

**VILLAGE OF COAL VALLEY  
REGULAR BOARD MEETING AGENDA  
WEDNESDAY, JUNE 19 2024 AT 6:00 P.M.  
COAL VALLEY VILLAGE HALL, 900 1<sup>ST</sup> STREET**

- 1. Call to Order – Village President Michael Bartels**
- 2. Roll Call/Establishment of Quorum-**
- 3. Pledge of Allegiance**
- 4. Reading and Approval of the Minutes for the Regular Board Meeting held on June 05, 2024.**
- 5. Public Presentation/Recognition and/or Public Comments.**
- 6. Reports from the President and other Officers (on matters not otherwise appearing on the agenda).**
  - A. President**
  - B. Trustees**
  - C. Police, Public Works & Administration**

**\*\*\* NOTE: In each of the following items the board may VOTE to approve, deny or table\*\*\***

- 7. Old Business: None**
- 8. New Business**
  - A. Review, consideration and approval for the Engineering Construction Services with IMEG for the Forestview Water Main Project.**
  - B. Review, consideration and approval of a proposal with Twin State Technical Services to provide IT services for the Village of Coal Valley and the Coal Valley Police Department.**
  - C. Review, consideration and approval of a proposal for Twin State Technical Services to create a new website design and maintenance for the Village of Coal Valley and the Coal Valley Police Department.**
  - D. Review, consideration and approval of the purchase of carpet for the Police Department hallway, breakroom, 4 offices and laminate for the Village Hall and Police Department bathrooms.**
  - E. Approval of the bills presented for payment.**
- 9. Adjournment.**

**VILLAGE OF COAL VALLEY  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
WEDNESDAY, JUNE 05, 2024 AT 6:00 P.M.  
IN THE BOARD CHAMBERS OF VILLAGE HALL  
COAL VALLEY, ILLINOIS**

1. Call to Order. The meeting was called to order at 6:00 p.m. by Mayor Bartels.

2. Roll Call/Establishment of a Quorum.

Present: Bartels, House, Mountain, Engstrom, Stickell, Jewel, Rigg.

Absent: None

Staff present at meeting: Penny Mullen-Administrator/Finance Director, Elissa Bundy-Interim Village Clerk, Clint Whitney-Police Chief.

3. Pledge of Allegiance.

4. Reading and Approval of Minutes.

Trustee Stickell motioned to approve the minutes for the Regular Board Meeting held May 15, 2024. A second was given by Trustee Jewell. Ayes 6, motion carried.

5. Public Presentation/ Recognition and/or Public Comments.

- Mia Frommelt with Bohnsack & Frommelt LLP to present the Village Audit 2023.

Mayor Bartels introduced Mia Frommelt to present the 2023 Village Audit tonight.

Ms. Frommelt is here tonight to present the 2023-year end audit, the financial statement and the government auditing standards. Ms. Frommelt said there are no major changes to the financials from the past, but there is a new subscription base information technology arrangement standard. Ms. Frommelt presented a summary slide presentation statement to the Board. She stated that there was an unmodified opinion on the financial statements. The significant deficiencies report was also reviewed. She noted that the Village has a limited number of staff in the finance office. Ms. Frommelt presented the summary of the report and asked if anyone had any questions regarding the audit. Trustee Mountain also asked about someone signing the credit card statements. Administrator Mullen said that Trustee Rigg's is signing the credit card statements.

6. Reports from the President and other Officers (on matters not otherwise appearing on the agenda).

- A. President – Mayor Bartels stated that he secured a band from Orion, IL for the Coal Valley Boom Bash. The name of the band is called Moe's Garage and they are going to play from 6:00 PM to 11:00 PM. Mayor Bartels told the Board that they have played at the Tug Fest and Parkview. They are a well-known band and they play classic rock and roll. He also stated that TC Kettle Corn will be attending the Coal Valley Boom Bash. Mayor Bartels also said Administrator Mullen got the banners done.
- B. Trustees – Trustee Rigg secured the Kona Hawaiian Ice Truck and Miquel's Street Taco Truck for the Coal Valley Boom Bash. She also secured the gentleman that does balloon animals from Apple Bee's for four hours to do balloon animals for the kids. Trustee Rigg also delivered most of the signs out to the businesses.

Trustee Stickell has nothing for this evening.

Trustee Jewell has nothing for this evening.

Trustee Engstrom has nothing for this evening.

Trustee Mountain stated that he had contacted two food trucks but they could not commit. Trustee Mountain is seeking approval from the Board to designate himself for the official form of contact for all matters related to the water supply project with the City of Moline. Trustee Mountain also stated the City of Moline would like to have access to all necessary maps, records, employee knowledge, as required for the completion of the water supply project. Mayor Bartels stated Trustee Mountain asked for a letter of support and Mayor Bartels stated he would be in complete agreement and work with Trustee Mountain to get the information he wants. Discussion held.

Trustee House stated that he has a conflict of interest and will abstain from the water project with the City of Moline.

C. Police, Public Works & Administration - Chief Whitney has nothing for this evening.

Administrator Mullen said Public Works took down the slide and wagon at the Municipal Park. Next thing is to talk about the jail structure. It is not good condition and the wall on one side has deuterated. Mayor Bartels would like it to be in the newsletter if anyone would like to rehabilitate the jail and see if anyone offers up for the jail. Administrator Mullen received the insurance renewal for the workman's comp and liability. She said that she will be working on that and the 2025 budget. Administrator Mullen stated that there will be a noticeable difference on the 2025 budget for the Franchise revenue. There has been a decrease in the Mediacom payments and the village is going to lose appx. \$4,000 a quarter or \$16,000 a year. Administrator Mullen will also be putting an ad out for the part-time utility clerk and the CodeRed is now on our website for people to register at to get signed up for alerts in Coal Valley. We have had several weekly meetings with CodeRed. We can put the CodeRed in newsletter, the water bill and do a post card mailing when we are ready. Trustee Stickell asked if the library has computers so people can sign up for the CodeRed. Discussion held.

New Hope Baptist Church next to the Village has volunteered to clean up after the Coal Valley Boom Bash and the next morning. Also, they are volunteering to do face painting and balloons.

7. Unfinished Business

A. Review draft of the Municipal Park equipment design.

A motion was given by Trustee Jewell to approve the Municipal Park equipment design. Trustee Mountain offered a second to the motion. Roll call: Ayes- House, Mountain, Engstrom, Stickell, Rigg. Ayes 6, motion carried.

8. New Business

A. Review, consideration and approval of the School Police Liaison Officer Agreement with the Moine-Coal Valley School District #40.

A motion was given by Trustee Jewell to approve School Police Liaison Officer Agreement with the Moine-Coal Valley School District #40. Trustee Stickell offered a second to the motion. Roll call: Ayes- House, Mountain, Engstrom, Rigg. Ayes 6, motion carried.

B. Review, consideration and approval of the Treasurer's Report for April 2024.

A motion was given by Trustee Rigg to approve the Treasurer's Report for April 2024. Trustee Jewell offered a second to the motion. Roll call: Ayes- House, Mountain, Engstrom, Stickell. Ayes 6, motion carried.

C. Approval of the bills presented for payment.

The bills were reviewed by the Board.

A motion was given by Trustee Stickell to approve the bills as presented. Trustee Mountain offered a second to the motion. Roll call: Ayes- House, Engstrom, Jewell, Rigg. Ayes 6, motion carried.

9. Adjournment

A motion was made by Trustee Rigg to adjourn tonight's Board meeting. A second motion was given by Trustee Jewell. Roll call: Ayes- House, Mountain, Engstrom, Stickell. Ayes 6, motion carried. Meeting adjourned at 7:44 p.m.

Respectfully submitted,

Elissa Bundy  
Interim Village Clerk

2024

Unit # 1	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
DATE	31-Dec	1-Feb	29-Feb	1-Apr	30-Apr	1-Jun						
MILEAGE	26902	27776	28775	29628	30946	32101						
OIL %	79%	43%	0%	65%	28%	61%						
DATE	1-Feb	29-Feb	1-Apr	30-Apr	1-Jun							
MILEAGE	27776	28775	29628	30496	32101	32101						
OIL %	43%	0%	65%	28%	61%							
TOTAL	874	999	853	868	1155	0	0	0	0	0	0	0

2021 Ford Explorer

Purchased on 08/30/2021

1FM5K8AB9MGA06628

YEAR TOTAL

4749

OIL CHANGES & OTHER REPAIR

DATE	SERVICE	VENDOR	\$
29-Feb	OIL CHANGE	G & L AUTO	61.99
15-May	OIL CHANGE	G & L AUTO	61.99

TOTAL 123.98

Unit # 1

				Estimate
	Date	MILEAGE	NEXT OIL CHANGE DUE x 5,000	
Oil change				
	2023	4-Dec	26517	31517
	2024	29-Feb	28176	33176
		15-May	31185	36185
				5000
				5000
				5000
				5000

2024

Unit # 2	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
DATE	31-Dec	1-Feb	29-Feb	1-Apr	30-Apr	1-Jun						
MILEAGE	44823	46003	47090	48311	49744	50427						
OIL %	68%	6%	100%	41%	0%	83%						
DATE	1-Feb	29-Feb	1-Apr	30-Apr	1-Jun							
MILEAGE	46003	47090	48311	49744	50427	50427						
OIL %	6%	0%	41%	0%	83%							
TOTAL	1180	1087	1221	1433	683	0	0	0	0	0	0	0

2020 Ford Explorer

Purchased on 06/02/2020

YEAR TOTAL

5604

1FM5K8AB3LGB84226

OIL CHANGES & OTHER REPAIR

DATE	SERVICE	VENDOR	\$
29-Feb	OIL CHANGE	G & L AUTO	61.99
10-May	OIL CHANGE & 2 TIRE PLUGS	G & L AUTO	111.99
10-May	NEW BATTERY	G & L AUTO	316

TOTAL 489.98

Unit # 2

	Date	MILEAGE	Estimate NEXT OIL CHANGE DUE x 5,000
Oil change			
	2023	11-Dec 44133	49133
	2024	29-Feb 47091	52091
		10-May 49991	54991
			5000
			5000
			5000
			5000



2024

Unit # 3	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
DATE	31-Dec	19-Feb	29-Feb	1-Apr	30-Apr	1-Jun						
MILEAGE	22612	22952	23156	23844	25045	26060						
OIL %	81%	67%	65%	55%	48%	92%						
DATE	19-Feb	29-Feb	1-Apr	30-Apr	1-Jun							
MILEAGE	22952	23156	23844	25045	26060	26060						
OIL %	67%	65%	55%	48%	92%							
TOTAL	340	204	688	1201	1015	0	0	0	0	0	0	0

2021 Ford Explorer

Purchased on 01/03/2022

1FM5K8AW9MNA18499

YEAR TOTAL

3448

OIL CHANGES & OTHER REPAIR

DATE	SERVICE	VENDOR	\$
26-Jan	Electrical Problem Warranty	Sexton ford	0
3-May	OIL CHANGE	G&L AUTO	61.99

OUT OF SERVICE FROM 1/26 TO 2/19

TOTAL 61.99



2024

Unit # 4	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
DATE	31-Dec	1-Feb	29-Feb	1-Apr	30-Apr	1-Jun						
MILEAGE	78743	79356	81086	83084	83944	86213						
OIL %	58%	33%	5%	56%	28%	0%						
DATE	1-Feb	29-Feb	1-Apr	30-Apr	1-Jun							
MILEAGE	79356	81086	83084	83944	86213	86213						
OIL %	33%	5%	56%	28%	0%							
TOTAL	613	1730	1998	860	2269	0	0	0	0	0	0	0

2018 Ford Explorer

Purchased on 02/14/2018

YEAR TOTAL

7470

1FM5K8AR1JGA85009

OIL CHANGES & OTHER REPAIR

DATE	SERVICE	VENDOR	\$
29-Feb	OIL CHANGE	G& L AUTO	61.99
22-May	Tire Plug	G& L AUTO	25
24-May	Electrical Gate way module replaced	Sexton Ford	524.24
3-Jun	OIL CHANGE	G& L AUTO	61.99
3-Jun	NEW BATTERY	G& L AUTO	179.51

TOTAL 852.73

Unit # 4

	Date	MILEAGE	Estimate NEXT OIL CHANGE DUE x 5,000
Oil change			
	2023 18-Oct	77323	82323
	2024 29-Feb	81087	86087
	3-Jun	86420	91420
			5000
			5000
			5000
			5000

2024

Unit # 5	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
DATE	31-Dec	1-Feb	29-Feb	1-Apr	30-Apr	1-Jun						
MILEAGE	55069	55538	55855	55991	56543	57113						
OIL %	86%	71%	62%	56%	43%	10%						
DATE	1-Feb	29-Feb	1-Apr	30-Apr	1-Jun							
MILEAGE	55538	55855	55991	56543	57113	57113						
OIL %	71%	62%	56%	43%	10%							
TOTAL	469	317	136	552	570	0	0	0	0	0	0	0

2020 Ford Explorer

Purchased on 06/02/2020

YEAR TOTAL

2044

1FM5K8AB1LGB84225

OIL CHANGES & OTHER REPAIR

DATE	SERVICE	VENDOR	\$
18-Jan	New Battery - Warranty	G & L AUTO	0

out of service due to Axon camera

TOTAL

0





June 10, 2024

Penny Mullen  
Village of Coal Valley  
Via Email pmullen@coalvalleyil.org

Re: Proposal for Services  
Village of Coal Valley  
Forestview Water Main CEI  
Coal Valley, Illinois

Dear Penny,

Thank you for the opportunity to submit a Proposal for construction administration services, construction observation and documentation for the installation of approximately 3,350 feet of the Forestview water main located in Coal Valley that was a previously bid and awarded project for the Village. Contract documents for this project state the Contractor has 90 days to complete the project. We are estimating the field time of our representative to be approximately 8 weeks. See below for breakdown of hours.

A detailed scope of services, assumptions, compensation, additional services, and terms and conditions are included in the attached Proposal for Services.

We propose to provide these services for a fee of **\$56,190.00** as detailed in the Compensation section in the Proposal for Services.

We look forward to working with you on this project and appreciate the opportunity to be of service. Please contact me at [loren.r.rains@imegcorp.com](mailto:loren.r.rains@imegcorp.com) if you have any questions. Thank you.

**Loren R. Rains, PE**  
Client Executive

## **Proposal for Services**

### **PROJECT DESCRIPTION**

This Proposal is for construction administration services, construction observation and documentation for the installation of approximately 3,350 feet of the Forestview water main located in Coal Valley that was a previously bid and awarded project for the Village. Contract documents for this project state the Contractor has 90 days to complete the project. We are estimating the field time of our representative to be approximately 8 weeks. See below for breakdown of hours.

#### **1. CONSTRUCTION PHASE**

Construction administration including:

- Attend Preconstruction meeting and issue meeting minutes.
- Answer Contractor questions and Requests for Information (RFIs).
- Prepare Requests for Proposal (RFPs) and deliver to Contractor for pricing.
- Review Contractor responses to RFPs and recommend change orders.
- Prepare change orders to the contract.
- Track contractor quantities and prepare pay estimates.
- Prepare final documentation to close out the project.

Review shop drawing submittals for items requested in the contract documents.

Construction Engineering & Inspection (CE&I) Services:

- General Administration of Construction Contract: Consult with Owner, act as Owner's representative in the field, and assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.
- Full-time CE&I services are anticipated to follow a standard Contractor's schedule of Monday through Friday at eight hours per day, on site.
- Forward Contractor questions and Requests for Information (RFIs) to Engineer/Village for review.
- Prepare daily diary based on partial inspection.
- Review payment estimates and change orders to the Contract.
- Provide coordination and attend final walk-through with Owner, Engineer, and Contractor. Prepare and provide a final punch list to Contractor.
- After Contractor notification of final completion, attend final job site observation to determine if the work is complete and acceptable.
- Request required material certifications prior to final payment.

Construction Material Testing Services:

- PCC Testing based on 20% required for Village (80% paid by the Contractor on a separate agreement), if required.
- Laboratory testing.
- Field testing.

Construction Survey Services:

- Recover existing horizontal and vertical control.
- Set GPS calibration control points for grading contractor and prepare a Calibration Exhibit.
- Stake pipe underdrain and culvert.
- Prepare grade sheets as required.
- All staking requests shall be based on minimum 48 hours' notice to IMEG for scheduling.
- Grade sheets to be provided within 24 hours after staking in field.



## 2. ASSUMPTIONS

### General

Drawings of the existing project area and underground utilities which accurately represent the existing conditions, will be provided to IMEG.

IMEG is not performing civil design services.

Documents prepared by the Engineer will be prepared based upon reasonable assumptions derived from existing information provided by the Owner and from limited observation of accessible and visible existing conditions by the Engineer without the benefit of extensive field measurements and investigation prohibited by expense and inconvenience to the Owner. It is understood and agreed that unforeseen conditions uncovered during the progress of the project may require changes in the project, resulting in additional cost and delay.

## 3. COMPENSATION

We propose to provide the civil services described above on a time and material basis, using our standard hourly billing rates (attached), with the project hourly fees broken down as follows:

Phase	Fee (\$)
Construction Administration	\$5,440.00
Construction Engineering and Inspection	\$46,800.00
Construction Staking	\$3,950.00
Total Project Fee (Hourly, Not-to-Exceed)	\$56,190.00

### Construction Administration

(Estimated 8 weeks of construction:

$8 \text{ Wks} \times 2 \text{ Hrs/Wk} \times \$140/\text{Hr} + 8 \text{ Wks} \times 2 \text{ Hrs/Wk} \times \$200/\text{Hr} = \$5,440.00$ )

### Construction Engineering and Inspection

(Estimated 8 weeks full time & 2 weeks part time of construction:

$45 \text{ days (M-F)} \times 8 \text{ Hrs/day} \times \$130.00/\text{Hrs} = \$46,800.00$ )

### Construction Staking

(Land Surveyor III:  $2 \text{ Hrs} \times \$155.00 = \$310.00$

Sr. Survey Tech:  $20 \text{ Hrs} \times \$130.00/\text{Hrs} = \$2,600.00$

Sr. Civil Designer I:  $8 \text{ Hrs} \times \$130.00 \text{ Hrs} = \$1,040.00$

Total = \$3,950)

## 4. PROJECT EXPENSES

The following reimbursable expenses are not included in the above fee and will be invoiced with a 1.1 multiplier of actual cost:

- Payment of plan review fees, permit fees, filing fees, or other imposed governmental agency fees.
- Necessary consultants as approved by Client.
- Expenses for safety training, background checks, and drug testing to access site.
- Project specific insurance coverage riders or amendments necessary to comply with required insurance requirements above current IMEG limits and conditions.

The following direct expenses are included in the above fee:

- Postage and delivery charges.
- Travel expenses (per diem for meals and incidentals, mileage, lodging, airfare, tolls, parking fees, taxi, train, and other out of pocket expenses).

## **5. ADDITIONAL SERVICES**

IMEG can include the following as additional services. Additional services will be performed on a time and material basis using IMEG's standard hourly rates in effect at the time the service is performed, or for a negotiated fee, and only after approved in writing.

### **General**

Invasive field takeoff to determine existing conditions that are not readily accessible or visible.

Civil, structural, mechanical, electrical, or technology design of any kind.

Survey services related to topography or boundary (i.e. verification, etc.).

Geotechnical services.

Value engineering or negotiating construction cost/scope with contractors and related document revisions after documents are complete.

Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawings content obtained from Contractor, County, utility companies, and other sources beyond IMEG personnel; revise and supplement Record Drawings as needed.

Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, the Project's design requirements, or any other causes beyond Engineer's control.

Attendance of Public and Village Board Meetings.

## **6. GENERAL**

The attached Terms and Conditions dated April 1, 2023, are made a part of this Proposal. This Proposal is valid for 45 days from the date of this offer.

We will begin our services following acceptance of this Proposal for Services. Acceptance may be conveyed via email or by signing this offer and returning it to our office. Notwithstanding the foregoing sentence, if you or members of your firm engage IMEG for services for the referenced project, either

verbally or by actions that imply acceptance of this Proposal, such as providing drawings, submitting questions, requesting engineering information, etc., without returning a signed copy of this Proposal, it is expressly agreed that acceptance of all terms and conditions of this Proposal will be implied and contractually binding.

**Client**

Village of Coal Valley

SIGN: \_\_\_\_\_

**Penny Mullen**

DATE: \_\_\_\_\_

**IMEG**

IMEG

SIGN: \_\_\_\_\_

**Loren Rains, Associate Principal / Client  
Executive**

DATE: \_\_\_\_\_

**IMEG**

SIGN: \_\_\_\_\_

**Walter J. DeDoncker, Senior Civil Engineer I /  
Operations Manager**

DATE: \_\_\_\_\_

## Terms and Conditions

### Standard of Care

Services provided by IMEG Consultants Corp. (hereinafter referred to as "IMEG") under this Agreement will be performed in accordance with generally accepted professional practices in a manner consistent with the level of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the same or similar location. Under no circumstances shall any other representation (express or implied) or any type of warranty or guarantee be included or intended by IMEG during the completion of its services under this Agreement, (hereinafter the "Standard of Care"). If client issues to IMEG a purchase order or similar document, none of the terms and conditions stated therein shall bind IMEG, and such document whether or not signed by IMEG, shall be considered only as a document for client's internal operational management.

### Client Responsibilities

IMEG shall be entitled to rely on the accuracy of documentation presented to it by Client and/or Client's legal agents. In the event of updates or changes to any documentation provided to IMEG in furtherance of its services, the Client is responsible for advising IMEG's personnel of such updates or changes in writing.

### Additional Services

When additional services beyond the defined scope of work are requested, an amendment or change order will be prepared by IMEG and approved by the Client prior to commencing work. Client's approval by email or payment of proposed additional services shall be deemed binding. Additional services shall be performed on a time and material basis or for a negotiated fee.

### Compensation

Services provided by IMEG on a time and material basis shall be performed in accordance with IMEG's current fiscal year Standard Hourly Rate Schedule in effect at the time of performance. This schedule is updated yearly and is available upon request.

### Performance

IMEG has multiple offices with personnel that may provide professional services subject to this Agreement. IMEG may use any office or individual in the completion of services required for the Project. IMEG shall perform work pursuant to an agreed-upon schedule and consistent with the orderly progress inherent in the Standard of Care.

### Billing/Payment

The Client agrees to pay IMEG for all services performed and all costs incurred. Invoices for IMEG's services shall be submitted either upon completion of such services or on a monthly basis. Invoices shall be due and payable within 30 days of invoice date (direct) or 15 days from payment by Owner (consultant). Client shall notify IMEG of any objections to the invoice within five working days of receipt and agrees to pursue, in good faith, all payments owed to IMEG for services rendered. Payment of any invoice indicates Client's acceptance of this Agreement, these Terms & Conditions, and satisfaction with IMEG's services. Payment of invoices is in no case subject to unilateral discounting, back-charges, or set-offs by the Client, and payment is due regardless of suspension or termination of this Agreement by either party. Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of an account remains unpaid 120 days after the billing, IMEG may institute collection action and the Client shall pay all costs of collection, including reasonable attorney's fees. Collection actions or billing disputes of any type shall not be subject to informal dispute resolutions procedures outlined herein.

### Indemnification

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless IMEG, its directors, employees and agents against claims, damages, liabilities, and costs arising from and in proportion to the negligent acts or failure to act of Client and its directors, employees, and agents in the performance of services under this Agreement on a comparative basis of fault. The Client shall not be obligated to indemnify IMEG and its directors, employee and agents for their own negligence or the negligence of others. IMEG agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its directors, employees and agents against claims, damages, liabilities, and costs arising from and in proportion to the negligent acts or failure to act of IMEG and its directors, employees, and agents in the performance of services under this Agreement on a comparative basis of fault. IMEG shall not be obligated to indemnify the Client and its directors, employee and agents for their own negligence or the negligence of others. The other provisions of this Agreement notwithstanding, in the event of any claim within the purview of the indemnification provisions of this section, each indemnitee shall control its defense, and at the time of claim resolution each indemnitor shall provide reimbursement for any reasonable defense cost, recoverable by law, caused by any negligence or other fault by or attributable to each indemnitor as determined by a competent trier of fact. As such, the parties recognize and expressly acknowledge that the duty to defend is not applicable to this Agreement and wholly separate and distinct from the duty to indemnify and hold harmless as set forth in this section.

### Insurance

IMEG shall obtain and maintain the following insurance coverages: Commercial General Liability, Automobile Liability, Umbrella/Excess Liability, Workers Compensation/Employer's Liability, and Professional Liability. Certificates of insurance will be provided to the Client upon request. When stipulated by the Parties, Commercial General Liability, Automobile Liability, Umbrella/Excess Liability, shall be written or endorsed to include additional insureds, primary/non-contributory coverage, and other coverages subject to all terms, exclusions and conditions of the policies and any limitations as to coverage amounts as agreed upon by the Parties.

### Assignment

Neither party to this Agreement shall transfer, sublet, or assign any rights or duties under or interest in this Agreement, including, but not limited to, monies that are due or monies that may be due, without the prior written consent of the other party, which shall not be unreasonably

withheld. Subcontracting to subconsultants, normally contemplated by IMEG as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

#### **Dispute Resolution**

Any claims or disputes between the Client and IMEG arising out of the Services to be provided by IMEG or this Agreement shall be subject to discussions for informal resolution. If no informal resolution is achieved within 14 business days, the Parties agree to submit the matter (excluding actions by IMEG for payment of past due fees) to non-binding mediation. Any disputes involving contractors, subconsultants, subcontractors, suppliers, or any other legal agent shall be subject to the informal resolution process as described in this section, above. The laws of the State where the project is located govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

#### **Construction Means and Methods**

IMEG shall not be responsible for, nor have control over or charge of, construction means, methods, sequences, techniques, or procedures, or for any health or safety precautions. Neither Client nor IMEG shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, walkouts, accidents, Government acts, or other events beyond the control of the Client's or IMEG's directors, employees, agents, or consultants.

#### **Construction Observation**

When IMEG does not explicitly provide construction observation services within its written scope of work, it is agreed that the professional services of IMEG do not extend to or include the review or site observation of the contractor's work, performance, or pay request approval. During construction, the Client assumes the role of the engineer and will hold harmless IMEG for the contractor's performance or the failure of the contractor's work to conform to the design intent and the contract documents.

#### **Project Signs**

Project signs displayed at the construction site shall include "IMEG" as the Engineer. Articles for publication regarding this project shall acknowledge IMEG as the Civil, Structural, Mechanical, Electrical and/or Technology Engineer, as applicable.

#### **Adjustments, Changes or Additions**

It is understood that adjustments, changes, or additions may be necessary during construction. A contingency fund shall be maintained until construction is completed to pay for field changes, adjustments, or increased scope items. All change order amounts requested by contractors constructing IMEG-designed systems shall be submitted to IMEG for review prior to being approved by contract holder. IMEG will not approve amounts requested that are above a normal bid amount for the work involved. In no case will costs be assessed to IMEG at the discretion of the contractor, the Client, or the Owner without prior agreement and approval of IMEG. IMEG shall not be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

#### **Ownership**

All drawings, specifications, BIM and other work product of IMEG developed for this Project are instruments of service owned by IMEG. IMEG shall provide Client with a license to use said instruments of service for purposes consistent with successful project completion, including extensions, if mutually agreed. Reuse of any instruments of service of IMEG by the Client, or others acting for the Client, for any other use without the express written permission of IMEG shall be at the Client's risk. Client agrees to defend, indemnify and hold harmless IMEG for all claims, damages and expenses, including reasonable attorney's fees, arising out of unauthorized use of IMEG's instruments of service.

#### **Electronic Files**

The Client hereby grants permission for IMEG to use electronic background information produced by the Client in the completion of the project. The Client also grants permission to IMEG to release such documents (including their backgrounds) electronically to Client, contractors, and vendors as required in the execution of the project.

#### **Employment**

For the duration of this contract, plus six (6) months from the date of final payment received, neither IMEG nor Client, nor their respective agents, will offer employment or contact any person for such purposes who is or was employed by IMEG, Client or their agents for the period of performance of this contract.

#### **Termination**

Either party may terminate this Agreement due to the other party's material breach of this Agreement upon providing a ten (10) day written notice to the breaching party and an opportunity of at least three (3) business days to cure. Upon termination, payment is required in full for all services rendered and expenses incurred through the date of termination. IMEG shall not be required to release any documents, files, or work product until said payments have been made. In the event services are terminated or suspended due to the Client's breach, IMEG has no obligation to deliver documents and any consequences (including delay) resulting from such termination or suspension is the sole responsibility of the Client. Client has the obligation to return all documents within its possession or control if Client is in default under this Agreement.

#### **Survivability**

In the event any provisions of this agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition, or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party. Additionally, there shall be no legal presumption against the drafter of this Agreement in the event of a dispute as to the enforceability and/or interpretation of this Agreement.

#### **Risk Allocation**

IMEG's liability to the Client for injury or damage to persons or property arising out of work performed for the Client and for which liability may be found to rest upon IMEG, other than for professional errors, omissions, or negligence, will be limited to IMEG's general liability insurance coverage of \$1,000,000.

#### **Hazardous Environmental Conditions**

Unless expressly stated in writing, IMEG does not provide assessments of the existence or presence of any hazardous or other environmental conditions or environmental contaminants or materials ("Hazardous Environmental Conditions"). Client shall inform IMEG of any and all known Hazardous Environmental Conditions before services are provided involving or affecting them. If unknown Hazardous Environmental Conditions are encountered, IMEG will notify the Client and, as appropriate, government officials of such conditions. IMEG may, without liability or reduction or delay of compensation due, proceed to suspend services on the affected portion of the project until Client takes appropriate action to abate, remediate, or remove the Hazardous Environmental Condition. IMEG shall not be considered an "arranger", "operator", "generator", "transporter", "owner", or "responsible party" of or with respect to contaminants, materials or substances. IMEG shall assume no liability whatsoever for correction of any Hazardous Environmental Conditions; and shall be entitled to payment or reimbursement of expenses, costs or damages occasioned by undisclosed Hazardous Environmental Conditions.

#### **Buried Utilities**

Client shall be responsible for designating the location of all utility lines and subterranean structures within the property lines of the Project. Client agrees to waive any claim against IMEG and to defend, indemnify and hold IMEG harmless for any claim or liability for injury or loss arising from IMEG or other persons encountering utilities or other manmade objects that were not brought to IMEG's attention or which were not properly located on the plans furnished to IMEG. Client further agrees to compensate IMEG for any and all time, costs and expenses incurred by IMEG in defense of any such claim, in accordance with IMEG's then effective standard hourly fee schedule and expense reimbursement policy.

#### **Boundary Conflict**

Boundary determinations occasionally disclose unseen or unknown conflicts between the record documents and the location of physical improvements. Upon discovery of any latent or patent ambiguity, uncertainty, or dispute disclosed by the records or by placement of the boundaries on the ground, work on the boundary survey will be suspended and you will be immediately notified. IMEG will present alternatives for possible resolution and any additional work required to achieve resolution will be negotiated. If you should choose to forego resolution, all work completed to date will be invoiced for payment and the project file will be archived by IMEG for future resolution. If you choose resolution, IMEG will act as your mediator, consultant and expert until satisfactory resolution is achieved. Upon resolution, this initial agreement will be reinstated and completed in accordance with its initial terms subject to potential interim rate increases.

#### **Force Majeure**

Except as hereinafter provided, no delay or failure in performance of IMEG shall constitute a default under this Agreement if and to the extent the delay or failure is caused by Force Majeure. Unless the Force Majeure frustrates performance of the Services, Force Majeure shall not operate to excuse, but only to delay, performance of the Services. If Services are delayed by reason of Force Majeure, IMEG will notify Client. Once the Force Majeure event ceases, IMEG shall resume performance of the Services as soon as possible. "Force Majeure" means any event beyond the control of IMEG to perform its obligations and which IMEG is unable to prevent, including without limitation, the combined action of workers, strikes, embargoes, fire, acts of terrorism, epidemics, explosions and other catastrophes, casualties, a moratorium on construction, delays in transportation, governmental delays in granting permits or approvals, changes in laws, expropriation or condemnation of property, governmental actions, unavailability or shortages of materials, national emergency, war, acts of terrorism, cyber-attacks, civil disturbance, floods, unusually severe weather conditions or other acts of God or public enemy.

#### **Equal Employment Opportunity / Rights Under Federal Labor Laws**

IMEG and Client shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a), 60-741.5(a) and Appendix A of Subpart A of 29 CFR 471 (as may be updated or amended). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime consultants and subconsultants take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Rev. 04/01/23



**2024 STANDARD HOURLY RATES - CIVIL**  
**(rates adjusted annually)**

Senior Client Executive/ Senior Market Director / VP	\$260
Client Executive / Market Director	\$245
Project Executive	\$205
Senior Project Manager 2	\$200
Senior Project Manager 1	\$180
<hr/>	
Engineer of Distinction / Landscape Architect of Distinction / Planner of Distinction	\$200
Senior (Engineer / Landscape Architect / Planner) 3	\$190
Senior (Engineer / Landscape Architect / Planner) 2	\$175
Senior (Engineer / Landscape Architect / Planner) 1	\$160
Project (Engineer / Landscape Architect / Planner) 2	\$150
Project (Engineer / Landscape Architect/ Planner) 1	\$140
Graduate (Designer / Surveyor) 2	\$115
Graduate (Designer / Surveyor) 1	\$100
<hr/>	
Senior Land Surveyor 3	\$155
Senior Land Surveyor 2	\$145
Senior Land Surveyor 1	\$135
Project Surveyor 2	\$130
Project Surveyor 1	\$125
<hr/>	
Designer of Distinction	\$165
Senior (Designer / Crew Chief) 3	\$155
Senior (Designer / Coordinator / Crew Chief) 2	\$145
Senior (Designer / Coordinator / Crew Chief) 1	\$135
(Project Designer / Coordinator / Senior Technician / Crew Chief) 2	\$125
(Project Designer / Coordinator / Senior Technician / Crew Chief) 1	\$120
Designer 2 / Planner 2 / Technician 4	\$110
Designer 1 / Planner 1 / Technician 3	\$100
Design Technician 2 / Technician 2	\$95
Design Technician 1 / Technician 1 / Intern	\$85
<hr/>	
Senior Construction Administrator	\$140
Construction Administrator	\$125
<hr/>	
GIS System Architect	\$130
GIS Analyst	\$120
<hr/>	
Senior Virtual Design Coordinator	\$130
Virtual Design Coordinator	\$120
Senior Virtual Design Technician	\$110
Virtual Design Technician	\$90
Administrative Assistant	\$80

\*These rates are for staff located in the office providing the rates. Staff based in one of IMEG's other offices may have different billing rates. These rates can be provided upon request.





# TS1 - Managed IT

Prepared for Village of Coal Valley

Prepared on: 2024-05-07

Valid until: 2024-07-14

Prepared by:  
Randy Olsen  
Twin State Technical Services

Prepared for:  
Michael Bartels  
Village of Coal Valley

# Summary

Below is a plan that we feel will best address your priorities and long-term goals. Initially, we will assess your current cybersecurity and technology to provide a recommended roadmap for next steps to ensure business continuity.

**Best-practice recommendations will be presented.** Recommendations may include separate to-be-determined or one-time projects such as:

- Removing existing permissions and software on the network
- Installing and configuring a business-grade firewall
- Reformatting the operating systems of computers
- The purchase of new computer equipment

**Immediately we will begin by installing cybersecurity software on existing computer equipment to address your immediate concerns soon as possible.**

After taking care of the above, ongoing maintenance and support is easy with a packaged per-PC model that includes the following:

- Remote support for break-fix and troubleshooting including moves/adds/changes of workstations outside of unplanned large-scale projects
- Upgraded Next Generation Antivirus with Endpoint Detect and Respond
- Remote patching of Windows, Microsoft products, and most third-party applications (ie. Adobe Acrobat, JAVA, etc.)
- Managed cybersecurity training for staff with monthly phishing campaigns and quarterly status reports
- Active monitoring of critical infrastructure to proactively remediate (where possible) issues to minimize network downtime
- Email filtering to hold and block malicious emails and reduce SPAM
- Immutable offsite backups for network and M365 data
- Multifactor Authentication
- Business Continuity Planning
- Assigned Fractional CIO including Executive Business Reviews
- Onsite and project-based work would be billed at a discounted hourly rate.

## Timeline

**First 30 days:**

- Complete new customer security assessment.
- Configure, procure, and implement new computer equipment (as required) and software.
- Onboarding, orientation, documentation, and help desk access.
- Handoff meeting to begin the engagement and at one-month to ensure successful onboarding.

# Per PC Pricing

Name (One-Time)	Subtotal
Onboarding and Cybersecurity Assessment	\$3,000.00

Name (Billed Monthly)	Price	QTY	Subtotal
TS1 - Managed Helpdesk with Advanced Threat Protection · Billing is based on total workstations	\$125.00	17	\$2,125.00
IT Consultant Staff Augmentation · Monthly time scheduled on-site	\$130.00	4	\$520.00

Village of Coal Valley

Twin State Technical Services

Michael Bartels

Elizabeth Tinsman

# Terms & Approvals

- Quotes are good for 30-days from delivery.
- This is a 36-month agreement with mutually agreeable extensions and a yearly price escalator of not to exceed 6%.
- Term shall automatically renew month-to-month unless a notice of termination is received at least thirty (30) days prior to expiration.
- Staff Augmentation hours are available at a minimum of 4 hours scheduled per month. After 6 months, and with a 60-day notice, Staff Augmentation can be reduced.
- After Hours Critical Incidence Response Support will be billed as Time and Materials at \$225/hr on an as-needed basis.
- Workstation support requires devices procured through Twin State or approved by Twin State and any hardware procured outside of this process will not be included in support.
- Pricing does not include Microsoft 365, specialty software, or computer hardware.
- Monthly billing will be based on the minimum quantity entered above by the customer.
- Any reduction to the above quantity must be initiated at the request of the customer to be reviewed by Twin State for approval.
- Billing will start on the 1st of the month in the service deployment begins.
- Products and Support included will utilize secure tools including:
  - Mail Filtering with Proofpoint
  - User Security Awareness Training with KnowBe4
  - Antivirus plus EDR with SentinelOne
  - Remote Monitoring and Management with N-Central
  - Backup with Cove and Veeam
- Twin State does not warrant any products from third parties and reserves the right to change products while maintaining the agreed upon outcome and services delivery detailed in the proposal.
- This agreement shall be governed by the laws of the State of Iowa and constitutes the agreement between Client and Service Provider for monitoring, maintenance, and service of all covered IT Assets, locations, and other coverages listed herein.
- Both parties, herein, expressly assume an obligation to act in good faith toward one another in the performance of their obligations under this Agreement.
- Service Provider is not responsible for failure to render services due to circumstances beyond its control including, but not limited to, acts of God.
- Please refer to the Engagement Agreement for additional terms.

Twin State Technical Services (TSTS) writes custom software, delivers managed information technology services, and creates digital creative web development services to help businesses thrive. Governmental agencies include: Iowa Department of Public Safety, Clinton County, City of Riverdale, IA, City of Geneseo, IL, and numerous school districts in Iowa and Illinois.

TSTS's 65 employees support the Midwest region with reliable, secure infrastructures, software, and websites. In the 25+ years since its inception, these services have evolved to include: Cybersecurity, American with Disabilities Act website compliance, digital branding, marketing, and video production. TSTS focuses on service and quality with a customer satisfaction guarantee.

## Why TSTS?

We were named the 2020 Business of the Year by the Quad Cities Chamber of Commerce. Our outstanding customer service, quick, high-quality work, and unmatched reliability make us not only the top IT choice for area business but an excellent place to work.

We have received industry recognition for website design, awarded "Quad Cities Innovation in Talent Development" by the QC Chamber, and our CEO was recognized as a Top 10 Leader by the Technology Association of Iowa.

## Core Competencies

- ✓ Infrastructure & Network Solutions
- ✓ Software Development
- ✓ Web Development & ADA Support
- ✓ Search Engine Optimization
- ✓ Photography & Video

### Networking Team

- IT Solutions
- Business Continuity
- Disaster Recovery Planning
- Managed Cybersecurity
- Cloud Infrastructure Consulting (Azure, AWS, and Google)
- Network Management & Monitoring
- Hardware Procurement & Deployment Support
- Fractional CIO for IT Planning, Budgeting, & Forecasting
- Project Management

### Software Team

- Custom Software Solutions
- Customer Programming
- Workflow Enhancement & Integrations
- Ecommerce Solutions
- Mobile Applications
- SharePoint
- Salesforce
- Software Maintenance
- Consultation Services

### Web Team

- Website Design
- Web Development
- Ecommerce Websites
- ADA Compliance
- Search Engine Optimization
- App Store Optimization
- Web Hosting
- Web & Software Integrations
- Video Production
- Animation
- Logo Design
- Print Material Design
- Copywriting
- Web Maintenance

# Security Awareness Training and Simulated Phishing Platform

Helps you manage the ongoing problem of **social engineering**

## KnowBe4 Security Awareness Training

Old-school security awareness training doesn't hack it anymore. Today, your employees are frequently exposed to sophisticated phishing and ransomware attacks.



### Baseline Testing

We provide baseline testing to assess the Phish-prone™ percentage of your users through a free simulated phishing attack.



### Train Your Users

The world's largest library of security awareness training content; including interactive modules, videos, games, posters and newsletters. Automated training campaigns with scheduled reminder emails.



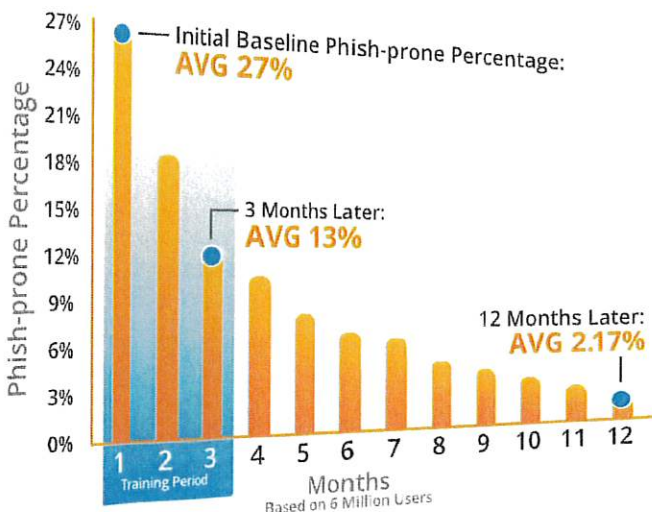
### Phish Your Users

Best-in-class, fully automated simulated phishing attacks, thousands of templates with unlimited usage, and community phishing templates.



### See the Results

Enterprise-strength reporting, showing stats and graphs for both training and phishing, ready for management. Show the great ROI!



## The System Really Works

With KnowBe4's massive database, we analyzed 6 million users over the course of 12 months, and our 2018 research uncovered some surprising results. The overall industry initial Phish-prone percentage benchmark turned out to be a troubling 27%.

Fortunately, the data showed that this 27% can be brought down more than half to just 13% in only 90 days by deploying new-school security awareness training. The 365-day results show that by following these best practices, the final Phish-prone percentage can be minimized to 2.17% on average.

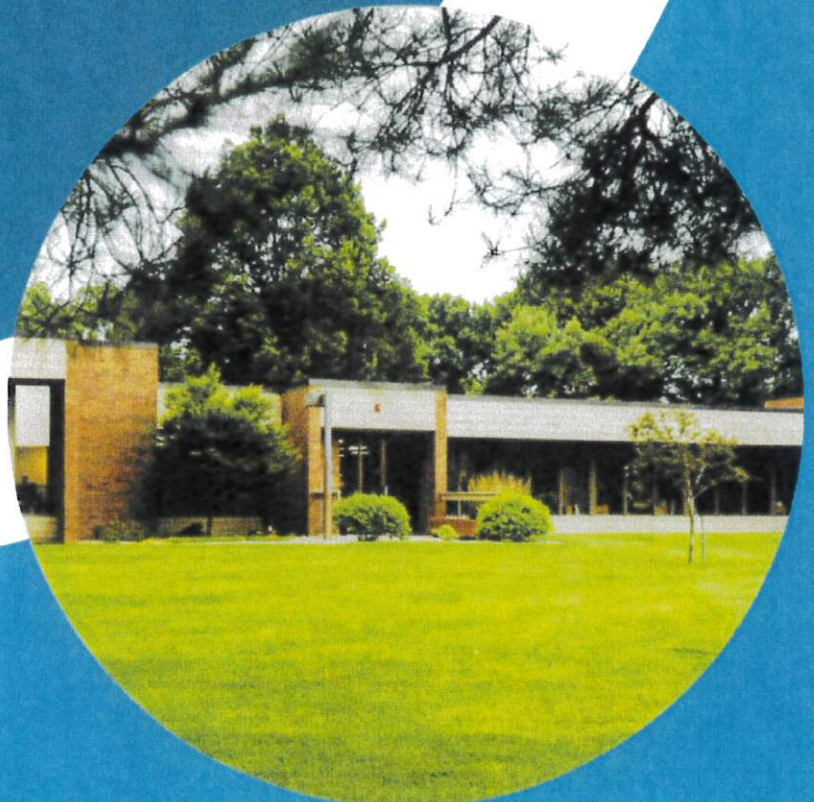
See how your company's phish-prone percentage compares to your peers! **Industry Benchmarking** feature included with your subscription.



# Village of Coal Valley Website Proposal

Prepared for:  
Michael Bartels  
Village of Coal Valley

Prepared by:  
Scott Tinsman  
Twin State Technical Services



Prepared on: 2024-05-23  
Valid until: 2024-10-12

# Executive Summary

Dear Michael,

Twin State Technical Services is pleased to present this executive summary outlining our proposed website redesign for Village of Coal Valley. As a leading provider of user-friendly and SEO-optimized websites, we understand the importance of creating a fresh design that not only captures the essence of Village of Coal Valley brand but also enhances user experience and ease of navigation.

Our goal is to develop a streamlined website that exceeds the expectations of both Village of Coal Valley and its website visitors, offering a fast, secure and modern platform that showcases your exceptional services and promotes increased engagement. This estimate will make the process of launching a new website easy for your team so you can focus on your business while we do the heavy lifting along the way.

We are a locally owned, national award-winning team with depth and excellence in website development. Recent sites we have launched include The Putnam Museum, Waste Commission of Scott County, United Way, Russell Construction, The Tangled Wood, TBK Sports Complex, Iron Tee Golf, Whitey's Ice Cream, and Raptor Tank Cleaning. You can see our website projects at: <https://www.tsts.com/project/>

Your website will include:

- Easy to use WordPress CMS
- Fully responsive website that provides good UX in all browsers and devices.
- Basic ADA compliance
- A one-on-one training session

Our expertise will provide a website that is:

- Mobile and User friendly
- SEO ready
- Fresh and visually appealing
- Effortless and engaging
- Easy for you to use

## You are our priority.

A website takes orchestrated teamwork between our team and your team. We will apply our proven project management process, stay in close communication, and set fair expectations to make the process easy for you.

Thanks again for the opportunity to earn your business!

Scott Tinsman

Twin State Technical Services



# Project Details

This proposal presents a comprehensive website redesign solution tailored to meet the specific needs of the Village of Coal Valley. Our approach focuses on enhancing user experience, streamlining content management, and integrating essential tools to empower the Village of Coal Valley in achieving its online objectives. Below, we outline key features categorized for clarity and ease of understanding:

## User Experience Enhancement:

- Easy-to-Use Drag and Drop Editor: Customize page layout and look through a visual editor
- Mobile and Desktop Optimization: Ensuring seamless user experience across all devices for increased engagement and accessibility.
- High-Quality Site Search: Search all content stored on the website.

## Content Management and Integration:

- Unified Content Management: Centralizing pages, blog posts, and news into one content management system.
- Easily Updatable Navigation: Providing flexibility for the Village of Coal Valley to modify website navigation structures with ease, ensuring navigation remains intuitive.
- Analytics and Reporting: Offering insights into website performance and user behavior through comprehensive analytics data and reports, facilitating informed decision-making.
- Form Creation: Software to allow the Village of Coal Valley to create of various forms, including contact forms, to enhance user interaction and facilitate communication.
- Ability to enable notification banners for special events or closings.
- Integration to share information across the site and social media platforms.

## Compliance, Security and Upgradability:

- ADA Compliance: Ensuring accessibility standards are met to cater to users with disabilities, fostering inclusivity and compliance with regulatory requirements.
- WordPress Platform: Leveraging the flexibility and scalability of WordPress for robust website development, ensuring long-term sustainability and adaptability.
- Automatic Updates: Ensuring the website remains secure and up-to-date with the latest features and standards through automated updates, minimizing security risks.
- Rich Plugin Directory: Enabling the integration of free and paid plugins to extend website functionality as needed, enhancing customization.

## Website Project Cost

Name	Price
<input checked="" type="checkbox"/> Enhanced Website Solution	\$14,560.00
	<b>\$14,560.00</b>

## Optional Website Enhancements

Name	Price
<input type="checkbox"/> Search Engine Optimization SEO Analysis, Keyword Strategy, and Keyword Parameter Document for copywriting using the Twin State Technical Services SEO Blueprint.	<del>\$4,000.00</del>
<input type="checkbox"/> Copywriting Copywriting includes at least 300 words per page. You provide high-level bullet points, and we'll make it into something great. Average per page 2-4 hours. 10-20 pages total.	<del>\$4,000.00</del>
	<b>\$0.00</b>

## Monthly Costs

Name	Price
<input checked="" type="checkbox"/> Hosting The cost is <b>per month</b> for secure hosting services.	\$75.00
<input checked="" type="checkbox"/> Website Maintenance A budget 4-6 hours a month for ongoing website needs. This can be customized and prioritized based on your needs, ongoing SEO analysis, and recommendations from our team.  The initial term for this will be three months and can be extended in 3-month renewals.	\$600.00
<b>Hootsuite</b> Social media management tool that brings scheduling, content creation, analytics, and social listening to one place.  This can be added later. TSTS can work to see if Code Red can achieve the necessary outcomes for Village of Coal Valley.	\$99.50
	<b>\$675.00</b>

# Approvals

1. This estimate is not a fixed bid, but our best effort to provide you with an accurate budget for the deliverables outlined as in scope.
2. We recommend that you include in your final budget an additional 20% contingency for possible change orders and 3rd party products out of this scope.
3. Should the scope change, a change order will be presented for your approval project scope shifts during the project.
4. See the engagement agreement for further terms and conditions.
5. This is a 36-Month agreement for monthly recurring options with mutually agreeable 12-month extensions and a yearly price escalator of not to exceed 4.5%.
6. Term shall automatically renew month-to-month unless a notice of termination is received at least thirty (30) days prior to expiration.

Michael Bartels  
Village of Coal Valley

Scott Tinsman CEO  
Twin State Technical Services

Morning Clint,

Here are separate numbers for all three areas,  
Hall & break room, two bathrooms, 4 offices..

First thing, transition for one room, no use spending money to put down if doing hall soon cause will remove and tie all carpet together..

Second thing I have some glue down plank and sheet vinyl I might be able to give you at no cost if like the color..

All prices, are install, removal if needed, tie in to old carpet, spray adhesive, pressure sensitive glue, cove base, cove install. Pulling toilets.

Also told Omar when he gets you prices to take off a box for hallway since you still have one left over.

1-Hall & break room.

Total—-\$1450.00

2- Two Bathrooms.

Total—-\$900.00

3- Four offices

Total—-\$2300.00

If do all at once will give a better discount, when say all at once will be done over couple days to give you time to move stuff.

Will discuss.

Thank you,

Troy peters

**ACCOUNTS PAYABLE ACCOUNT LEDGER**

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT	AMT MANUAL
1010 ADVANCED BUSINESS SYSTEMS, INC										
INV374114	1	1	6/20/2024	6/20/2024	I	S CLOUD BACKUP	01-11-512	49.50	49.50	
								MAINT. SERVICE-EQUIPMENT		
	2	1	6/20/2024	6/20/2024	I	S CLOUD BACKUP	01-21-512	49.50	49.50	
								MAINT. SERVICE-EQUIPMENT		
INV374115	1	1	6/20/2024	6/20/2024	I	S WEEKLY MAINTENANCE FEE	01-11-512	82.50	82.50	
								MAINT. SERVICE-EQUIPMENT		
	2	1	6/20/2024	6/20/2024	I	S WEEKLY MAINTENANCE FEE	01-21-512	82.50	82.50	
								MAINT. SERVICE-EQUIPMENT		
INV374188	1	1	6/20/2024	6/20/2024	I	S POLICE COPIER MAINTENANCE	01-21-512	96.59	96.59	
								MAINT. SERVICE-EQUIPMENT		
INV374189	1	1	6/20/2024	6/20/2024	I	S VILLAGE COPIER MAINTENANCE	01-11-512	45.23	45.23	
								MAINT. SERVICE-EQUIPMENT		

VENDOR TOTAL 405.82      405.82

2255 ASSA ABLOY ENTRANCE SYSTEMS										
CSI 89195	1	1	6/20/2024	6/20/2024	I	S VH ADA OPERATORS	31-00-841	8700.00	8700.00	
								OTHER EQUIPMENT		

VENDOR TOTAL 8700.00      8700.00

1089 AXON ENTERPRISE, INC.										
INUS207543	1	1	6/20/2024	6/20/2024	I	S SQUAD CAR CAMERAS	01-21-512	12480.00	12480.00	
								MAINT. SERVICE-EQUIPMENT		
INUS218946	1	1	6/20/2024	6/20/2024	I	S ADDITIONAL BODY CAMERA	01-21-512	1180.12	1180.12	
								MAINT. SERVICE-EQUIPMENT		

VENDOR TOTAL 13660.12      13660.12

1115 BLACKHAWK BANK & TRUST										
JUNE2024	1	1	6/20/2024	6/20/2024	I	S NEWSPAPER	01-11-652	4.99	4.99	
								OPERATING SUPPLIES		
	2	1	6/20/2024	6/20/2024	I	S ZOOM LOCKS, BOOM BASH BANNERS, TELEPHONE	01-11-652	15.99	15.99	
								OPERATING SUPPLIES		
	3	1	6/20/2024	6/20/2024	I	S POLICE LOCKER LOCKS LOCKS, BOOM BASH BANNERS, TELEPHONE	01-21-652	42.98	42.98	
								OPERATING SUPPLIES		
	4	1	6/20/2024	6/20/2024	I	S BOOM BASH BANNERS		107.09	107.09	

**ACCOUNTS PAYABLE ACCOUNT LEDGER**

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT	AMT MANUAL
						LOCKS,BOOM BASH BANNERS, TELEPHONE				
5	1	6/20/2024	6/20/2024	I	S	NEXTIVA SERVICE TELEPHONE	01-52-652	263.21	263.21	OPERATING SUPPLIES
						LOCKS,BOOM BASH BANNERS, TELEPHONE				
6	1	6/20/2024	6/20/2024	I	S	TELEPHONE	01-11-552	227.21	227.21	TELEPHONE
						LOCKS,BOOM BASH BANNERS, TELEPHONE				
7	1	6/20/2024	6/20/2024	I	S	TELEPHONE	01-21-552	97.47	97.47	TELEPHONE
						LOCKS,BOOM BASH BANNERS, TELEPHONE				
8	1	6/20/2024	6/20/2024	I	S	BOOM BASH BANNER	51-00-552	64.12	64.12	TELEPHONE
						LOCKS,BOOM BASH BANNERS, TELEPHONE				
							01-52-652			OPERATING SUPPLIES
VENDOR TOTAL								823.06	823.06	
1335 CINTAS LOC 23M										
4195700554	1	1	6/20/2024	6/20/2024	I	S	MATS	74.00	74.00	
							01-41-652			OPERATING SUPPLIES
9274359557	1	1	6/20/2024	6/20/2024	I	S	MATS	126.00	126.00	
							01-11-512			MAINT. SERVICE-EQUIPMENT
VENDOR TOTAL								200.00	200.00	
1225 CITY OF MOLINE										
71678	1	1	6/20/2024	6/20/2024	I	S	STREET SIGNS	284.80	284.80	
							01-41-652			OPERATING SUPPLIES
VENDOR TOTAL								284.80	284.80	
2164 DONALD BEALER FAMILY LP										
381	1	1	6/20/2024	6/20/2024	I	S	DIRT	60.00	60.00	
							01-41-614			MAINT. SERV. STREETS
VENDOR TOTAL								60.00	60.00	

ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT	MANUAL
2148 DOUG'S HEATING & A/C										
I-81500-1	1	1	6/20/2024	6/20/2024	I	S	SPRING VH/LIB A/C UNIT	625.00	625.00	
							01-11-512	MAINT. SERVICE-EQUIPMENT		
VENDOR TOTAL								625.00	625.00	
2186 AT&T MOBILITY										
287310909538X0603202	1	1	6/20/2024	6/20/2024	I	S	PD CELL PHONES	223.31	223.31	
							01-21-552	TELEPHONE		
	2	1	6/20/2024	6/20/2024	I	S	PD CELL PHONES PW CELL PHONE	42.19	42.19	
							51-00-552	TELEPHONE		
VENDOR TOTAL								265.50	265.50	
1334 G & L AUTO										
060324	1	1	6/20/2024	6/20/2024	I	S	SQ.#4 OIL CHANGE	61.99	61.99	
							01-21-513	MAINT. SERVICE-VEHICLE		
JUNE03	1	1	6/20/2024	6/20/2024	I	S	SQ #4 BATTERY	179.51	179.51	
							01-21-513	MAINT. SERVICE-VEHICLE		
VENDOR TOTAL								241.50	241.50	
1346 GENESEO COMMUNICATIONS										
10027842	1	1	6/20/2024	6/20/2024	I	S	INTERNET	25.00	25.00	
							01-11-552	TELEPHONE		
	2	1	6/20/2024	6/20/2024	I	S	INTERNET	84.95	84.95	
							01-41-552	TELEPHONE		
	3	1	6/20/2024	6/20/2024	I	S	INTERNET	25.00	25.00	
							01-21-552	TELEPHONE		
	4	1	6/20/2024	6/20/2024	I	S	INTERNET	169.90	169.90	
							01-52-552	TELEPHONE		
VENDOR TOTAL								304.85	304.85	

**ACCOUNTS PAYABLE ACCOUNT LEDGER**

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT MANUAL
1490 ILLINOIS RURAL WATER ASSOCIATI									
2851	1	1	6/20/2024	6/20/2024	I	S IRWA DUES	51-00-651	508.92	508.92
								OFFICE SUPPLIES	
VENDOR TOTAL								508.92	508.92
2050 KLINGNER & ASSOCIATES									
JUNE2024	1	1	6/20/2024	6/20/2024	I	S 8TH INSTALL	32-00-532	9701.23	9701.23
								ENGINEERING	
VENDOR TOTAL								9701.23	9701.23
1580 LOGAN CONTRACTORS SUPPLY, INC.									
D95118	1	1	6/20/2024	6/20/2024	I	S PAINT ROAD PINS	01-41-652	194.00	194.00
D95128	1	1	6/20/2024	6/20/2024	I	S CONCRETE STRIKE OFF	01-41-614	240.00	240.00
								OPERATING SUPPLIES	
								MAINT. SERV. STREETS	
VENDOR TOTAL								434.00	434.00
2106 MCCLINTOCK TRUCKING & EXC									
1885	1	1	6/20/2024	6/20/2024	I	S 2910 W 3RD ST BREAK	51-00-615	4456.65	4456.65
								MAINT SUPP UTILITY SYS	
VENDOR TOTAL								4456.65	4456.65
1617 MIDAMERICAN ENERGY									
JUNE282024	1	1	6/20/2024	6/20/2024	I	S UTILITY BILL	01-11-571	67.00	67.00
								UTILITIES	
	2	1	6/20/2024	6/20/2024	I	S UTILITY BILL	01-21-571	58.00	58.00
								UTILITIES	
	3	1	6/20/2024	6/20/2024	I	S UTILITY BILL	01-41-571	1988.21	1988.21
								UTILITIES	
	4	1	6/20/2024	6/20/2024	I	S UTILITY BILL	01-52-571	227.00	227.00
								UTILITIES	
	5	1	6/20/2024	6/20/2024	I	S UTILITY BILL	51-00-571	2737.00	2737.00
								UTILITIES	



**ACCOUNTS PAYABLE ACCOUNT LEDGER**

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT MANUAL
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VENDOR TOTAL

5077.21 5077.21

2102 MIDAMERICAN ENERGY CO

553645784	1	1	6/20/2024	6/20/2024	I S	VH/LIB	01-11-571	455.22	455.22
								UTILITIES	
553647020	1	1	6/20/2024	6/20/2024	I S	WELCOME SIGN	01-11-571	28.17	28.17
								UTILITIES	
553649691	1	1	6/20/2024	6/20/2024	I S	WELCOME SIGN	01-11-571	27.73	27.73
								UTILITIES	
553660534	1	1	6/20/2024	6/20/2024	I S	WELCOME SIGN	01-11-571	29.91	29.91
								UTILITIES	
553661098	1	1	6/20/2024	6/20/2024	I S	WELCOME SIGN	01-11-571	30.03	30.03
								UTILITIES	
553661159	1	1	6/20/2024	6/20/2024	I S	GENERATOR	51-00-571	54.58	54.58
								UTILITIES	
553668451	1	1	6/20/2024	6/20/2024	I S	VH/LIB GENERATOR	01-11-571	55.12	55.12
								UTILITIES	

VENDOR TOTAL

680.76 680.76

1711 PER MAR

3341462	1	1	6/20/2024	6/20/2024	I S	WELL #5 SECURITY MONITORING	51-00-557	196.65	196.65
								COMMUNICATIONS	

VENDOR TOTAL

196.65 196.65

2210 PLEASANT VALLEY REDI-MIX

65477	1	1	6/20/2024	6/20/2024	I S	CONCRETE STREET PATCH	01-41-614	1539.50	1539.50
								MAINT. SERV. STREETS	

VENDOR TOTAL

1539.50 1539.50

2155 PRAIRIE STATE TRACTOR

404391	1	1	6/20/2024	6/20/2024	I S	JD 3046 R PLATE	51-00-613	164.11	164.11
								MAINT SUPP VEHICLE	
406870	1	1	6/20/2024	6/20/2024	I S	1570 SCALP WHEELS (4)	01-52-612	143.10	143.10
								MAINTENANCE SUPPLIES EQUIPMENT	
407465	1	1	6/20/2024	6/20/2024	I S	GREASE GUN		41.44	41.44

**ACCOUNTS PAYABLE ACCOUNT LEDGER**

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT MANUAL
407691	1	1 6/20/2024	6/20/2024	I	S	1570JD REPAIR	01-52-652	OPERATING SUPPLIES 60.93	60.93
410225	1	1 6/20/2024	6/20/2024	I	S	3046R PARTS	01-52-611	BUILDING REPAIRS BY VILLAGE 103.16	103.16
411341	1	1 6/20/2024	6/20/2024	I	S	1570 JD PULLEY	01-52-652	OPERATING SUPPLIES 62.69	62.69
							01-52-612	MAINTENANCE SUPPLIES EQUIPMENT	

VENDOR TOTAL

575.43 575.43

1744 REPUBLIC SERVICES #400

0400-002348502	1	1 6/20/2024	6/20/2024	I	S	YARD WASTE STICKERS	39-00-556	YARD WASTE STICKERS 750.00	750.00
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VENDOR TOTAL

750.00 750.00

2115 REXCO EQUIPMENT INC.

P46473	1	1 6/20/2024	6/20/2024	I	S	CYLINDER SHIELD	01-41-652	OPERATING SUPPLIES 208.37	208.37
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VENDOR TOTAL

208.37 208.37

2228 RI CO. ZONING & BLDG DEPT

202405CVFees	1	1 6/20/2024	6/20/2024	I	S	APRIL PERMIT FEES	01-11-548	OTHER PROFESSIONAL SERVICES 4522.23	4522.23
	2	1 6/20/2024	6/20/2024	I	S	MAY PERMIT FEES	01-11-548	OTHER PROFESSIONAL SERVICES 1618.50	1618.50

VENDOR TOTAL

6140.73 6140.73

2111 ROCK ISLAND COUNTY ETSB

JUNE122024	1	1 6/20/2024	6/20/2024	I	S	QTRLY RMS PROSUITE	01-21-512	MAINT. SERVICE-EQUIPMENT 944.66	944.66
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VENDOR TOTAL

944.66 944.66

ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT MANUAL
1803 ROCK ISLAND COUNTY S.O.									
JUNE2024	1	1	6/20/2024	6/20/2024	I S	JUNE CONSORTIUM FEES	01-21-512	199.46	199.46
								MAINT. SERVICE-EQUIPMENT	
VENDOR TOTAL								199.46	199.46
1259 THE DISPATCH-QC TIMES									
69BD55EA-0001	1	1	6/20/2024	6/20/2024	I S	MS4 PUBLIC NOTICE	01-41-553	15.15	15.15
								PUBLISHING	
VENDOR TOTAL								15.15	15.15
2233 TROY PETERS									
455944	1	1	6/20/2024	6/20/2024	I S	INSTALL POLICE CARPET	32-00-820	1390.00	1390.00
								BUILDING	
VENDOR TOTAL								1390.00	1390.00
1995 VIKING CHEMICAL COMPANY									
164433	1	1	6/20/2024	6/20/2024	I S	CHLORINE & FLUORIDE	51-00-656	3573.00	3573.00
								CHEMICALS	
164434	1	1	6/20/2024	6/20/2024	I S	CHLORINE & FLUORIDE	51-00-656	1908.00	1908.00
								CHEMICALS	
164435	1	1	6/20/2024	6/20/2024	I S	CHLORINE & FLOURIDE	51-00-656	1644.00	1644.00
								CHEMICALS	
VENDOR TOTAL								7125.00	7125.00
2020 WEX									
97416575	1	1	6/20/2024	6/20/2024	I S	FUEL	01-21-655	1893.94	1893.94
								AUTOMOTIVE FUEL/OIL	
	2	1	6/20/2024	6/20/2024	I S	FUEL	01-41-655	413.48	413.48
								AUTOMOTIVE FUEL/OIL	
	3	1	6/20/2024	6/20/2024	I S	FUEL	01-52-655	599.42	599.42
								AUTOMOBILE FUEL/OIL	
	4	1	6/20/2024	6/20/2024	I S	FUEL	51-00-655	769.29	769.29
								AUTOMOTIVE FUEL/OIL	

ACCOUNTS PAYABLE ACCOUNT LEDGER

INVOICE/LINE	1099 BK	DUE DATE	INV DT	TY	ST	REFERENCE	CHECK NO	INV AMT AMT PAID	OPEN AMT MANUAL
VENDOR TOTAL								3676.13	3676.13
** REPORT TOTAL **								69190.50	69190.50