is recommended that the Village award the bid to Midwest Janitorial Service in the amount of \$1,080.00 a month and authorize the Village Administrator to execute the contract documents. This is a Municipal Center expense.

**Vendor:** **Midwest Janitorial Service**  
**5443 Carey Avenue**  
**Davenport, IA 52803**

**Contract Amount:** \$1,080.00 a month

Fund 01-11-511  
Department Administration

**Submitted by:** Penny Mullen, Village Administrator



# MIDWEST JANITORIAL SERVICE

Ms. Penny Mullen  
Village of Coal Valley  
900 1st Street  
Coal Valley, IL 61240

June 10, 2022

Dear Ms. Mullen,

Thank you for providing us with the opportunity to submit a proposal covering complete custodial care for your building.

Our company has always viewed our working relationships as partnerships. We want you to feel confident enough to focus on your core business, knowing that you have a reliable partner making sure your facility is being taken care of.

Our goal is to provide you the peace of mind that you have chosen a total facility management solution with open communication and a well trained staff that puts your facility and needs first. This is why we have aligned ourselves with a network of companies to cover any of your needs that may arise. We can take care of everything from building supplies, facility repair and exterior maintenance to lawn care and snow removal. We are also the only company in Iowa to receive 3rd party certification through ISSA Cleaning Industry Management Standard (CIMS). CIMS is the first consensus-based management standard that outlines the primary characteristics of a successful, quality cleaning organization.

It is our sincere hope that you will be completely satisfied with the service and quality we can offer you. This is why we pride ourselves on being able to customize your service to fit any budget. Again, we thank you for considering us as your facility service partner.

Regards,

Michael Sellers  
Business Development



# GENERAL OPERATIONS SCHEDULE

Village of Coal Valley  
 900 1st Street  
 Coal Valley, IL 61240

Frequency: Service will be provided one day per week

Community Areas: Entrance, Hallway, Board Room, (2) Restrooms, (2) Drinking Fountains, and Entrance.

County Areas: Vestibule, (3) Workstations, Restroom, Conference Room, (4) Offices, Hallway, (3) Offices, Restroom, and Copy Room.

Police Department Areas: Breakroom, (2) Offices, Workroom, Hallway, and (3) Workstation.

Public Library Areas: Library, (8) Workstations, Reception, Work Room, Restroom, Office, Childrens Library, and (2) Workstations.

## ENTRANCES/COMMONS

## FREQUENCY

Empty all wastebaskets and dispose in proper receptacles provided by building	Weekly
Spot clean entrance door glass	Weekly
Vacuum entry mats and carpet	Weekly
Clean and sanitize drinking fountains	Weekly
Spot dust open areas in entrances and reception	Weekly
Dust window ledges	Weekly
Dust high & low surfaces within reach including ledges, partitions, shelves etc.	Monthly
* MJS will not dust library book shelves	

## BREAKROOM

## FREQUENCY

Empty all wastebaskets and dispose in proper receptacles provided by building	Weekly
Vacuum mats	Weekly
Clean and sanitize counters and sinks	Weekly
Clean and sanitize tables and chairs	Weekly
Clean and sanitize refrigerator (outside)	Weekly
Clean and sanitize microwave	Weekly
Spot clean doors, cabinet fronts and walls	Weekly
Sweep and mop floors	Weekly
Spot clean and disinfect high touch areas (doors, light switches, push plates)	Weekly
Clean outside of trash receptacle	Weekly

## CONFERENCE ROOM

## FREQUENCY

Empty all wastebaskets and dispose in proper receptacles provided by building	Weekly
Dust table and chairs	Weekly
Vacuum carpet	Weekly
Dust high & low surfaces including bases of furniture, chairs, wall hangings etc.	Monthly

## OFFICE AREAS

## FREQUENCY

Empty all wastebaskets and dispose in proper receptacles provided by building  
Vacuum carpet  
Dust high and low surfaces within reach including ledges, partitions, shelves etc.

Weekly  
Weekly  
Monthly

## RESTROOMS

## FREQUENCY

Empty wastebaskets and replace liners  
Empty sanitary napkin receptacles  
Clean and refill all rest room dispensers  
Clean mirrors and chrome fittings  
Clean and disinfect sinks, urinals and toilets  
Sweep, mop, disinfect rest room floors  
Spot wash and disinfect walls, partitions and doors  
Maintain floor drains  
Dust or vacuum return air vents and grills

Weekly  
Weekly  
Weekly  
Weekly  
Weekly  
Weekly  
Weekly  
Weekly  
Monthly

## MISC. TASKS

## FREQUENCY

Maintain janitor's closets in neat and orderly fashion  
Properly arrange furniture in offices upon completion of work  
Lights: Turn off lights, except designated security lighting

Weekly  
Weekly  
Weekly

# PRICE SCHEDULE

June 14, 2022

**Village of Coal Valley  
900 1st Street  
Coal Valley, IL 61240  
309-799-3604**

Option 1: Service will be provided one day per week

**\$1,080.00 Monthly Price**

plus tax

Option 2: Service will be provided two days per week

**\$1,620.00 Monthly Price**

plus tax

*\*per calendar month; payable on the first day of each month  
following performance of service and invoicing*

*The above figure covers all costs for labor, material, equipment, workmen's and unemployment compensation, social security, public liability and property damage insurance, vacations, hospitalization, sick leave and all other costs for tax and employment that have been fixed by law. We carry Public Liability Insurance with limits as described below:*

- a. General Liability \$1,000,000 each occurrence*
- b. Excess/Umbrella Liability \$6,000,000 each occurrence*

*This coverage affords protection for legal liability resulting from any bodily injury, death or damage to property caused by the negligence of our company or our employees.*

*References Upon Request.*



**MIDWEST JANITORIAL**  
SERVICE

References:

Nestle Purina – Bryan Cherryholmes 563-949-7037 [bryan.cherryholmes@purina.nestle.com](mailto:bryan.cherryholmes@purina.nestle.com)

Trinity Lutheran School – Michelle Warner 563-323-8001 [michelle.warner@trinitydavenport.org](mailto:michelle.warner@trinitydavenport.org)

Ascentra Credit Union – Stephanie Gloe 563-459-6954 [stephanie.gloe@ascentra.org](mailto:stephanie.gloe@ascentra.org)



ESTIMATE

**Bill To**

**Villaga Of COAL  
VALLEY**  
900 1st Sreet  
Coal Valley, Il 61240  
(309) 799-3604

**Superior Janitorial LLC**

1704 Jersey Ridge Road  
Davenport, Iowa 52803  
Phone: (309) 948-0039  
Email: superiorjanitorialllc73@gmail.com

**Estimate #**

25261

**Date**

06/10/2022

Description	Total
Commercial Clean	\$1,020.00
<b>Subtotal</b>	\$1,020.00
Illinois state 6.25%	\$10.20
<b>Total</b>	<b>\$1,030.20</b>

**Notes:**

Here's the quote for once a week

Villaga Of COAL VALLEY

# ESTIMATE

## Bill To

Villaga Of COAL  
VALLEY  
900 1st Sreet  
Coal Valley, Il 61240  
(309) 799-3604

## Superior Janitorial LLC

1704 Jersey Ridge Road  
Davenport, Iowa 52803  
Phone: (309) 948-0039  
Email: superiorjanitorialllc73@gmail.com

Estimate #

25261

Date

06/10/2022

Description	Total
Commercial Clean	\$1,260.00
<b>Subtotal</b>	<b>\$1,260.00</b>
Illinois state 6.25%	\$12.60
<b>Total</b>	<b>\$1,272.60</b>

## Notes:

This quote will be for twice a week

Villaga Of COAL VALLEY

### **Restrooms**

- **Clean and disinfect all restroom fixtures – weekly**
- **Clean mirrors – weekly**
- **Sweep/mop tile floor – weekly**
- **Empty wastebaskets – weekly**
- **Spot clean walls and doors – as needed**
- **Refill dispensers**

### **Additional**

- **Vacuum upholstery – twice yearly**
- **Dust ceilings, lights and vents – twice yearly**

## Cleaning Expectations

### Entryways, Reception, and Hallways:

- Spot clean glass doors and windows – weekly
- Dust ledges, pictures, etc., - weekly
- Mop tile floors – weekly
- Vacuum carpet and mats – weekly
- Spot clean walls and doors – as needed
- Dust baseboards – monthly

### Private Offices

- Vacuum carpet – weekly (if door is open)
- Empty wastebaskets – weekly
- Dust desk, tables, chairs, counters, equipment, pictures, ledges, etc. (DO NOT MOVE FILES/PAPERWORK ON DESK(S) – weekly
- Dust chair rails, baseboards, window ledges – monthly
- Spot clean walls and doors – as needed

### Executive Conference Room, Small Conference Room, Executive Offices

- Vacuum carpet – weekly
- Empty wastebaskets – weekly
- Dust desk, tables, chairs, counters, equipment, pictures, ledges, etc. (DO NOT MOVE FILES/PAPERWORK ON DESK(S) – weekly
- Dust chair rails, baseboards, window ledges – monthly
- Spot clean walls and doors – as needed
- Clean counters, tables, and sink – weekly

### Kitchen

- Sweep/mop tile floors – weekly
- Empty wastebaskets – weekly
- Wipe off counters and tables – weekly
- Clean and disinfect sink – weekly
- Spot clean wall and doors – as needed

• Multi disinfectant cleaner

• Toilet paper

• Paper towels

• Hand soap

• Toilet bowl scrubbers

• mop heads/mop bucket

• window cleaner

• trash liners

• animal screws

• dust mop

• vacuum

• nitrile gloves

## References

Claudia Wyatt  
Manager at William Wesley  
Phone: 563-386-7880  
Email: claudia@ww.grandsalon&spa.com

Sue Grant  
Manager at Minuteman Press  
Phone: 563-386-4566  
Email: sgrant@minutemanpress.com

Chris Langel  
Manager at Flanagan State Bank  
Phone: 563-581-4633  
Email: chrislangel78@gmail.com

Deanna Foster  
Hospitality Task Force Manager  
Phone: 309-737-7572  
Email: deanna.freemanfoster@gmail.com

Nicole Payton  
Owner of Tender Hands  
Phone: 312-972-2180  
Email: pytnncl13@yahoo.com

Nicole Moran  
Realty Property Manager at One Realty One Group  
Phone: 309-314-2237  
Email: moranteam@seeyouathomeqc.com

## Leighann's Cleaning Service's Bid Proposal

Proposal #: 20215	Date: 7/15/2022
Name: Leighann's Cleaning Services	Name: Village of Coal Valley
2209 17 <sup>th</sup> Street	900 1 <sup>st</sup> Street
Rock Island, IL 61201	Coal Valley, IL 61240
Phone: (309)558-5859	Phone: (309)799-3604
Email: Toobusytoclean17@yahoo.com	Fax: (309)799-3651
Prepared By: Leighann Klossing	Contact Name: Penny Mullen/Chief Whitney

Dear Penny Mullen

I hereby Submit Estimates for the following Cleaning Services of your business located at address above.

The Services we will provide are as follows:

Weekly cleans Include:

-Kitchen: wipe ALL counters, clean sinks, wipe microwave, refrigerator as needed, coffee machine wiped down and sweep and mop floors.

-Bathrooms: clean all toilets, sinks, mirrors, trash, sweep and mop all floors. Which include stocking all paper towels and toilet paper.

-Empty ALL trash cans in the building

-Clean All doors/glass as needed

-Wipe down all ledges of doors and entryways

-Dust all file cabinets, bookshelves, and windowsills as needed

-Wipe all tables/conference tables

-Sweep and mop all hard floors as well as vacuum all carpeted areas

### TERMS AND CONDITONS

- 1) Cleaning supplies to perform this service will be supplied by Leighann's Cleaning Services Which include toilet paper, paper towels, garbage bags and urinal cakes
- 2) The terms of this Agreement will take place: ~~2 Time(s) Per Week~~ which is between 5-11pm Tuesday and one day on the weekend
- 3) Total Cost of Service will be \$1100.00 Monthly and payable at the end of each month for 2 YEARS of service at the end of the year a new contract will be made if continue with services with Leighann's Cleaning Services
- 4) Date of Service will be upon Acceptance of Proposal which IF accepted
- 5) This Agreement will expire on 8/15/2022
- 6) In the Event this proposal proves unsatisfactory by either party. It may be Terminated by a 90 Written Notice by either party.

7) **Acceptance of Proposal:** The Specifications are satisfactory and are hereby accepted, you are authorized to do the work as described above to do the work in a timely and professional manner.

**Payment will be made on the date described above.**

**Both parties will sign and date and each will have a copy**

Sign Leighann's Cleaning Services (Leighann Klossing) Date: 7/15/2022

*Leighann Klossing (owner)*

Sign \_\_\_\_\_ Date: \_\_\_\_\_



ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT MANUAL
1066 ARNOLD MOTOR SUPPLY AUTO VALUE									
50NV206642	1	1	8/04/2022	8/04/2022	I	S BATTERY FOR 1570 TRACTOR	01-52-652	116.60	116.60
								OPERATING SUPPLIES	
50NV206759	1	1	8/04/2022	8/04/2022	I	S AIR BLOW-OFF GUN BATTERY CLIPS	01-52-652	30.69	30.69
								OPERATING SUPPLIES	
50NV207099	1	1	8/04/2022	8/04/2022	I	S OIL FILTERS FOR TRUCKS	01-52-652	54.42	54.42
								OPERATING SUPPLIES	
VENDOR TOTAL								201.71	201.71
1090 B & B HARDWARE, INC.									
167337	1	1	8/04/2022	8/04/2022	I	S PAINT FOR PARK BUILDING	01-52-652	123.39	123.39
								OPERATING SUPPLIES	
VENDOR TOTAL								123.39	123.39
1334 G & L AUTO									
07182022	1	1	8/04/2022	8/04/2022	I	S 2 TIRE PLUGS SQD 5	01-21-513	50.00	50.00
								MAINT. SERVICE-VEHICLE	
VENDOR TOTAL								50.00	50.00
2208 HERITAGE LANDSCAPE DESIGN									
RETAINING WALL	1	1	8/04/2022	8/04/2022	I	S 40% DOWN RETAINING WALL REPR	32-00-820	1997.60	1997.60
								BUILDING	
VENDOR TOTAL								1997.60	1997.60
2201 LEIGHANN'S CLEANING SERV									
20222	1	1	8/04/2022	8/04/2022	I	S JULY 2022 CLEANING SERV	01-11-511	720.00	720.00
								MAINT. SERVICE-BUILDING	
VENDOR TOTAL								720.00	720.00

**ACCOUNTS PAYABLE ACCOUNT LEDGER**

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT MANUAL
1606 MENARDS.									
15545	1	1	8/04/2022	8/04/2022	I S	PAIN T AND SUPPLIES PARK DEPT	01-52-652	130.76	130.76
								OPERATING SUPPLIES	
15565	1	1	8/04/2022	8/04/2022	I S	WOOD FOR PARK PICNIC TABLES	01-52-652	77.35	77.35
								OPERATING SUPPLIES	
16030	1	1	8/04/2022	8/04/2022	I S	SANDER & SANDPAPER	01-52-653	63.97	63.97
								SMALL TOOLS	
VENDOR TOTAL								272.08	272.08
1831 RIVER VALLEY TURF									
02-83758	1	1	8/04/2022	8/04/2022	I S	JD 1570 SPINDLE, BLADE, BOLT	01-52-612	391.63	391.63
								MAINTENANCE SUPPLIES	EQUIPMENT
VENDOR TOTAL								391.63	391.63
1803 ROCK ISLAND COUNTY S.O.									
JULY 2022	1	1	8/04/2022	8/04/2022	I S	CONSORTIUM COST JULY 2022	01-21-512	181.38	181.38
								MAINT. SERVICE-EQUIPMENT	
VENDOR TOTAL								181.38	181.38
1796 ROCK ISLAND COUNTY TREASURER									
AUGUST 2022	1	1	8/04/2022	8/04/2022	I S	AUGUST 2022 RADIO CALLS	01-21-557	1730.00	1730.00
								RADIO COMMUNICATIONS	
VENDOR TOTAL								1730.00	1730.00
2180 STREAMLINE ARCHITECTS									
21-130-04	1	1	8/04/2022	8/04/2022	I S	POST OFFICE PARK DESIGN	32-00-801	16297.50	16297.50
								PARK IMPROVEMENTS	
VENDOR TOTAL								16297.50	16297.50

ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INVT	AMT PAID	OPEN	AMT	MANUAL
2096 U.S. CELLULAR												
0518917457	1	1	8/04/2022	8/04/2022	I	S PUB WKS TABLET	51-00-552	TELEPHONE	35.98		35.98	
VENDOR TOTAL									35.98		35.98	
1975 UNITED PARCEL SERVICES												
3Y77F1282	1	1	8/04/2022	8/04/2022	I	S EPA SAMPLES	51-00-551	POSTAGE	13.38		13.38	
3Y77F1292	1	1	8/04/2022	8/04/2022	I	S EPA SAMPLES	51-00-551	POSTAGE	17.12		17.12	
VENDOR TOTAL									30.50		30.50	
1988 VILLAGE OF COAL VALLEY												
08/10/2022	1	1	8/04/2022	8/04/2022	I	S MUN BLDG WTR BILL	01-11-652	OPERATING SUPPLIES	71.00		71.00	
AUG 2022	1	1	8/04/2022	8/04/2022	I	S PUB WKS GARAGE WTR BILL	01-41-652	OPERATING SUPPLIES	57.50		57.50	
VENDOR TOTAL									128.50		128.50	
2034 ZIMMER & FRANCESCON, INC.												
0170161-IN	1	1	8/04/2022	8/04/2022	I	S REPAIR CHLORINE HEAD	51-00-612	MAINTENANCE SUPPLIES EQUIPMENT	225.50		225.50	
0170162-IN	1	1	8/04/2022	8/04/2022	I	S REPAIR BANDS	51-00-615	MAINT SUPP UTILITY SYS	2618.50		2618.50	
VENDOR TOTAL									2844.00		2844.00	
** REPORT TOTAL **									25004.27		25004.27	