

**VILLAGE OF COAL VALLEY
MINUTES OF THE WORKING SESSION BOARD MEETING
WEDNESDAY, SEPTEMBER 13, 2017 AT 6:00 P.M.
IN THE BOARD CHAMBERS OF VILLAGE HALL
COAL VALLEY, ILLINOIS**

1. Call to Order:

The Working Session Meeting of the Village Board was called to order at 6:00 P.M. by Mayor Bartels

2. Roll Call

Present: Mayor Bartels, Adam Bain, Dale Keppy, Stan Engstrom, Bruce Crowe, Kevin Stickell, Jake Hoyt.

Absent:

Establishment of a quorum.

3. Pledge of Allegiance

Staff present at the meeting: Annette Ernst–Village Administrator, Penny Mullen–Assistant Village Administrator & Director of Finance, Deanna Hulliger-Village Clerk, Jack Chick-Police Chief and Ryan Hamerlinck-Director of Streets, Parks and Water.

4. Public Presentation/ Recognition and/or Public Comments None

5. Reports from the President and Other Officers (on matters not otherwise appearing on the Agenda)

A. President–Mayor Bartels Nothing at this time

B. Trustees –Police, Public Works and Admin-Trustee Bain spoke about the Case Creek Obstacle Mud Run event. It was a great event for adults and kids. This event needs to be advertised more throughout Coal Valley next year.

Trustee Engstrom recommends that in the future when a bid situation is needed bring the project before the Board prior to bidding so the issue can be discussed and looked at if necessary.

Ms. Ernst reported that the “Touch a Truck” event last Saturday was attended well. Coal Valley was the only small municipality at the event. It might be nice next year to have our Police department there as well. Chief Chick stated that his department asked about participating and was told there were too many Police departments signed up already.

6. Unfinished Business-None

7. New Business

- A. Discussion regarding 1st Street Lift Station pump condition-Mr. Hamerlinck and Keith Sweetland from Electric Pump went to the 1st Street Lift Station where a high temperature alarm went off and the pump was shut down. Mr. Hamerlinck informed the Board that both pumps in that Lift Station have been re-built. Further discussion was held. Mr. Hamerlinck would like to know if the Board wants to leave as is and see what happens, re-build pump again at a cost of \$10,000-\$11,000 or repair with parts costing \$3,000-\$4,000? Mayor Bartels asked Mr. Hamerlinck to get some firm dollar figures for all of the options on this Lift Station pump.
- B. Review/Discussion of the 2018 Budget draft-Mayor Bartels realizes the Budget is a new process for a few of our Trustee's and expects questions and discussions

Mayor Bartels stated that the Budget is being presented as if there is an endless amount of money. It is up to the Board to decide what stays and what goes.

Mayor Bartels mentioned talking with Chad Rice at the EPA and the funding is gone for this year and if the Village continued with the loan process the earliest time frame we can move forward is July of 2018.

Ms. Ernst requested that the Board review the Budget items for Ryan so that he may leave once his departments have been discussed.

Discussions began with the Village Street Department Budget items. Mr. Hamerlinck discussed items for the 41-514 such as storm sewer relining and culvert repairs.

Mayor Bartels asked the Trustees if they have any questions on the Street Budget.

Trustee Bain is trying to compare the current budget with the new budget. Mayor Bartels reminded everyone that we are currently in a 20 month Budget and the new Budget will be for 12 months. Discussion was held. Trustee Bain asked if the Board could get the total figures for the entire 20 month Budget we are in? Ms. Mullen responded that yes that can be provided to everyone. Trustee Hoyt wondered if the figures can be sent using excel instead of pdf format. Ms. Mullen stated yes that can be done.

Trustee Keppy asked why health insurance costs vary so much. Ms. Mullen responded that the cost is based on ages of the insured and the number of covered family members being insured.

Trustee Keppy asked where the summer help is located in the budget. Ms. Mullen stated the summer help is located in the Park budget, under salary p/t.

Trustee Crowe asked about \$44,000.00 in Storm Sewer Repairs? Mr. Hamerlinck reported that is where the costs for the storm sewer relining and repairs to the 1st Street Bridge will come from. Discussion was held. The 1st Street Bridge inspection will be performed by Missman.

Mayor Bartels opened a discussion on snowplowing for the winter season. Mr. Hamerlinck explained that there are 4 snow routes and with no additional help he, Justin and Chad will each do a route and then work together on the 4th route. The Board talked of finding a qualified individual to be employed temporarily through the snow season of December 1st through March 31st. Mr. Hamerlinck suggested Gary Mize if he would be interested. Mr. Mize used to plow snow for the Township. Chief Chick contacted a few people that might be interested in plowing for the Village but the Chief has not heard back from them yet. This temporary employee's hourly rate would be between \$12.00 and \$15.00 per hour.

With no further questions in the Street Budget we will move on to the Park Budget.

Mayor Bartels asked about the p/t salary and who is the Recreation Director? Ms. Mullen responded that is the person in charge of the Summer Park Program and the Recreation Helpers are the assistants for that Program. The Summer Park Program was discussed. Ms. Ernst reminded the Board that the CV Lions Club, CV Township and CV Township Road and Bridge each donated \$500.00 to the program this year.

Trustee Bain asked if there are any other park events throughout the year to utilize the area. Mayor Bartels commented that he has brought up the idea for movie night at the Park. Other communities do this type of event and have a great turn out. Further discussion was held on a movie night in the Park. Mayor Bartels is going to reach out to local vendors for sponsorship of a movie night.

Trustee Stickell asked about lawn maintenance at the Parks? Mr. Hamerlinck responded that the maintenance for the Park lawns is very minimal. Tru Green sprays the Parks and we use our chemicals when and if needed in certain areas.

The tennis court and ball diamond lights were discussed. It was decided that both sets of lights will be off for the season after October 31st.

Rental fees for the pavilions and the ball diamonds were talked of. It was decided that the rental fees are at a fair rate.

Mayor Bartels mentioned that there is money budgeted for LED lights for the ball diamond. Trustee Engstrom suggested notifying Mid-American Energy to see about changing the ball diamond lights when they are in town changing the Street pole lights to possibly get a better price.

The purchase of sand was discussed next. Mr. Hamerlinck informed the Board that there is enough sand in the playground equipment areas but the volleyball court needs a load of sand.

There is a summer maintenance worker in the budget for next year and they will be paid at minimum wage. This individual will mow, paint and help with other projects as needed.

With no further questions in the Park Budget we will move on to the Water Budget.

Trustee Stickell asked how many back up sewer calls the Village has in a year. Mr. Hamerlinck responded that on average we have 2 or 3 sewer back up calls in a year. When our department finds troubled areas, sewer lining repairs are then made to prevent further issues. EMS is expensive to hire for pumping. Ms. Ernst is in favor of Municipalities sharing equipment with each other at lower costs to cut down on outsourcing projects and paying higher costs.

Trustee Stickell asked about training in the Water department. Mr. Hamerlinck responded that it is usually himself that participates in training because of being the only employee in the department with a water license.

The next discussion that took place was the cost effectiveness of repairing our own water main breaks or outsourcing the repairs to professional companies that perform this work daily. Trustee Stickell would like to know the total cost to the Village on a water main break.

Trustee Bain had a discussion with Ms. Mullen on the Bond sheet (page 26).

The Board next discussed the need for a utility worker in the Water Department. Mr. Hamerlinck stated that the Public Works Department has had 4 employees since around 2002. The Village advertised for a Class B Water Operator but had no response. Now we can look at a Utility Worker since the issue with the Arrowhead Ranch tower has temporarily been resolved. Further discussion was held.

Trustee Keppy mentioned that the Board needs to revitalize the Coal Valley/Moline Water-Sewer Proposal. The Board left the Proposal hanging with no direction. The Board discussed the Coal Valley/Moline Water-Sewer Proposal briefly. Mayor Bartels stated the Village of Coal Valley has had a good partnership with Moline and although this is not a budgeted item it does coincide as such.

Next the Board discussed some capital projects in the Water Department.

Trustee Engstrom would like all of the water towers/tanks cleaned and inspected.

A discussion took place on the EPA Amendment B on Well #4. Another Well in that area would be \$125,000.00. A Water Tower in that area would be \$1,900,000.00. Mayor Bartels spoke of running a water main up to the Niabi Zoo area Trustee Engstrom suggested checking with Henry County for shared services. More discussion took place. The least expensive method of a new Well is in the budget.

The Board talked of the Replace & Relocate the 8" line on 22nd Avenue A item in the budget for \$100,000.00

Mayor Bartels asked if the next budget revision could include more detailed description of the budget items. Ms. Ernst responded that can be done.

The Board moved on to Capital Equipment Replacement items to discuss them with Mr. Hamerlinck while he is here this evening. Mr. Hamerlinck talked of the John Deere Mower in the budget costing \$25,000.00. The mower currently being used has been

repaired recently and is running good so we are not wanting to trade it in. Discussion was held.

Trustee Bain mentioned that the Parks look tired and are in need of some repairs. Trustee Engstrom agreed and stated that the benches at the Post Office Park are dangerous and need to be looked at before someone gets hurt..

Trustee Stickell asked Mr. Hamerlinck if 1 seasonal employee will be enough. Mr. Hamerlinck replied that 1 employee will be fine.

It was decided to stop the review at this point and continue with the Budget draft and Capital Improvement Plan following the Board meeting next week September 20, 2017.

9. Adjournment

A motion was made by Trustee Engstrom to adjourn tonight's Working Session meeting. A second was given by Trustee Stickell Ayes 6, motion carried. The meeting adjourned at 8:22 P.M.

Respectfully submitted,

Deanna Hulliger
Village Clerk